



SOLWEZI MUNICIPAL COUNCIL
P.O Box 110001
SOLWEZI

**NOTICE OF MEETING, MINUTES OF THE FOURTH ORDINARY COUNCIL AND
STANDING COMMITTEE MEETINGS TO BE PRESENTED TO THE FIRST
ORDINARY COUNCIL MEETING TO BE HELD IN THE COUNCIL CHAMBER, CIVIC
CENTER, INDEPENDENCE AVENUE, SOLWEZI ON 26TH SEPTEMBER, 2023
STARTING AT 10:00 HOURS.**

**STANLEY.Z. MBEWE
TOWN CLERK**

22ND SEPTEMBER, 2023

**CIVIC CENTRE
INDEPENDENCE AVENUE
P.O BOX 110001
SOLWEZI**



SOLWEZI MUNICIPAL COUNCIL
P.O. Box 110001
SOLWEZI

TO: His Worship the Mayor
All Councillors
SOLWEZI MUNICIPAL COUNCIL

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN THAT: Pursuant to Section 15 of the Local Government Act No. 2 of 2019, the 1st Ordinary Council Meeting which was scheduled to be held on Friday 22nd September, 2023 will be held on Tuesday 26th September, 2023 in the Council Chamber, Civic Centre, along Independence Avenue starting at 10:00 hours.

Stanley.Z. Mbewe
TOWN CLERK

22ND SEPTEMBER, 2023

AGENDA

1.0. OPENING PROTOCOLS

- 1.1 Meeting called to Order
- 1.2 National Anthem/Prayer
- 1.3 Quorum
- 1.4 Apology of absence (if any)
- 1.5 Notice of Meeting
- 1.6 Mayor's Communication

2.0 DAY'S BUSINESS

PAGE NO.

- 2.1 Declaration of interest (in writing)
- 2.2 Confirmation of Ordinary Council Minutes of 1st August, 2023 (page 04 to 21)
- 2.3 Matters Arising (**Action Sheet**) (page 250 to 260)

2.4 To receive, consider and adopt the minutes of the Standing Committees: -

- (i) HESS Committee Meeting held on 11th August, 2023 (page 22 to 151)
- (ii) PWDRE Committee Meeting held on 31st August, 2023 (page 152 to 205)
- (iii) FGP Committee Meeting held on 6th September, 2023 (page 206 to 223)
- (iv) Audit Committee Meeting held on 18th September (page 224 to 249)

2.5 Town Clerk's Report (if any)

2.6 Mayor's Closing Remarks.

2.7 National Anthem/Prayer.

DISTRIBUTION

MEMBERS:

Mr. Remmy Kalepa	-	His Worship the Mayor
Councillor Alex Pupe	-	Deputy Mayor
Chief Kapijimpanga	-	His Royal Highness
Councillor Adrian Nkolomba		
Councillor Alice Lubasi		
Councillor Bernard Kakinga		
Councillor Collins Chiwaya		
Councillor Davy Mubiana		
Councillor Fickson Mwanaute		
Councillor Loves Soneka		
Councillor Manix Kapelembe		
Councillor Mutoshi Kakoma		
Councillor Olivia Katanga		
Councillor Saviye Kayombo		

OFFICERS

Principal Officer

Chief Officers

CC: District Commissioner

Solwezi District

CC: Provincial Local Government Officer

North Western Province

MINUTES OF THE ORDINARY MEETING OF THE COUNCIL HELD IN THE COUNCIL CHAMBER, CIVIC CENTRE, INDEPENDENCE AVENUE, SOLWEZI ON TUESDAY 1ST AUGUST, 2023 STARTING AT 10:00 HOURS.

COUNCILLORS PRESENT

WARD

Remmy Kalepa	- His Worship the Mayor	
Councillor Alex Pupe	- Deputy Mayor	- Kapijimpanga
Councillor Adrian Nkolomba		- Kimale
Councillor Alice Lubasi		- Kifubwa
Councillor Bernard Kakinga		- Kimasala
Councillor Collins Chiwaya		- Kazhiba
Councillor Davy Mubiana		- Kyalalankuba
Councillor Loves Soneka		- Kamalamba
Councillor Manix Kapelembe		- Sandangombe
Councillor Olivia Katanga		- Kivuku

OFFICERS IN ATTENDANCE

Stanley Z. Mbewe	Town Clerk
Sandra Bwalya	Director of Planning
Buleke Felix	Acting Director of Public Health
Lubinda Mwala	Acting Director Housing and Social Services
Wize Chirwe	Chief Architect
Violet Mulai	Acting Council Advocate
Julaki Mudima	Acting Council Advocate
Dr Buumba Bubala	District Health Director
Japhet Mtayachalo	Chief Accountant
Sunboy Sikaala	Group Accountant
Andrew Mwape	Senior Agriculture officer
Kandela Stephen	Planner
Zacharia Malupande	Procurement officer
Kasonde Banda	Chief Valuation Officer
Daala Chibale	Assistant Community Development Officer
Mcperson Mulopa	Social Welfare Officer
Angelian Phiri	Procurement officer
Esther Chirwa	Assistant Public Relations Manager
Maureen Lupambo	Acting Chief Committee Clerk
Kilven Mishingo	Committee Clerk
Emeldah Kafumbu	Assistant Committee Clerk
Ululi Kayombo	Assistant Committee Clerk
Oscar Kikatula	Council Police

BY INVITATION

Fulwe Anthony	Acting District Commissioner
Andrew Mwape	SAO

APOLOGY

Councillor Saviye Kayombo	- Tumvwana'nai
Councillor Fickson Mwanaute	- Kyafukuma
Councillor Mutoshi Kakoma	- Kyawama
His Royal Highness	- Chief Kapijimpanga

Prior to the commencement of the meeting, the Council observed a moment of silence for the late Town Clerk Mr Kabombo Mutakela who passed on in a road accident on 22nd April, 2023. The meeting was adjourned to 11:40 to allow members to be in attendance.

C/01/08/2023 NOTICE OF MEETING

The notice convening the meeting was read by the Town Clerk.

C/02/08/2023 MAYOR'S ANNOUNCEMENTS AND COMMUNICATION

His Worship the Mayor presented the announcements and communication as per attached **Appendix 'I'**.

C/03/08/2023 DECLARATION OF INTEREST

- Mr. Stanley Zingalume Mbewe – Town Clerk, Mr. Japhet Mtayachalo- Chief Accountant and Ms. Kasonde Banda-Chief Valuation Officer declared interest during consideration of **SFGP/04/07/2023- CHANGE OF BANK SIGNATORIE.**
- Ms. Violet Mulai- Acting Council Advocate declared interest during consideration of **PWDRE/36/05/2023 AUTHORIZATION TO RETAIN JAMES AND DORIS LEGAL PRACTITIONERS IN PHILIP VARVADOUCAS V SOLWEZI MUNICIPAL COUNCIL AND OTHERS2022/HK/343**

C/04/08/2023 MATTERS ARISING

- (i) Vide minute No. **HESS/03/04/2023 SENSITIZATION OF MARKETEERS ABOUT THE CONSTRUCTION OF A MODERN MARKET SHELTER AT MAIN MARKET.**

Councillor Bernard Kakinga of Kimasala ward wanted to find out if the department of Housing and Social services had sensitized marketeers on the construction of a modern market shelter.

In response Councillor Olivia Katanga of Kivuku Ward informed the house that the sensitization was done.

The Town Clerk also informed the house that an ADHOC committee had been established to look at what was needed in the main market and a proposal was made by management and the council to put up a shelter as management would be getting proposals from ADHOC committee would be received to enable the implementation of the works in the markets.

He further informed the August house that there was no design for construction of the modern market shelter at main market yet. Once the design were ready, the matter would be represented to the committee for approval. It was envisaged that the construction of a modern market shelter at main market would commence in the first quarter of 2024.

- (ii) Vide minute No. **HESS/06/04/2023 OCCUPANCY LICENSES APPLICANTS**

Councillor Chiwaya Collins of Kazhiba ward wanted to know how long it takes to process an Occupancy Licence after payments as three applicants from Kazhiba ward complained of the delayment.

In responses the Town Clerk apologized to the house for not issuing the licenses to applicants within the stipulated time.

The Director of Housing and Social Service also added that the period of issuing the licenses should not take more than one month, however he informed the house that the delayment was due to the procedure required to verify the supporting documents submitted by applicants.

- (iii) Vide minute No **PWDRE/19/05/2023 DRILING OF 17 BOREHOLES**

Councillor Nkolomba Adrian of Kimale ward wanted to know when the handover of borehole and the ablution block in the wards would be done.

The Town Clerk responded that arrangements for the handover of the completed projects to the community were underway.

Councillor Bernard Kakinga of Kimasala ward wanted to know when the Contractors in Kimasala and Kapijimpanga ward would begin the works.

The Town Clerk responded that the contractors had already been mobilized soon works would commence.

(iv) Vide minute No **PWDRE/21/05/2023 CDF 2022 PROJECTS**

Councillor Nkolomba Adrian of Kimale ward wanted to know why contractors for the said projects were not on site and the need to have such contracts terminated.

Councillor Manix Kapelembe also reiterated the need for engineers to monitor Contractors working on projects.

In response the Town Clerk indicated that management would take it up and ensure that projects were monitored at every stage.

Councillor Bernard Kakinga of Kimasala ward and Olivia Katanga of Kivuku ward wanted to know when the construction of one 1x3 classroom block at Kaweya primary school and Kandundu Primary School in Kivuku and Kimasala wards would commence under 2022 CDF projects.

In response the Town clerk indicated that new contractors would be engaged if there was need to be and any contractor not serious with works risked their Contract being terminated.

C/05/08/2023

CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28TH MARCH, 2023.

On a proposal by Councillor Olivia Katanga and seconded by Councillor Manix Kapelembe;

IT WAS RESOLVED THAT:

The Minutes of the Ordinary Council Meeting held on 28th March, 2023 be confirmed as a correct record of the proceedings of the Council and be signed by the Mayor.

C/06/08/2023

CONFIRMATION OF MINUTES OF THE SPECIAL COUNCIL MINUTES HELD ON 29TH MARCH, 2023.

On a proposal by Councillor Olivia Katanga and seconded by Councillor Manix Kapelembe;

IT WAS RESOLVED THAT:

The Minutes of the Special Council Meeting held on 29th March, 2023 be confirmed as a correct record of the proceedings of the Council and be signed by the Mayor.

C/07/08/2023

MINUTES OF THE HEALTH, ENVIRONMENT AND SOCIAL SERVICES COMMITTEE MEETING HELD ON 6TH APRIL, 2023.

- A. On a proposal by Councillor Olivia Katanga and seconded by Councillor Alice Lubasi;

IT WAS RESOLVED THAT:

The Minutes of the Health, Environment and Social Services Committee Meeting held on 6th April, 2023 be received by the Council.

- (i) Vide Minute No. **HESS/08/04/2023: PROPOSED PROCUREMENT OF SKILLS EQUIPMENTS USING WARD DEVELOPMENT FUND**

On a proposal by Councillor Manix Kapelembe and seconded by Councillor Loves Soneka;

IT WAS RESOLVED THAT;

The use of Ward Development Fund towards procurement of skills training materials and equipment in community centers **BE WITHDRAWN**.

- (ii) On page 31, the word messenger on table number 103 and column for location be corrected to read Messengers.
- (iii) On page 101, the word Kandembe Central be corrected to read Kyalalankuba.

- (2) Vide Minute No. **HESS/05/04/2023: SKILLS TRAINING TUITION FEES**

On a proposal by Councillor Mubiana Davy and seconded by Councillor Collins Chiwaya;

IT WAS RESOLVED THAT;

The Skills Training Centers be extended to other centres

- B. On a proposal by Councillor Olivia Katanga and seconded by Councillor Manix Kapelembe;

IT WAS RESOLVED THAT:

The Minutes of Health, Environment and Social Services Committee Meeting held on 6th April, 2023 be adopted as part of the proceedings of the Council with the following amendment;

C/08/08/2023

MINUTES OF THE PLANS, WORKS, DEVELOPMENT AND REAL ESTATES COMMITTEE MEETING HELD ON 9TH MAY, 2023.

- A. On a proposal by Councillor Manix Kapelembe and seconded by Councillor Davy Mubiana;

IT WAS RESOLVED THAT:

The Minutes of the Plans, Works, Development and Real Estates Committee Meeting held on 9th May, 2023 be received by the Council.

- (i) Vide Minute No. **PWDRE/12/05/2023:**
APPLICATIONS FOR CONVERSION OF LAND FROM CUSTOMARY TO STATE LAND number 13,14,15,16,17,18,19 on location and chiefdom, Kapijipanga be corrected as Kapijimpanga.

- (ii) Vide Minute No. **PWDRE/26/05/2023: Submission of 2023 WARD DEVELOPMENT FUND PROJECTS**

On a proposal by Councillor Manix Kapelembe and Oliva Katanga;

IT WAS RESOLVED THAT;

- (i) The proposed project for **Kifubwa ward** be submitted as follows: -
- Construction of 1x 2 classroom block

at Dawson Kafwaya Primary School.

- Completion of Nyambombo Bridge
- Procurement of 187 desks
- Procurement of fuel for road construction from T5 to Nyambo primary School

(ii) The proposed project for **Kyafukuma ward** be submitted as follows: -

- Installation of culverts on crossing points
- Road works in Kyafukuma
- Construction of a clinic at Kamatete Community

(iii) The proposed project for **Kyawama ward** be submitted as follows: -

- Drilling of three boreholes be corrected as four boreholes and procurement of 4 community tents be corrected as 3 tents.

(iv) The proposed project for **Kivuku ward** be submitted as follows: -

- construction of staff house at Mulenga be corrected as road works at Mulenge

B. On a proposal by Councillor Manix Kapelembe and seconded by Councillor Olivia Katanga.

IT WAS RESOLVED THAT:

The Minutes of the Plans, Works, Development and Real Estates Committee Meeting held on 9th May, 2023 be adopted as part of the proceedings of the Council with the following amendments;

C/09/08/2023

**MINUTES OF THE FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON 12TH MAY, 2023.**

- A. On a proposal by Councillor Collins Chiwaya and seconded by Councillor Olivia Katanga;

IT WAS RESOLVED THAT:

The Minutes of the Finance and General Purposes Committee Meeting held on 12th May, 2023 be received by the Council.

- B. On a proposal by Councillor Collins Chiwaya and seconded by Councillor Manix Kapelembe;

IT WAS RESOLVED THAT:

The Minutes of the Finance and General Purposes Committee Meeting held on 12th May, 2023 be adopted as part of the proceedings of the Council.

C/10/08/2023

MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON 26TH MAY, 2023.

- A. On a proposal by Councillor Bernard Kakinga and seconded by Councillor Adrian Nkolomba;

IT WAS RESOLVED THAT:

The Minutes of the Audit Committee Meeting held on 26th May, 2023 be received.

- B. On a proposal by Councillor Bernard Kakinga and seconded by Councillor Manix Kapelembe;

IT WAS RESOLVED THAT:

The Minutes of the Audit Committee Meeting held on 26th May, 2022 be adopted as part of the proceedings of the Council.

C/11/08/2023

**MINUTES OF THE SPECIAL FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING HELD ON 12TH JULY, 2023.**

- A. On a proposal by Councillor Collins Chiwaya and seconded by Councillor Olivia Katanga;

IT WAS RESOLVED THAT:

The Minutes of the Special Finance and General Purposes Committee Meeting held on 12th July, 2023 be received.

- B. On a proposal by Councillor Collins Chiwaya and seconded by Councillor Manix Kapelembe;

IT WAS RESOLVED THAT:

The Minutes of the Finance and General Purposes Committee Meeting held on 12th July, 2023 be adopted as part of the proceedings of the Council.

C/12/08/2023: UPDATING OF THE 2019 MAIN VALUATION ROLL

The Town Clerk reported for consideration of the council that the main Joint Valuation Roll for Solwezi Municipal Council was expiring in 2024. Management therefore sought authority to carry out a Joint Valuation exercise with the Councils of Mushindamo and Kalumbila.

He informed the August house that, the reason for the Joint Venture was to reduce on the cost of the valuation exercise and also to incorporate the other two Councils (Kalumbila and Mushindamo) which was not yet Rating Authorities.

He therefore recommended that a Joint Valuation Roll exercise with Mushindamo and Kalumbila be approved and that Mr. David Kapenshi be appointed as the Valuer.

After deliberation on the matter, and on a proposal by Councillor Collins Chiwaya and seconded by Councillor Kapelembe Manix;

IT WAS RESOLVED THAT;

The preparation of a Joint Valuation Roll exercise with Mushindamo and Kalumbila **BE APPROVED** and Mr. David Kapenshi be appointed as the Valuation Surveyor.

C/13/08/2023: PHILLIP VARVADOUCAS V SOLWEZI MUNICIPAL COUNCIL AND ATTORNEY GENERAL 2022/HK/394

The Town Clerk reported for consideration of the council that under minute No. **PWDRE/30/12/2022** the Council had deferred request to pay James and Doris Legal Practitioners for the works conducted on the file on the basis that the bill had not been presented to the committee. However, Council resolved that authorization to pay the said bill would only be authorized if the bill was presented.

He stated that he was in receipt of the bill in the sum of K180, 000 and after negotiations the bill was discounted to K136, 000 exclusive of withholding tax.

He therefore sought authority to pay the sum of K136, 000 to James and Doris Legal Practitioners and the court file be returned and handled by in house Counsel as the matter was scheduled for hearing of a preliminary application on the 4th August, 2023 in Kitwe.

After deliberation on the matter, and on a proposal by Councillor Collins Chiwaya and seconded by Councillor Kapelembe Manix;

IT WAS RESOLVED THAT;

The authority for management to pay the sum of K136, 000 to James and Doris Legal Practitioners **BE APPROVED** and court file be returned and handled by in house Counsel.

C/14/08/2023: REQUEST TO EXECUTE A WASTE MANAGEMENT CONTRACT

The Town Clerk reported for consideration of the Council, that management sought for authorization from the Council to enter into a contract with a suitable transport business owner or transport company for collection of garbage in the municipality. The request was due to the pending procurement process that had not been concluded yet.

However, under Minute No. **PWDRE/39/05/2023** the Council had considered and adopted the minutes of the standing committee which ratified a similar contract with Kibatowa Investments and Epimomy enterprises. He stated that the Council might be aware that both Kibatowa Investments and Epimomy enterprises was no longer offering the services due to the faulty vehicle and also an increase in the contract sum.

The authorization was to engage a transporter for a period of 90 days.

After deliberation on the matter, and on a proposal by Councillor Collins Chiwaya and seconded by Councillor Kapelembe Manix;

IT WAS RESOLVED THAT;

The request to execute a waste management contract **BE APPROVED**.

C/15/08/2023: CLOSING REMARKS

His Worship the Mayor thanked the Town Clerk, Councillors, Solwezi Council Management, Traditional Leaders, Church Leaders, Government Heads of Departments and the media houses for attending the meeting.

He stated that the people of Solwezi should safeguard Investments in the Community such as roads infrastructure, Schools, boreholes and many more Developments.

He further thanked the Public for attending the meeting and wished everyone God's blessings.

There being no further business to transact, the meeting was declared closed at 13:50 Hours.

SIGNED: DATE:

MAYOR

Appendix 1

The Provincial Local Government Officer

Chairpersons of Standing Committees and all Councillors

The Town Clerk

Solwezi Municipal Council Management

Heads of Government departments present

The traditional leadership present

Members of the Press

The Public

All Invited Guests

LADIES AND GENTLEMEN;

PLEASE ALLOW ME TO EXPRESS MY SINCERE GRATITUDE AND APPRECIATION FOR YOUR PRESENCE TO THIS 4TH COUNCIL SITTING OF THE YEAR 2023.

FIRST AND FOREMOST, I WOULD LIKE TO OFFICIALLY, WARMLY WELCOME OUR NEW TOWN CLERK MR STANLEY ZINGALUME MBEWE AND AT THE SAME TIME, EXTEND HEARTY CONGRATULATIONS TO HIM ON HIS PROMOTION TO HIS CURRENT POSITION.

WHEN I REFLECT BACK ON THE SECOND AND PART OF THE THIRD QUARTER OF THIS YEAR, WE WENT THROUGH A DIFFICULT PHASE AS A MUNICIPALITY DUE TO THE UNTIMELY DEATH OF THE IMMEDIATE PAST TOWN CLERK MR. KABOMBO MUTAKELA WHO MADE HIS MARK IN SOLWEZI DESPITE ONLY BEING IN THE OFFICE FOR NEARLY A YEAR UP UNTIL HIS DEATH. AT THIS TIME, I REQUEST WE ALL RISE AND OBSERVE A MINUTE OF SILENCE IN MEMORY OF THE LATE TOWN CLERK.

COUNCILLORS, LADIES AND GENTLEMEN, I MUST SAY WITH A SENSE OF ADMIRATION THAT DESPITE SOME SETBACKS EXPERIENCED, WE HAVE WORKED WITH THE SAME DEDICATION IN DISPENSING OUR DUTIES TO IMPROVE THE QUALITY OF LIFE FOR OUR PEOPLE.

HOWEVER, WE NEED TO LOOK BACK AND SEE WHERE WE HAVE DONE WELL AND WHERE WE HAVE FAILED; IMPROVE AND CORRECT THE NEGATIVES FOR THE BETTER. I, THEREFORE, CALL FOR OUR RE-COMMITMENT AND RE-DEDICATION TO THE DUTIES ENTRUSTED TO US BY THE RESIDENTS OF SOLWEZI BY CONTINUING TO FOCUS OUR AGENDA ON PEOPLE CENTRED MUNICIPAL SERVICE DELIVERY.

COUNCILLORS, LADIES AND GENTLEMEN, I AM ELATED THAT FINALLY THIS YEAR, THE SOLWEZI DISTRICT INTEGRATED DEVELOPMENT PLAN (IDP) HAS BEEN LAUNCHED BY THE MINISTER OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT HONOURABLE GARY NKOMBO. I BELIEVE IT IS A MILESTONE FOR OUR DISTRICT AS THE DOCUMENT WILL CERTAINLY PROMOTE COORDINATED IMPLEMENTATION OF GOVERNMENT PROGRAMS, EFFECTIVE PLANNING AND SERVICE DELIVERY. IT IS MY HOPE AND TRUST THAT MANAGEMENT WILL FOLLOW PROGRAMS AND PROJECTS AS OUTLINED IN THE IDP WHICH SPEAK TO THE DEVELOPMENT NEEDS OF THE SOLWEZI RESIDENTS.

TO ADD TO OUR GLORIOUS MOMENTS, IT IS GRATIFYING TO NOTE THE PROGRESS MADE IN THE IMPLEMENTATION OF A TOTAL OF TWENTY-TWO PROJECTS (22) UNDER THE 2022 WARD DEVELOPMENT FUND WHICH WAS K9 MILLION IN TOTAL DISTRIBUTED IN THE SUM OF K750, 000 PER WARD. SO FAR, A TOTAL OF TWELVE (12) PROJECTS HAVE BEEN COMPLETED WHILE THE REMAINING TEN (10) WILL BE COMPLETED EVEN BEFORE THE END OF THE LAST QUARTER OF THIS YEAR.

IT IS WORTH MENTIONING THAT LATER THIS WEEK, THREE COMPLETED WDF PROJECTS WILL BE COMMISSIONED AND THESE ARE: 1X3 CLASSROOM BLOCK AT ST CHARLES SCHOOL, A STAFF HOUSE AT KAMATETE PRIMARY

SCHOOL AND THREE REHABILITATED STAFF HOUSES AT SANDANGOMBE PRIMARY SCHOOL.

ON THE 2022 CDF PROJECTS FRONT, I AM EQUALLY DELIGHTED THAT PROGRESS HAS BEEN MADE ON IMPLEMENTATION OF SOME PROJECTS. I REMAIN HOPEFUL THAT ALL THE PROJECTS WILL BE COMPLETED BY THE END OF THIS YEAR. I URGE THE CONTRACTORS WHOSE PROJECTS HAVE STALLED TO GET BACK ON SITE SO THAT QUICKLY THEY CAN BE COMMISSIONED FOR USE BY OUR COMMUNITIES. UNDER THE 2023 ALLOCATION, A TOTAL OF FOUR HUNDRED TWENTY-EIGHT (428) APPLICANTS FOR THE SKILLS DEVELOPMENT BURSARIES HAVE BEEN AWARDED THE SPONSORSHIP, NINETY-THREE (93) COOPERATIVES UNDER THE EMPOWERMENT GRANTS AND ONE HUNDRED FIFTY-FOUR (154) STUDENTS AWARDED BURSARIES UNDER THE SECONDARY BOARDING SCHOOLS CATEGORY. IT REMAINS OUR OBJECTIVE UNDER THE LEADERSHIP OF OUR REPUBLICAN PRESIDENT TO ENSURE THAT ALL SOLWEZI RESIDENTS BENEFIT FROM THE CDF SO AS TO IMPROVE THE LIVING STANDARDS FOR ALL.

COUNCILLORS, LADIES AND GENTLEMEN, IN MY LAST COMMUNICATION TO COUNCIL, I UPDATED THIS AUGUST HOUSE ON THE PROJECT YOUR LOCAL AUTHORITY EMBARKED ON, OF PAVING OPEN SPACES, WITH INDO (Z) BANK AND TERMITE AREAS SUCCESSFULLY PAVED. IT IS OF UTMOST IMPORTANCE FOR ME TO STATE THAT THE COUNCIL HAS COMMENCED PRODUCTION OF PAVERS AND SO FAR, A TOTAL OF 15, 000 PAVERS HAVE BEEN PRODUCED FROM MAY TO DATE. LAYING OF PAVERS HAS ALSO CONTINUED WITH THE COUNCIL CURRENTLY COVERING A TOTAL OF 450 SQUARE METRES OF THE OPEN SPACE AT AIRTEL AREA.

THE PAVING PROJECT IS SIGNIFICANT BECAUSE IT WILL HELP IN SUPPRESSING OF DUST, PREVENTION OF MUD ESPECIALLY IN THE RAIN SEASON AS WELL AS BEAUTIFYING OUR DISTRICT. MY CALL TO THE BUSINESS COMMUNITY IS TO EMULATE THE EXAMPLE THAT HAS BEEN SET

BY THE COUNCIL BY ENSURING THAT THEY ALSO PAVE OPEN SPACES WITHIN THEIR PREMISES SO THAT TOGETHER, WE CAN BEAUTIFY OUR DISTRICT.

COUNCILLORS, LADIES AND GENTLEMEN, YOU WILL RECOLLECT THAT ON 30TH MAY, 2023, OUR REPUBLICAN PRESIDENT LAUNCHED THE NATIONAL DECENTRALISATION POLICY AND COMMISSIONED THE ZAMBIA DEVOLUTION SUPPORT PROGRAM WHICH SIGNIFIES GOVERNMENT'S COMMITMENT TO BRINGING SERVICES CLOSER TO THE PEOPLE, PROMOTE ACCOUNTABILITY AND TRANSPARENCY AMONG LOCAL AUTHORITIES. I AM HAPPY THAT THE NEW DAWN GOVERNMENT'S RESOLVE TO ACTUALISE DECENTRALISATION IS A REALITY AS CAN BE SEEN FROM THE INCREASED COMPONENTS OF THE CDF ASIDE THE COMMUNITY PROJECTS.

IT IS ALSO GRATIFYING THAT IN A BID TO FURTHER THE POSITIVE IMPACT OF THE CONSTITUENCY DEVELOPMENT FUND ON THE LOCAL PEOPLE, GOVERNMENT PROCURED CDF MONITORING VEHICLES FOR ALL CONSTITUENCIES OF WHICH SOLWEZI CENTRAL IS ALSO A BENEFICIARY.

I MUST MENTION THAT THE VEHICLE WHICH WE RECEIVED AS A DISTRICT IS VITAL AS IT IS HELPING IN MONITORING OF THE CDF PROJECTS. I AM HAPPY THAT FROM THE TIME THE VEHICLE WAS RECEIVED, THERE HAVE BEEN NO REPORTS OF ABUSE AND MY PRAYER IS THAT IT WILL REMAIN THE SAME. THE VEHICLE SHOULD ONLY BE USED FOR THE INTENDED PURPOSE.

COUNCILLORS, LADIES AND GENTLEMEN, I HAVE NOTICED WITH CONCERN THAT DESPITE GOVERNMENT'S DIRECTIVE AGAINST ILLEGAL VENDING AND SELL OF ALCOHOL IN UNDESIGNATED PLACES, SOME OF OUR TRADERS IN THE DISTRICT HAVE DEFIED THE ORDER. I WOULD LIKE TO REITERATE THAT ILLEGAL VENDING OF ALCOHOL, SELL OF ALCOHOL IN MARKETS AND BUS STATIONS AS WELL AS SHOPS IN RESIDENTIAL AREAS IS UNLAWFUL AND ALL THOSE FOUND WANTING WILL FACE THE WRATH OF THE LAW.

STILL ON PUBLIC HEALTH, I TOOK TIME TO VISIT SOME MARKETS LAST WEEK TO GET AN APPRECIATION OF THE STATE OF AFFAIRS. AMONG THE MANY OTHER MARKETS VISITED WAS THE MAIN MARKET IN THE CENTRAL BUSINESS DISTRICT (CBD).

HONESTLY, THERE IS NEED FOR US TO RESTORE SANITY IN THE CBD WHERE STREET VENDING HAS BECOME A “LIFESTYLE” AND A PUBLIC NUISANCE ESPECIALLY TO PEDESTRIANS WHO FIND IT DIFFICULT TO MOVE BECAUSE TRADERS HAVE OPTED TO MOVE OUT OF THE MARKETS TO DISPLAY THEIR MERCHANDISE WITHIN THE WALKWAYS BY THE ROADSIDE. TWO WEEKS AGO, A MINISTERIAL STATEMENT WAS ISSUED BY THE MINISTER OF LOCAL GOVERNMENT AND RURAL DEVELOPMENT DIRECTING ALL STREET VENDORS TO RELOCATE BACK TO THE MARKETS.

OUR POSITION ON THE MATTER IS THAT WE WILL NOT ALLOW THE ILLEGALITY EXACERBATED BY PEOPLE TRADING FROM THE ROADSIDE. YES, WE ARE CONCERNED ABOUT THE WELFARE OF OUR TRADERS, THE MORE REASON WE HAVE BUDGETED FOR UPGRADING AND CONSTRUCTION OF VARIOUS MARKETS COMMENCING THIS YEAR. HOWEVER, BEFORE THE NEW FACILITIES ARE CONSTRUCTED, WE REQUEST THAT OUR TRADERS GET BACK IN THE MARKETS WHICH HAVE THE BASIC FACILITIES NEEDED.

SIMILARLY, OUR RESIDENTS THAT ARE FOND OF BUYING FROM THE STREETS ARE DIRECTED TO STOP BECAUSE THEIR ACTS LARGELY CONTRIBUTE TO CONTINUED STREET VENDING WHICH IS ALSO AN OFFENCE. INDIVIDUALS IN NEED OF TRADING SPACE IN THE MARKETS ARE ADVISED TO VISIT THE COUNCIL’S MARKETS SECTION FOR GUIDANCE ON WHERE TO TRADE FROM TO AVOID ANY INCONVENIENCE.

COUNCILLORS, LADIES AND GENTLEMEN, I HAVE ALSO NOTICED WITH CONCERN THE COMPLACENCY AMONG MOST OF OUR RESIDENTS AND BUSINESS COMMUNITY TO PARTICIPATE IN THE WEEKLY NATIONAL

CLEANING PROGRAM EVERY FRIDAY LEAVING THE PROGRAM TO THE COUNCIL AND A FEW NOTABLE STAKEHOLDERS. AS A COUNCIL, WE HAVE TAKEN A BOLD STEP TO LEAD BY EXAMPLE THROUGH INTENSIFYING THE CLEAN UP CAMPAIGNS EVERY FRIDAY SO THAT WE CAN REALIZE AN EVER-CLEAN SOLWEZI.

OUR STANCE IS THAT THE MAKE ZAMBIA CLEAN, GREEN AND HEALTHY CAMPAIGN CAN ONLY BE SUSTAINED THROUGH COLLECTIVE EFFORTS BY STAKEHOLDERS IN THE PUBLIC AND PRIVATE SECTORS. I THEREFORE CALL UPON EVERYONE IN SOLWEZI TO JOIN IN THE CLEANING EXERCISES EVERY FRIDAY.

ON ANOTHER POSITIVE NOTE, THE LOCAL AUTHORITY HAS MADE HEADWAYS IN COMMENCING UPGRADE TO BITUMINOUS STANDARD OF 4.3 KILOMETRES SELECTED, IDENTIFIED LINKING ROADS USING PART OF THE PROPERTY RATES REMITTABLE BY KANSANSHI MINING PLC.

MY PLEA IS FOR THE SOLWEZI RESIDENTS TO SUPPORT THIS CAUSE EVEN AS WE MAKE EFFORTS IN IMPROVING THE QUALITY OF ROADS IN SOLWEZI AND CONTINUE ENGAGING CENTRAL GOVERNMENT TO COME TO OUR AID. WE REMAIN OPTIMISTIC THAT CENTRAL GOVERNMENT WILL LOOK INTO IMPROVING THE QUALITY OF OUR TOWNSHIP ROADS THAT ARE IN A BAD STATE.

AT AN APPROPRIATE STAGE, I WILL BE BRIEFING THE PUBLIC THROUGH THE MEDIA TO PROVIDE DETAILS ON THE CONSTRUCTION OF ROADS TO BITUMINOUS STANDARD BY THE COUNCIL.

IN CLOSING, I WOULD LIKE TO EXTEND MY THANKS TO THE TOWN CLERK AND TEAM FOR YOUR CONTINUOUS DRIVE TOWARDS SERVICE PROVISION WHICH IS A REFLECTION OF YOUR DEDICATION AND ENERGY TO TAKE OUR DISTRICT FORWARD TOWARDS OUR GOAL OF BEING A LIVEABLE CITY FOR

ALL. WE DO NOT UNDERESTIMATE YOUR WORK CAPACITY AND PERFORMANCE AS WELL AS THE SACRIFICES YOU MAKE. WE SALUTE YOU; WE APPRECIATE THE WORK YOU DO FOR SOLWEZI.

FINALLY, TO THE PEOPLE OF SOLWEZI, MY HAND IS EXTENDED TO ANY RESIDENT WITH AN IDEA, A QUESTION, A COMMENT AND MOST IMPORTANTLY WITH A CONCERN. AS MAYOR YOU WILL ALWAYS BE MET WITH AN OPEN MIND AND AN OPEN HEART. SUCCESS DOES NOT AND WILL NOT COME EASY BUT THE PEOPLE GATHERED HERE IN THIS ROOM ARE APART OF IT AND WHEN WE ARE SURROUNDED BY SUCH DEDICATED RESIDENTS, THERE IS NO REASON NOT TO BE EXCITED AND OPTIMISTIC ABOUT OUR FUTURE.

I thank you

God bless Solwezi

Remmy Kalepa
SOLWEZI MAYOR

**MINUTES OF THE HEALTH, ENVIRONMENT AND SOCIAL SERVICES COMMITTEE
MEETING HELD ON FRIDAY 11TH AUGUST, 2023 IN THE MAYOR'S BOARDROOM
CIVIC CENTRE, INDEPENDENCE AVENUE AT 10:00HRS.**

PRESENT

Councillor Katanga Olivia	Chairperson
Councillor Alice Lubasi	Member
Councillor Saviye Kayombo	Member
Mr Remmy Kalepa (Ex-officio)	His Worship the Mayor

WARD

Kivuku
Kifubwa
Tunvwanganai

IN ATTENDANCE - COUNCILLOR

Councillor Soneka Loves	Kamalamba
Councillor Kapelembe Manix	Sandangombe

IN ATTENDANCE – OFFICERS

Lubinda Mwala	-	Acting Director Housing and Social Services
Julaki Muchima	-	Council Advocate
Kasonde Banda	-	Chief Valuation Officer
Mwango Ian	-	Chief Health Inspector
Chibesa Max	-	Civil Engineer
Abishai Musonda	-	District Planning Officer
Macpherson Mulopa	-	Social Welfare Officer
Daala Chibabwe	-	Assistant Community Development Officer
Mulenga Sefuke	-	Planner DHO
Victoria Mubabe	-	Forestry Technician
Kandela Stephen	-	Planner (DEBS)
Esther Chirwa	-	Assistant Public Relation Manager
Kelvin Mishengo	-	Committee Clerk
Kayombo Ululi	-	Assistant Committee Clerk
Emeldah Kafumbu	-	Assistant Committee Clerk
Oscar Kikatula	-	Council Police

APOLOGY

Alex Pupe	-	Deputy Mayor (Ex-Offico)	Kapijimpanga
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Prior to the commencement of the meeting, the notice was read and a prayer was given by Council Advocate Mr. Julaki Muchima. The meeting was declared open at 11:15 hours.

HESS/01/08/2023: NOTICE OF MEETING

The notice convening the meeting was read.

HESS/02/08/2023: DECLARATION OF INTEREST

No declaration of interest was made.

REPORT OF THE DIRECTOR OF HOUSING AND SOCIAL SERVICES

HESS/03/08/2023: PROPOSED PARTNERSHIP BETWEEN SOLWEZI MUNICIPAL COUNCIL AND THE USAID ALTERNATIVES TO CHARCOAL PROJECT (A2C)

The Acting Director of Housing and Social Services reported for consideration of the committee that following the study tour, the department engaged the above indicated NGO with the view of reducing the uptake of charcoal as a source of energy for domestic use. Charcoal production was a source of disposable household income for majority of the women among the communities.

He informed the committee that indiscriminate cutting of trees had given rise to various environmental challenges and exacerbated climate change vulnerabilities among the communities and provision of alternative sources of energy and sources of disposable income would significantly reduce abject household poverty and therefore the proposed engagement with the project would address many challenges the women could face. The USAID Alternative to Charcoal project's overall objective was to reduce charcoal energy consumption and increase the use of alternative technologies in order to reduce deforestation directly attributable to charcoal production. The other specific objectives of the projects included the following;

- I. Identify and remove the market barriers to enable an increase in the household use of alternative technologies.
- II. To improve the business enabling environment for alternative technologies
- III. Change social behavior and perception to increase consumer use of alternative technologies to mention but a few.

He further informed the committee that ,they had noted with concerns that, the high consumption of charcoal in the markets which ultimately was resulting in high deforestation and long term negative impact on the livelihoods of the local community especially the women who were most vulnerable but to a greater extent depended on the sale of charcoal to earn a livelihood. The department of Housing in collaboration with the environmental unit under Planning department envisaged the facilitation of vulnerable women to access the alternative technologies to charcoal as a means of sustainable livelihoods. Tera Tech Alternative to Charcoal USAID funded project held a Zoom meeting on Friday 19th May, 2023 and the Director Housing and Social Services and Two Environmental Planners from Planning Department attended virtually.

However Tera Tech had since submitted a copy of a draft MOU proposing a partnership with the council as appended for consideration and management had since approved the proposal to enter into an MOU with the Alternative to Charcoal project to recasting some provisions as contained in the MOU and approval by the Attorney General as advised by the Legal department.

He therefore recommended that an MOU with USAID Alternatives to Charcoal Project (A2c) be approved and submitted for clearance by the Attorney General.

After lengthy deliberations on the matter,

IT WAS RECOMMENDED THAT:

The request for Solwezi Municipal Council to enter into an MOU with USAID Alternatives to charcoal project (A2C) **BE APPROVED** and the proposal be submitted to Attorney General for clearance.

HESS/04/08/2023

**KALUMBILA TOWN COUNCIL STUDY TOUR VISIT TO
SOLWEZI MUNICIPAL COUNCIL COMMUNITY
DEVELOPMENT SECTION**

The Acting Director of Housing and Social Services reported for information of the committee that the department hosted the team from Kalumbila Town Council, Civic Leaders, Management, Ward Development Committee members and a delegation of 23 members undertook a study tour to Kimasala and Kamalamba community centers on Tuesday 6th June, 2023 and the study tour was a success.



Some Civic Leaders and Management Team from both Kalumbila and Solwezi Municipal Council

The report was **NOTED**.

HESS/05/08/2023

SENSITISATION MEETING OF TRADERS AND WHOLSALERS OPERATING AT THE MAIN BUS STATION

The Acting Director of Housing and Social Services reported for information of the committee that stakeholder's consultative meeting of general traders and wholesalers operating within the Main Bus Station was held in the Mayors Boardroom, Civic Center on Wednesday 28th June, 2023 and the purpose was to discuss among other issues the indiscriminate disposal of both biodegradable and non-biodegradable commercial waste being generated by the traders within the facility.

He informed the committee that it was resolved in the meeting that all the traders at the facility maintain a waste bin in their respective shops to dispose waste and they further requested that the local authority should ensure that they do collect their waste in view of the monthly fee they were paying to the council and traders were sensitized on the need to keep the frontage of their shops and drainages clean at all times.

The report was **NOTED**

HESS/06/08/2023

PROPOSED VISITATION BY TOOLS WITH A MISSION –UK (TWAM) DIRCETOR TO ZAMBIA

The Acting Director of Housing and Social Services reported for information of the committee that, the Council was in receipt of official communication from Tools with a Mission Program (TWAM) –Zambia on 15th May, 2023 giving notice of an intended visit by Mr. Paul Seymour the TWAM Director from UK who would be visiting Zambia from 17th September to 7th October, 2023 to check on the groups that had benefitted from the program.

He informed the committee that the Director intended to visit Solwezi Municipal Council on 25th September, 2023 because the Council was one of the beneficiary of donation of tools for the Carpentry and Skills Training Program Tailoring and Design Course, however the Council would be expected to showcase the skills development programs being offered to the community and prepared the beneficiaries for focused group discussion with the Director

The report was **NOTED.**

HESS/07/08/2023 STUDY TOUR TO LIVINGSTONE CITY COUNCIL NEWLY COMMISSIONED MARKET AND BUS TERMINAL

The Acting Director of Housing and Social Services reported for information of the committee that, the members of staff and his worship the mayor did undertake a study tour to Livingstone City Council from 20th to 23rd March 2023 and various administrative strategies aimed at improving the efficiency of revenue collection in both the Markets and Bus Station were noted.

He therefore informed the committee that the department was unable to implement some of the recommendations in the report as modalities of doing so were yet to be sanctioned by management.

The report was **NOTED**.

HESS/08/08/2023 WORK AID VISIT TO NORTH WESTERN PROVINCE

The Acting Director of Housing and Social Services reported for information of the committee that during the study tour undertaken to Ndola and Lusaka from the 13th to 17th February, 2023 the department learnt of support the Lusaka City Council was receiving from Work Aid an international Non-governmental Organization based in Lusaka with its headquarters in the UK. Work Aid donates tools and equipment to organisations providing skills development for livelihood improvement.

He further informed the committee that the department established contact with the same organisation requesting support to the Community Development Section for the provision of tools and equipment for Kimasala Skills Training Centre and the Work Aid Zambia expressed interest to support the department with skills training equipment and requested to submit an application as per appendix 1

However, the project assessment visit of the Kimasala Center was undertaken to North Western Province Kimasala Community Center in particular on Tuesday 13th June 2023, guidance and the outcome of the assessment was still being awaited

The report was **NOTED**

HESS/09/08/2023 PERFORMANCE OF END OF TERM ONE EXAMINATION FOR KIMASALA AND KAMALAMBA ADULT AND CHILDHOOD EDUCATION PROGRAMES.

The Acting Director of Housing and Social Services reported for information of the committee that the department through Community Development Section was operating two Early Childhood Education Centres and offering Baby, Middle and Reception classes respectively and Early Childhood

Centres had their end of term one (1) test administered from 30th March to 5th April 2023 and the opening day for both centers took place on Friday 12th May 2023.

END OF TERM ONE TESTS PERCENTAGE PASS RATE

Kamalamba Early Childhood Education Centre

Children were assessed in five subjects which included English, Maths, Integrated Science, Social Development Studies and Creative Technology Studies and subject carried a total of ten (10) marks translating to 50 marks for all subjects, the passing mark for Kamalamba Preschool was 5 marks and above. The table below summarised the results and percentage pass rate for term one tests.

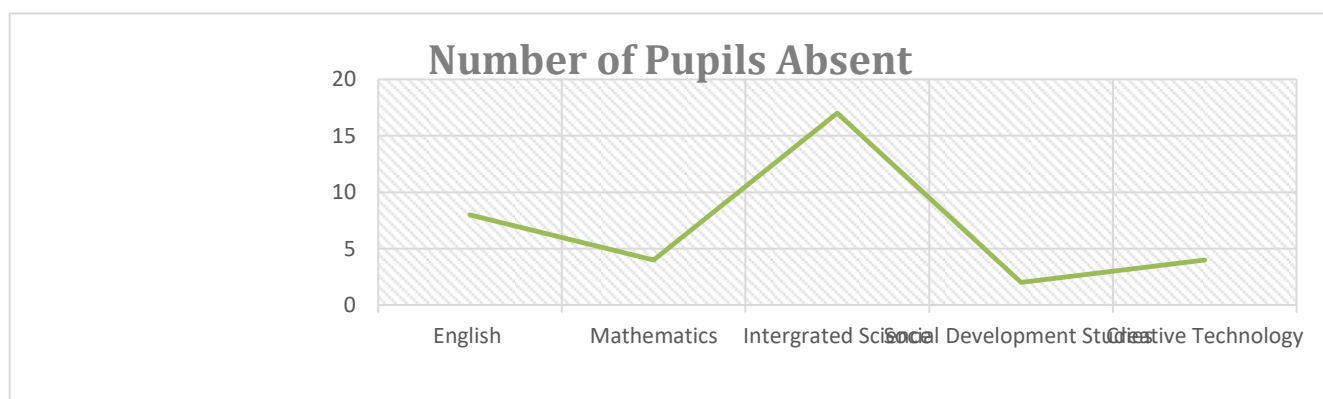
NO	CLASS	TOTAL ENROLLED	GENDER		TOTAL WHO WROTE TESTS		TOTAL PASSED	PERCENTAGE PASS RATE
1.	Baby Class	20	F	M	F	M	12/20	60%
			08	12	08	12		
2.	Middle Class	10	05	05	05	04	7/10	70%

Kimasala Early Childhood Education Centre

Children in the baby class were assessed in (6) six subjects which included, , Maths, Integrated Science, Social Development Studies, Kikaonde , Creative And Technology Studies and each subject carried a total of ten 50 marks translating to 300 marks for all subjects where as the reception class was assessed in five subjects which included English, Maths, Integrated Science, Social Development Studies, Creative Technology Studies which carried a total of 100 marks translating to 500 total marks. The passing mark for baby class was 25 marks and above while the passing mark for reception class was 50 marks and above. The table below summarised the results and percentage pass rate for term one tests.

NO	CLASS	TOTAL ENROLLED	GENDER		TOTAL WHO WROTE TESTS		TOTAL PASSED	PERCENTAGE PASS RATE
1.	Baby Class Class	38	F	M	F	M	25/38	65.8%
			23	15	23	15		
2.	Reception Class	35	20	15	20	14	20/34	58.8%

He further stated that despite the above impressive high pass rate, it was observed that some pupils from the reception class at Kimasala absconded writing end of term tests for selected subjects with the majority having absconded writing Integrated Science.



End of Term 1 Tests

The department had since addressed the concerned parents on the need to encourage their children to write all the subjects being offered at the Center.

The report was **NOTED**

HESS/10/08/2023 ZAMBIA LOCAL AUTHORITIES SPORTS ASSOCIATION (ZALASA) SPORTS

The Acting Director of Housing and Social Services reported for information of the committee that, Solwezi Municipal Council was among the over 30 Councils that participated in this year's 8th Annual Zambia Local Authority Sports

Association (ZALASA) tournament which was held in Mansa from 10th to 14th July, 2023 under the theme.

He further informed the committee that Solwezi Municipal Council managed to send a total of 91 officers which included His Worship the Mayor and four (4) Councillors and participated in seven (7) sports disciplines namely: Football, Volleyball, Netball, Chess, Marathon, Tug of War and Pool. The following were the results scored by Solwezi Municipal Council in the games:

S/N	GAME	POSITION SCORED
1.	Marathon	1 st position in 21Km, 2 nd position in 10Km, and 3 rd position in 5Km
2.	Volleyball	The team reached the finals and came out in 2 nd position
3.	Chess	The team was eliminated in the quarter finals
4.	Netball	The team was eliminated in the quarter finals
5.	Football	The team was eliminated in the knock out stage
6.	Pool	The team was eliminated in the knock out stage
7.	Tug of War	The team was eliminated in the knock out stage

The report was **NOTED**.

HESS/11/08/2023 CAREERS DAY AND EDUCATIONAL FAIR AT SENTINEL KABITAKA SCHOOL

The Acting Director of Housing and Social Services reported for information of the committee that, Solwezi Municipal Council was invited to a careers and educational fair day that was hosted by Sentinel Kabitaka School under the theme – ‘Further Education and Careers Fair.’ The careers fair was aimed at enlightening students on the various career options and opportunities after completion of secondary school and various departments under the Council exhibited and interacted with the students which included officers from different Departments – Housing and Social Services, Planning, Engineering and Legal.

He informed committee that exhibiting at the fair were institutions in various sectors including Education, Health, Engineering, Finance and Hospitality and

the importance of participating in such fairs accorded pupils the opportunity to interface with the various professionals already in the job market thus helped them make an informed decision of their respective future careers prospects.

The Department of Housing envisaged participating in similar undertakings as a way of contributing to our children's broadening the career horizon for the school going children.



(From left to right: Pictures showing officers from the Departments of the Engineering, Legal, Housing and Social Services and planning explaining various career options under Council)

The report was **NOTED**.

**HESS/12/08/2023 INDIVIDUAL PETITIONS ON THE REPOSSESSED STANDS
AT KAZOMBA AND MESSENGERS MARKETS**

The Acting Director of Housing and Social Services reported for information of committee that, Messengers and Kazomba markets were the two markets that had not developed fully due to the existence of repossessed market stands by the council.

However, there were a total number of 27 stands, 12 at messengers and 15 at Kazomba market and decision to repossess the stands was arrived during a Council Meeting in 2017 under Minute Number PWDRE/26/11/17 as reported that the incomplete stands were posing as a health hazard due to being used as dump sites and toilets.

He stated that some individual traders had officially petitioned the council with the view of reclaiming the repossessed stands and requesting to be given a second chance to wind up the construction of the incomplete structures as the Council did not notify them before repossessing their stands.

The Director informed the committee that the department was implementing the decision earlier taken by the council unless instructed to the contrary.

After deliberation on the matter,

IT WAS RESOLVED; -

- (i) The committee noted that the position of the council on the matter had not changed.
- (ii) The committee needed to undertake a fact finding the assessment tour at Kazomba and messengers' markets.

HESS/13/08/2023: APPLICATIONS FOR ISSUANCE OF OCCUPANCY LICENSES

The Acting Director of Housing and Social Services reported for decision of the committee that the Department had continued to facilitate applications for acquisition of occupancy licenses. The demand for these documents continued to increase overtime and the department was in receipt of applications for occupancy licenses. As tabulated below.

S/N	NAME	NRC	SETTLEMENT	PLOT TYPE	AMOUNT	RECEIPT NO.
1.	RABECCA CHILESHE	338712/61/1	ZAMBIA	RESIDENTIAL	K1,100	00120849
2.	KAAMPA QUEEN	124731/22/1	KAZOMBA	RESIDENTIAL	K1,100	89440

3.	DAVID MWANZA	269398/24/1	KIMALE	RESIDENTIAL	K1,100	00120943
4.	RIBIN MUSUMALI AND SHARON NSWANA	330943/61/1 417910/61/1	WISDOM	RESIDENTIAL	K1,100	00120821
5.	ALLEN NG`ANDWE	117386/34/1	KAZOMBA	RESIDENTIAL	K1,100	89466
6.	KASEMPA EUGIN	192729/25/1	MUZABULA	RESIDENTIAL	K1,100	89455
7.	LUMAMBA MARIET MICHELO	256010/24/1	KIMALE	RESIDENTIAL	K1,100	00121469
8.	FELISTUS KULIMA	243223/24/1	MUZABULA	RESIDENTIAL	K1,100	89465
9.	GRADWELL CHIBUBI		MUZABULA	RESIDENTIAL	K1,100	89541
10.	NAOMI NDORO	373095/16/1	KIMALE	RESIDENTIAL	K1,100	00342030
11.	MBUTAO GETRUDE	164751/25/1	ZAMBIA	RESIDENTIAL	K1,100	00341904
12.	MWAMBA DEBORA	114509/25/1	MUZABULA	RESIDENTIAL	K1,100	00232660
13.	EDWARD CHILUFYA	209132/65/1	KYAWAMA	RESIDENTIAL	K1,100	00121067
14.	KASHALA JOYCE MUKE	146862/91/1	KIMALE	RESIDENTIAL	K1,100	00119098
15.	KELVIN NGAMBIN	204185/41/1	KIMALE	RESIDENTIAL	K1,100	00120686
16.	PATRICK LEMBEKI	215274/23/1	KIMALE	RESIDENTIAL	K1,100	00120385
17.	DAINESS KAMOCHA	149178/25/1	KANDEMBA	RESIDENTIAL	K1,100	00121344
18.	FINE KAYABU NSEMANI	222228/61/1	KIMALE	RESIDENTIAL	K1,100	00120633

19.	BORNFACE PHIRI	627498/11/1	ZANGEMENU	RESIDENTIAL	K1,100	00120990
20.	KAMBOYI OLIVER	297908/24/1	KIMAKOLWE	RESIDENTIAL	K1,100	00121108
21.	MICHEAL CHOMBO	226915/24/1	KIMAKOLWE	RESIDENTIAL	K1,100	00341727
22.	KANG`OMBE JOYCE AARON	187674/61/1	MUZABULA	RESIDENTIAL	K1,100	00115412
+23.	ROBSON SIMBEYE	270673/24/1	KYAWAMA	RESIDENTIAL	K1,100	00114985
24.	LILANDA JAINECK	196763/24/1	KAWAMA	RESIDENTIAL	K1,100	00120474
25.	ROBBY KAMBULUNGWA	287736/64/1	MUZABULA	RESIDENTIAL	K1,100	00341571
26.	GEORGE KANDOLONDO	177130/66/1	MUZABULA	RESIDENTIAL	K1,100,	00327358
27.	CHISHIMBA MANDA	169240/48/1	KYAWAMA	RESIDENTIAL	K1,100	00341994
28.	HENRY MALUTULA	209400/24/1	ZAMBIA	RESIDENTIAL	K1,100	00342019
29.	MBLITU DIANA	111667/26/1	MUZABULA	RESIDENTIAL	K1,100	00341586
30.	LOVE MABULA	289247/24/1	MUZABULA	RESIDENTIAL	K1,100	00119629
31.	RAPHEAL MINGOSHI	291518/24/1	KYAWAMA	RESIDENTIAL	K1,100	00120635
32.	MUTAMBO JOSEPH	201173/12/1	MUZABULA	RESIDENTIAL	K1,100	00329136
33.	SIKANISO MUTALALA	326290/16/1	MUZABULA	RESIDENTIAL	K1,100	00330066
34.	NKOLOSA FLENESS	311385/64/1	MUZABULA	RESIDENTIAL	K1,100	89592

35.	MUSOMBWE PAUL	253160/16/1	ZAMBIA	RESIDENTIAL	K1,100	89587
36.	NKOLOSA FLENESS	311385/64/1	MUZABULA	RESIDENTIAL	K1,100	89593
37.	EVANS KYAMBA	261330/64/1	ZAMBIA	RESIDENTIAL	K1,100	89583
38.	ANDREW BIZIMANA	901816/24/2	MUZABULA	RESIDENTIAL	K1,100	89529
39.	MATAFWALI LOVENESS	151969/23/1	ZAMBIA	RESIDENTIAL	K1,100	89495
40.	PETER KAHILU	100160/26/1	MUZABULA	RESIDENTIAL	K1,100	89641
41.	STARDEN MWINGA	139816/77/1	KIMASALA	RESIDENTIAL	K1,100	85488
42.	BWALYA KOLA LINDA	262697/24/1	KANDEMBA	RESIDENTIAL	K1,100	89491
43.	GEOFFREY MUSOSAYI KABANDA	148723/23/1	KAZOMBA	RESIDENTIAL	K1,100	89521
44.	GEOFFREY MUSOSAYI	148723/24/1	KAZOMBA	RESIDENTIAL	K1,100	89522
45.	SUSAN CHIPANGO	229660/24/1	KAZOMBA	RESIDENTIAL	K1,100	89523
46.	MUKELE MAYBIN	249672/24/1	ZAMBIA	RESIDENTIAL	K1,100	89538
47.	KYABANASHA ANDREW	147992/25/1	ZAMBIA	RESIDENTIAL	K1,100	89531
48.	EVANS KYAMBA	261330/64/1	ZAMBIA	RESIDENTIAL	K1,100	89588
49.	MULABI BOAS SOLOMON	209693/74/1	ZAMBIA	RESIDENTIAL	K1,100	00341995
50.	SOPESHA ELIAS	322805/33/1	MUZABULA	RESIDENTIAL	K1,100	00342029

51.	THERESA CHANDA	300839/10/1	KYAWAMA	RESIDENTIAL	K1,100	00351863
52.	SAM SAMUNETI	299456/24/1	MUZABULA	RESIDENTIAL	K1,100	00121491
53.	COLLINS KAHANGU	251829/24/1	ZAMBIA	RESIDENTIAL	K1,100	00121771
54.	JACK MWAPE KABEYA	228939/24/1	MUZABULA	RESIDENTIAL	K1,100	00341066
55.	THOMAS MWAMBA	106290/94/1	WISDOM	RESIDENTIAL	K1,100	00121069
56.	CHARLES MUSHENYA	188464/24/1	MUZABULA	RESIDENTIAL	K1,100	00342041
57.	NSHINDANO BOSTON	183094/24/1	KIMASALA	RESIDENTIAL	K1,100	00342059
58.	MWILA SYLAS	831504/11/1	KIMAKOLWE	RESIDENTIAL	K1,100	00341782
59.	MUSONDA JOHN	257661/67/1	KIMALE	RESIDENTIAL	K1,100	00120942
60.	KUMANDA COLLINS	238535/24/1	MUZABULA	RESIDENTIAL	K1,100	00120845
61.	PUPE KIFWANAKENE	183928/24/1	MESSENGER	RESIDENTIAL	K1,100	89594
62.	ELIAS MUPAPURI AND ELESIIYA DAKA	253847/68/1 236107/68/1	KIMALE	RESIDENTIAL	K1,100	00120780
63.	MARTIN MUWEMA	185256/24/1	ZAMBIA	RESIDENTIAL	K1,100	00121034
64.	PHILADELPHIA HACHIZOVU	213155/73/1	MUZABULA	RESIDENTIAL	K1,100	00120764
65.	MUKOSHA FOSTER	421894/67/1	MUZABULA	RESIDENTIAL	K1,100	00342072
66.	MAGRET KISANSWE	255980/42/1	WISDOM	RESIDENTIAL	K1,100	00119577

67.	ROSEMARY MAKALA	128684/26/1	KIMALE	RESIDENTIAL	K1,100	00342065
68.	JOYCE CHIYILA		KIMASALA	RESIDENTIAL	K1,100	00120113
69.	PHILADELPHIA HACHIZOVU	213155/73/1	MUZABULA	RESIDENTIAL	K1,100	00113087
70.	MBILITU RACHEAL	167409/25/1	MUZABULA	RESIDENTIAL	K1,100	00341728
71.	ZAMBIA ASSOCIATION OF JEHOVAH'S WITNESS MUZABULA	CHURCH	MUZABULA	PLACE OF WORSHIP	K1,100	00120917
72.	STEPHEN KANYAKULA	178829/16/1	MUZABULA	RESIDENTIAL	K1,100	00120884
73.	KAKUNGU VICTORIA	257050/66/1	MUZABULA	RESIDENTIAL	K1,100	00341689
74.	ZHANO MWENDA	109552/24/1	KAZOMBA	RESIDENTIAL	K1,100	00119924
75.	KABAMBI YLAMU	261654/24/1	MUZABULA	RESIDENTIAL	K1,100	00120991
76.	LIAMBAI BOYD	231364/71/1	KIMSALA	RESIDENTIAL	K1,100	00341780
77.	KAMBOYI PHILIP	186329/21/1	KYAWAMA	RESIDENTIAL	K1,100	00121112
78.	CHAHOSHELI NAOMI	119324/26/1	KIMALE	RESIDENTIAL	K1,100	00232597
79.	CHAVULA KEYALA	826112/11/1	KIMALE	RESIDENTIAL	K1,100	00120519
80.	PHILADELPHIA HACHIZOVU	213155/73/1	ZAMBIA	RESIDENTIAL	K1,100	00120763
81.	SOPESHA VIOLET	138199/22/1	MUZABULA	RESIDENTIAL	K1,100	00121003
82.	PHILADELPHIA HACHIZOVU	213155/73/1	MUZABULA	RESIDENTIAL	K1,100	00120765

83.	RABECCA CHILESHE AND GEORGE KAMFWA	338712/61/1 211260/61/1	ZAMBIA	RESIDENTIAL	K1,100	00120849
84.	ROBERT MUFWANKOLO	215649/24/1	ZAMBIA	RESIDENTIAL	K1,100	00120771
85.	BRENDA LUFUMPA	200342/24/1	MUZABULA	RESIDENTIAL	K1,100	00120889
86.	CHILUBA ABRAHAM	185368/23/1	KIZHINGEZHI NGE	RESIDENTIAL	K1,100	00232370
87.	MWILA KALO	281855/66/1	MUZABULA	RESIDENTIAL	K1,100	00337873
88.	IREEN CHILEBELA	180095/24/1	MUZABULA	RESIDENTIAL	K1,100	00342110
89.	KEAGAN MUZHIIMBA	300489/24/1	KIMASALA	RESIDENTIAL	K1,100	00342109
90.	NG`ANDU HAMUTETE PESPERINE	664911/11/1	KIMALE	RESIDENTIAL	K1,100	83436
91.	JOSEPH KAPUMPA AND NALUKAI MUNYINDA	308797/61/1 275263/66/1	KIMALE	RESIDENTIAL	K1,100	89456
92.	EVA KAZEYA	143198/23/1	KIZHINGEZHI NGE	RESIDENTIAL	K1,100	00120875
93.	PENTECOST ASSEMBLIES OF GOD- ZAMBIA	ORS/102/65/6 49	ZAMBIA	PLACE OF WORSHIP	K1,100	00120669
94.	LWIBNESS JOBESHA	290212/24/1	KANDEMBA	RESIDENTIAL	K1,100	00119136
95.	JANET NTUMBA	328633/24/1	ZAMBIA	RESIDENTIAL	K1,100	00120656
96.	CATHERIN CHIYESU	177361/24/1	KYAWAMA	RESIDENTIAL	K1,100	00121883
97.	SANDALA JENALLA SERDINA	117587/24/1	MUZABULA	RESIDENTIAL	K1,100	00120639
98.	CHIKONKO PATRICK	226775/24/1	MESENTERS	RESIDENTIAL	K1,100	00121383

99.	SAKASWEKA LEWIS	418826/67/1	MUZABULA	RESIDENTIAL	K1,100	00120111
100.	KANASHA JACOB	201962/24/1	KYAWAMA	RESIDENTIAL	K1,100	00120401
101.	KUBIKISHA EVERISTO	396419/61/1	ZAMBIA	RESIDENTIAL	K1,100	00121314
102.	MASEKA MARY	289330/24/1	KYAWAMA	RESIDENTIAL	K1,100	00121305
103.	BOSTON MINGOCHI	105350/92/1	ZAMBIA	RESIDENTIAL	K1,100	00119545
104.	MULENGA BENSON	174749/35/1	MUZABULA	RESIDENTIAL	K1,100	00119677
105.	GLORIA MATAVU	153402/25/1	MESSENGERS	RESIDENTIAL	K1,100	00342103
106.	WISAMBA MERINE	235105/24/1	KYAWAMA	RESIDENTIAL	K1,100	00342116
107.	NKOLOSO FLENESS	311385/64/1	ZAMBIA	RESIDENTIAL	K1,100	00342090
108.	GLORIA MATAVU	153402/25/1	ZAMBIA	RESIDENTIAL	K1,100	00342104
109.	MUNYUMBE REAGAN KAPENDA	202078/23/1	MUZABULA	RESIDENTIAL	K1,100	00342134
110.	SIAME SUNDAY	132398/95/1	MUZABULA	RESIDENTIAL	K1,100	00342083
111.	FUNGAMELI BORNWELL ELIJAH	126364/24/1	MUZABULA	RESIDENTIAL	K1,100	00342108
112.	MWANSA MORGAN	266883/68/1	MUZABULA	RESIDENTIAL	K1,100	00342114
113.	KAPILA MAURICE	234262/23/1	MUZABULA	RESIDENTIAL	K1,100	00121864
114.	EMMANUEL NIYOREMERA	900672/24/2	KIMAKOLWE	RESIDENTIAL	K1,100	00342053

115.	CHINYAMA KENNEDY	129029/27/1	ZAMBIA	RESIDENTIAL	K1,100	00342056
116.	FRED SAILA	1044691/26/1	ZAMBIA	RESIDENTIAL	K1,100	00342055
117.	MULABI BOAS SALOMON	209693/74/1	ZAMBIA	RESIDENTIAL	K1,100	00341995
118.	AMOS FUNGAMELI	174570/24/1	MUZABULA	RESIDENTIAL	K1,100	00342069
119.	RURANGWA EVERISTE	902011/24/2	KIMAKOLWE	RESIDENTIAL	K1,100	0034052
120.	FUNETE DAVID	189100/24/1	ZAMBIA	RESIDENTIAL	K1,100	00114339
120.	SOLOCHI CHISENGO	105718/27/1	KIMAKOLWE	RESIDENTIAL	K1,100	00120294
112.	DICKSON LOMA	207376/64/1	KIZHINGEZHI NGE	RESIDENTIAL	K1,100	00118879
113.	KAFULESHI PYTHIAS	147159/25/1	KANDEMBA	RESIDENTIAL	K1,100	00120526
114.	KATOMPA CHRISTOPHER	252278/24/1	KAZOMBA	RESIDENTIAL	K1,100	00121205
115.	KASANZA MAILOS MAMBWE	122473/24/1	KYAWAMA	RESIDENTIAL	K1,100	00229465
116.	GILBERT TONGWETA	176616/23/1	KYAWAMA	RESIDENTIAL	K1,100	00341752
117.	SIKAZWE JAMESON	158835/64/1	KYAWAMA	RESIDENTIAL	K1,100	00106604
118.	KANG`OMA EMMANUEL BERNARD	112403/21/1	ZAMBIA	RESIDENTIAL	K1,100	00341412
119.	KABOZA DAVID	213011/24/1	KIMASALA	RESIDENTIAL	K1,100	00120369
120.	MULUTUTAL HENRY	209400/24/1	ZAMBIA	RESIDENTIAL	K1.100	00342019

121.	KALINDAMINWE CONSTANCE	229914/24/1	KIMASALA	RESIDENTIAL	K1,100	00229477
122.	KAMPOTELA RODINESS	108642/24/1	MUZABULA	RESIDENTIAL	K1,100	00121856
123.	SALUNANA DAMAS	168022/23/1	KAZOMBA	RESIDENTIAL	K1,100	00121847
124.	TUTU MIKE MUPESO	877610/10/1	ZAMBIA	RESIDENTIAL	K1,100	00120141
125.	LILLIAN NKANDU	353827/67/1	MUZABULA	RESIDENTIAL	K1,100	00341461
126.	CHARTON KUNDA	382290/24/1	MUZABULA	RESIDENTIAL	K1,100	00341462
127.	LANGSON NSHINDANO	218072/24/1	KAZOMBA	RESIDENTIAL	K1,100	00120214
128.	MAYBIN KATUNGU	227187/24/1	KIMALE	RESIDENTIAL	K1,100	00120684
129.	SIMUKOKO MUCHUZI BRIGHT	185281/91/1	WISDOM	RESIDENTIAL	K1,100	00341622
130.	MWAPE LYDIA	313615/64/1	MUZABULA	RESIDENTIAL	K1,100	00120671
131.	SHADRECK SHOMBELA	230258 /24/1	MUZABULA	RESIDENTIAL	K1,100	00119736
132.	MARGRET MUSONDA	226878/64/1	ZAMBIA	RESIDENTIAL	K1,100	89625
134.	BANDA SOLOMON	377738/72/1	ZAMBIA	RESIDENTIAL	K1,100	00121490
135.	POKO BIYELA	107779/71/1	KAWAMA	RESIDENTIAL	K1,100	00120674
136.	ALICE CHISEMBELE	414274/67/1	MUZABULA	RESIDENTIAL	K1,100	00121324
137.	NKOLO FLENESS	311385/64/1	ZAMBIA	RESIDENTIAL	K1,100	00342090

138.	HAMBULO LORRIET	299295/24/1	MUZABULA	RESIDENTIAL	K1,100	00120079
139.	ETIENNE NDAYAMBANJE	901898/21/1	KAZOMBA	RESIDENTIAL	K1,100	00121268
140.	KASANGA FANWELL	113580/62/1	MUZABULA	RESIDENTIAL	K1,100	00341163
141.	SUSAN KABASO	4860284/61/1	KAZOMBO	RESIDENTIAL	K1,100	00120146
142.	NZEYIMANA JACK	902029/24/1	MUZABULA	RESIDENTIAL	K1,100	00120142
143.	MUBEMBA CATHREEN	174322/24/1	MUZABULA	RESIDENTIAL	K1,100	00120473
144.	SIMUTENDA KALIKONGA	175037/63/1	MUZABULA	RESIDENTIAL	K1,100	00120515
145.	ANDREW CHIPOYA	323994/24/1	MUZABULA	RESIDENTIAL	K1,100	00120286
146.	ASTRIDAH YUMBULA	212440/24/1	MUZABULA	RESIDENTIAL	K1,100	00120305
147.	AARON KALASWA	241396/24/1	MUZABULA	RESIDENTIAL	K1,100	00120117
148.	CHIMWASU ROSE	286280/24/1	MUZABULA	RESIDENTIAL	K1,100	00120176
149.	MORGAN SOMILI	236812/24/1	MUZABULA	RESIDENTIAL	K1,100	00120175
150.	CHITAMBALA BABRA	223805/24/1	MUZABULA	RESIDENTIAL	K1,100	00341299
151.	KAINDA ANNETTEE	218414/24/1	MUZABULA	RESIDENTIAL	K1,100	00120520
152.	KAZHILA LOVENESS	207448/24/1	KYAWAMA	RESIDENTIAL	K1,100	89644
153.	CLEMENT CHANDA	190174/16/1	ZANGAMENU	RESIDENTIAL	K1,100	00121384

154.	SYDNEY MUNDONGO	211570/23/1	KIMASALA	RESIDENTIAL	K1,100	00117437
155.	BETHSAIDA SEVENTH-DAY ADVENTIST CHURCH	CHURCH	ZAMBIA	CHURCH	K1,100	00327810
156.	MACHAYI NAOMI	165540/22/1	KAZOMBA	RESIDENTIAL	K1,100	00341072
157.	MUKUZHO SILLIO	102239/24/1	KANDEMBA	RESIDENTIAL	K1,100	340027
158.	MAYBIN MUKELE	249672/24/1	ZAMBIA	RESIDENTIAL	K1,100	89580
159.	KYABANASHA ANDREW	147992/25/1	ZAMBIA	RESIDENTIAL	K1,100	39581
160.	EVANS KYAMBA	261330/64/1	ZAMBIA	RESIDENTIAL	K1,100	89588
161.	MATAFWALI LOVENESS	151969/23/1	ZAMBIA	RESIDENTIAL	K1,100	89495
162.	STARDEN MWINGA	139816/77/1	KIMASALA	RESIDENTIAL	K1,100	85488
163.	KYAMBA EVANS	261330/64/1	ZAMBIA	RESIDENTIAL	K1,100	89583
164.	RUDIA CHABALA	308754/31/1	MUZABULA	RESIDENTIAL	K1,100	00119670
165.	MAOMBI YVES	595413/99/3	KIZHINGEZHI NGE	RESIDENTIAL	K1,100	00121209
166.	BONIFACE VWALIKA	6180295/64/1	KYAWAMA	RESIDENTIAL	K1,100	00341033
167.	CLARA FUNDI	132050/77/1	MUZABULA	RESIDENTIAL	K1,100	00330965
168.	EDDIE INANGA	575043/61/1	MUZABULA	RESIDENTIAL	K1,100	00121512
169.	HANYIKA LIZZIE	263290/74/1	MUZABULA	RESIDENTIAL	K1,100	00121506

170.	HANYIKA LIZZIE	263290/74/1	MUZABULA	RESIDENTIAL	K1,100	00121507
171.	JOSEP ILUNGA	166568/34/1	MESSENGERS	RESIDENTIAL	K1,100	00120507
172.	HANYIKA LIZZIE	263290/74/1	MUZABULA	RESIDENTIAL	K1,100	00120507
173.	SOLOMON BANDA	377738/74/1	ZAMBIA	RESIDENTIAL	K1,100	00121490
174.	MALIPENGA ENNEBBI	144447/24/1	KYAWAMA	RESIDENTIAL	K1,100	00121385
175.	MANAGIMELA JOY	256837/24/1	ZAMBIA	RESIDENTIAL	K1,100	00120989
176.	KALINDAMINWE CONSTANCE	229914/24/1	KIMASALA	RESIDENTIAL	K1,100	00316313
177.	IMASIKU IMASIKU	213977/82/1	KAWAMA	RESIDENTIAL	K1,100	00341621
178.	RUTH CHIKANDA	251278/24/1	MUZABULA	RESIDENTIAL	K1,100	00121889
179.	THE CHURCH OF JESUS CHRIST	CHURCH	KYAWAMA	CHURCH	K1,100	00121912
180.	MICHEAL MUSOBOLOKA	236195/65/1	MUZABULA	RESIDENTIAL	K1,100	00121920
181.	LEONARD FWANDA	254596/33/1	KANDEMBA	RESIDENTIAL	K1,100	00121917
182.	ADAM WATAMA	203272/24/1	KYAWAMA	RESIDENTIAL	K1,100	00119288
183.	KASHIMOTO RAPHAEL JANNY	1069227/63/1	MESSENGERS	RESIDENTIAL	K1,100	00121928
184.	KELVIN NSAKANYA	306657/24/1	ZAMBIA	RESIDENTIAL	K1,100	00324140
185.	DEOPHISTER CHEWE	291531/24/1	KAWAMA	RESIDENTIAL	K1,100	00341837

186.	IREEN CHILEBELA	180095/25/1	MUZABULA	RESIDENTIAL	K1,100	00342110
187.	CHILANDA BRUDGET	2123741/24/1	KAZOMBA	RESIDENTIAL	K1,100	00121951
188.	FULUNANDO NICK KAZINGA	195597/62/1	MUZABULA	RESIDENTIAL	K1,100	00122013
189.	ALICE MWANJA	312308/24/1	MUZABULA	RESIDENTIAL	K1,100	00342155
190.	MEVIES CHIFWAKATA	189156/24/1	KANDEMBA	RESIDENTIAL	K1,100	00342141
191.	KAMBENJA QUEEN JAPSON	146253/23/1	MUZABULA	RESIDENTIAL	K1,100	00342148
192.	SALUWEMA JULIA	200219/24/1	ZAMBIA	RESIDENTIAL	K1,100	00342172
193.	RICHARD HANKOPE	217013/73/1	MUZABULA	RESIDENTIAL	K1,100	00342012
194.	FRANCIS CHOMBA	286632/24/1	KIMASALA	RESIDENTIAL	K1,100	00122032
195.	KIJILAMATAMBO EVANGELICAL CHURCH	CHURCH	KIMALE	CHURCH	K1,100	00121967
196.	MARY MUMBA	143899/24/1	MUZABULA	RESIDENTIAL	K1,100	00122045
197.	PRISCILLA MUYOYA	237387/24/1	MUZABULA	RESIDENTIAL	K 1,100	00122046
198.	CHILONGA JOHN	274100/24/1	MUZABULA	RESIDENTIAL	K1,100	00122092
199.	SILVIA CHISANGA	315909/24/1	KIZHINGEZHI NGE	RESIDENTIAL	K1,100	00342195
200.	MPAKA MARIA	112602/64/1	WISDOM	RESIDENTIAL	K1,100	00112729

201.	KEAGAN MUZHIMBA	133531/23/1	KIMASALA	RESIDENTIAL	K1,100	00111386
202.	KAPESHE JANNEY MUZALA	112510/24/1	KIMALE	RESIDENTIAL	K1,100	00119519
203.	KELVIN NSAKANYA	306657/14/1	ZAMBIA	RESIDENTIAL	K1,100	00342140
204.	SILEZIA MUDENDA BENZU	227084/24/1	ZAMBIA	RESIDENTIAL	K1,100	00107527
205.	KIMENA PHIDESS	107192/26/1	MUZABULA	RESIDENTIAL	K1,100	00342233
206.	MUNDIA SYDNEY	157180/77/1	KIMALE	RESIDENTIAL	K1,100	00121211
207.	KASHIMOTO R.JANNY	106927/63/1	MESSENGER	RESIDENTIAL	K1,100	00121928
208.	MELLAN NQWEZHE	398840/64/1	ZAMBIA	RESIDENTIAL	K1,100	00342235
209.	CHILONGA JOHN	274100/24/1	MUZABULA	RESIDENTIAL	K1,100	00122092
210.	NAOMI LUPIYA	278079/24/1	MUZABULA	RESIDENTIAL	K1,100	00122008
211.	CHIPANGO SUSAN	229660/24/1	KAZOMBA	RESIDENTIAL	K1,100	89523
212.	NJONGA JERRYSON	258820/24/1	KAZOMBA	RESIDENTIAL	K1,100	00316913
213.	SYDNEY KAPUNGWE	28114/64/1	MUZABULA	RESIDENTIAL	K1,100	00340632
214.	GEOFFREY MUKOSAYI KABANDA	148723/24/1	KAZOMBA	RESIDENTIAL	K1,100	89522
215.	SAMUTELA SYDNEY	208512/24/1	MUZABULA	RESIDENTIAL	K1,100	00102393
216.	STELLA NSONGE	192680/68/1	KAZOMBA	RESIDENTIAL	K1,100	00115565

217.	MALUPANDE ISAAC GOODSON	303387/66/1	MESSENGER	RESIDENTIAL	K1,100	00115620
218.	BRUCE BATALA	259997/24/1	KAZOMBA	RESIDENTIAL	K1,100	00115393
219.	KAWINA LIHANA	285320/24/1	KYAWAMA	RESIDENTIAL	K1,100	00113404
220.	KALITUTA KEEPSON	167475/23/1	MUZABULA	RESIDENTIAL	K1,100	00114918
222.	ANTHONY NDLOVU	223757/24/1	KAZHINGEZHI NGE	RESIDENTIAL	K1,100	00313550
223.	PHILLIMON NDONJI	165841/21/1	KYAWAMA	RESIDENTIAL	K1,100	00338411
224.	MORIS MWALE	325755/33/1	KAZOMBA	RESIDENTIAL	K1,100	00115408
225.	KASUNGO MAGGIE KASOKA	162110/64/1	MUZABULA	RESIDENTIAL	K1,100	00102392
226.	KABASA.M. JOHN	195915/24/1	WISDOM	RESIDENTIAL	K1,100	00115395
226.	MINANI VENNATTI	901953/24/1	MUZABULA	RESIDENTIAL	K1,100	00115379
227.	KALASWA PAFIAS	241398/24/1	MUZABULA	RESIDENTIAL	K1,100	00115394
228.	KAUMBA GEORGE CHIPUTA	162594/23/1	MUZABULA	RESIDENTIAL	K1,100	00342257
229.	NDHLOVU ANTHONY	223757/24/1	KIZHINGEZHI NGE	RESIDENTIAL	K1,100	00313550
230.	KASONGO JITANDA	458874/11/1	MUZABULA	RESIDENTIAL	K1,100	00336091
231.	MATEMBA JACK	243841/24/1	MUZABULA	RESIDENTIAL	K1,100	00231189
232.	INNOCENT LIBI	140654/36/1	MUZABULA	RESIDENTIAL	K1,100	00231175

233.	ESTY HANG`ANDU	261556/24/1	MUZABULA	RESIDENTIAL	K1,100	00115624
234.	JIMMY MASUMBA	229829/24/1	MUZABULA	RESIDENTIAL	K1,100	00341734
235.	WEBSTER MUSHIMWA	329299/64/1	MUZABULA	RESIDENTIAL	K1,100	00341908
236.	WEZZY CHAVULA	304328/24/1	ZAMBIA	RESIDENTIAL	K1,100	00231177
237.	MATUKA JOHN KABASA	195915/24/1	KANDEMBA	RESIDENTIAL	K1,100	00115395
238.	MUTALE MWELWA	396763/61/1	MUZABULA	RESIDENTIAL	K1,100	00342330
239.	SAPATO ANGELA	241207/24/1	KIMASALA	RESIDENTIAL	K1,100	00342331
240.	ESTY HANG`ANDU	261556/24/1	MUZABULA	RESIDENTIAL	K1,100	00341279
241.	CHINYEMBA AND LUBANJI KAPYOLOLO	191011/25/1 314641/24/1	MUZABULA	RESIDENTIAL	K1,100	00327237
242.	CATHERINE MWANSA	203817/24/1	KIZHINGEZHI NGE	RESIDENTIAL	K1,100	00232484
243.	IVY MALUMA	251389/16/1	KIMALE	RESIDENTIAL	K1,100	00342349
244.	CHIPILI GRACE MPUNDU	268290/67/1	KIMALE	RESIDENTIAL	K1,100	00342366
245.	KASONGO RODGERS SATHULU	246771/61/1	ZAMBIA	RESIDENTIAL	K1,100	003422198
246.	MALANDU ALLEN NG`ANDWE	117386/34/1	KAZOMBA	RESIDENTIAL	K1,100	89466
247.	BEAUTY MAKOSA	240197/24/1	KANDEMBA	RESIDENTIAL	K1,100	00342442
248.	ROBINA MASUWA	157822/23/1	ZAMBIA	RESIDENTIAL	K1,100	00340728

249.	MINIVA MULENGA	241724/42/1	MUZABULA	RESIDENTIAL	K1,100	00342444
250.	ALICE MWENYA	201991/18/1	MUZABULA	RESIDENTIAL	K1,100	00342436
251.	MWILA CHINYAMA	128331/22/1	MUZABULA	RESIDENTIAL	K1,100	00342221
252.	HOPE S.D.A KIMASALA	CHURCH	KIMASALA	CHURCH	K1,100	00118932
253.	MUZEYA JOSEPH	240025/23/1	MUZABULA	RESIDENTIAL	K1,100	00341848
254.	SAMUTUTA DAVY MUKUZUNG'U	263843/24/1	WISDOM	RESIDENTIAL	K1,100	00118975
255.	SANTOKA GETRUDE	209275/23/1	WISDOM	RESIDENTIAL	K1,100	00118126
256.	KABELENGA VARALD	216913/24/1	WISDOM	RESIDENTIAL	K1,100	00118343
257.	SAMONDELA KEBBY	216314/21/1	MUZABULA	RESIDENTIAL	K1,100	00118479
258.	FELIX MUMBA	231282/21/1	MUZABULA	RESIDENTIAL	K1,100	00337827
259.	GLADYS CHIFWELU	190329/24/1	KANDEMBA	RESIDENTIAL	K1,100	00111405
260.	ESAU SHELLINI & NORAH KATONTOKA	170200/19/1 309737/24/1	MUZABULA	RESIDENTIAL	K1,100	00342285
261.	MUSONDA MWENSO CHIPOMA	116544/95/1	MUZABULA	RESIDENTIAL	K1,100	00337749
262.	MUKUBWE THOMAS	346337/65/1	MUZABULA	RESIDENTIAL	K1,100	00339565
263.	YALUKANDA GIDEON	116431/63/1	ZAMBIA COMPOUND	RESIDENTIAL	K1,100	00105976
264.	MUSUMALI BEAUTY	260035/24/1	MUZABULA	RESIDENTIAL	K1,100	00120118

265.	KATUNGU MWLODY ISIIYOMBO	291496/24/1	MUZABULA	RESIDENTIAL	K1,100	00117666
266.	KAMUCHACHA DAWEN	139804/24/1	KAWAMA	RESIDENTIAL	K1,100	00102218
267.	KAUMBA EDSON	209844/23/1	MUZABULA	RESIDENTIAL	K1,100	0011914
268.	PAUL MULIMBI	238137/24/1	MUZABULA	RESIDENTIAL	K1,100	00120571
269.	JOSEPHINE JINUNGO	370459/24/1	MUZABULA	RESIDENTIAL	K1,100	00101981
270.	MARTIN CHIMBADI	129033/91/1	MUZABULA	RESIDENTIAL	K1,100	00109814
271.	LEWARD KAPITENI	311417/24/1	MUZABULA	RESIDENTIAL	K1,100	00113359
272.	PATSON ZIMBA	588723/11/1	MUZABULA	RESIDENTIAL	K1,100	00116942
273.	IPOZA WINFRED	151559/23/1	MUZABULA	RESIDENTIAL	K1,100	00128791
274.	AGNESS MUKAMANA	901897/24/2	MUZABULA	RESIDENTIAL	K1,100	00121206
275.	KALEPA KENNETH	200887/24/1	KAZOMBA	RESIDENTIAL	K1,100	00341806
276.	KIMENA PHIDESS	107192/26/1	MUZABULA	RESIDENTIAL	K1,100	00342233
277.	KAYOMBO NDUMBA	238738/24/1	MUZABULA	RESIDENTIAL	K1,100	00342619
278.	CHAYILA JOYCE	147705/21/1	KIMASALA	RESIDENTIAL	K1,100	00120113
279.	ZAMBIA ASSOCIATION OF JEHOVAH'S WITNESSES	CHURCH	KANDEMBA	CHURCH	K1,100	00322364
280.	TAFUMA MUCHOZARU	170181/18/1	KAWAMA	RESIDENTIAL	K1,100	00342639

281.	MUKUMBI TIMOTHY	197149/24/1	KYAWAMA	RESIDENTIAL	K1,100	00342661
282.	MOFFAT SIULAPWA	386081/61/1	ZAMBIA	RESIDENTIAL	K1,100	00342663
283.	CEPHAS CHIKUWA	265715/66/1	MUZABULA	RESIDENTIAL	K1,100	00342128
284.	JAMES MULOTA	147493/24/1	KIMALE	RESIDENTIAL	K1,100	00342440
285.	RODGERS KASONGO SATHULU	246771/61/1	ZAMBIA	RESIDENTIAL	K1,100	00342198
286.	LWINIYA YEYENGA PHILLEMOM	125972/25/1	MUZABULA	RESIDENTIAL	K1,100	00402675
287.	ROY KAWASHA	139623/22/1	WISDOM	RESIDENTIAL	K1,100	00402681
288.	JENALLA SANDALA SERDINA	117587/24/1	MUZABULA	RESENTIAL	K1,100	00120639
289.	CHRISTINE NYEMBE	157564/25/1	KYAWAMA	RESIDENTIAL	K1,100	00120740
290.	ASTRIDA YAMBULA	212440/24/1	MUZBULA	RESIDENTIAL	K1,100	00342719
300.	NKIKE WINSTONE	13993925/1	WISDOM	RESIDENTIAL	K1,100	00323301
301.	BARSON MULOSA	258312/24/1	KAZOMBBA	RESIDENTIAL	K1,100	00337927

After deliberation on the matter,

IT WAS RESOLVED THAT

The applications for occupancy licences from various applicants appearing in the table above be **APPROVED**.

HESS/14/08/2023: A RANDOM SAMPLE OF REVENUE COLLECTION IN THE MARKETS

The Acting Director of Housing and Social Services reported for information of the committee that random sample of revenue collection for a day indicated that Kyawama market contributed forty Percent of the collection of

the day with Zambia Market being the least at ten percent of the daily collection translating to about ZMK 156.00 respectively.

He further informed the committee that, a comparative analysis of the actual revenue collected on the material day and the projected based on the daily attendance of the traders in the market had a significant variance.

He therefore stated that the trend provided the picture of what was happening across the markets in terms of revenue collection and the Department had since developed another data capturing tool which had since been distributed to the revenue collectors and it was envisaged that the collections would improve.

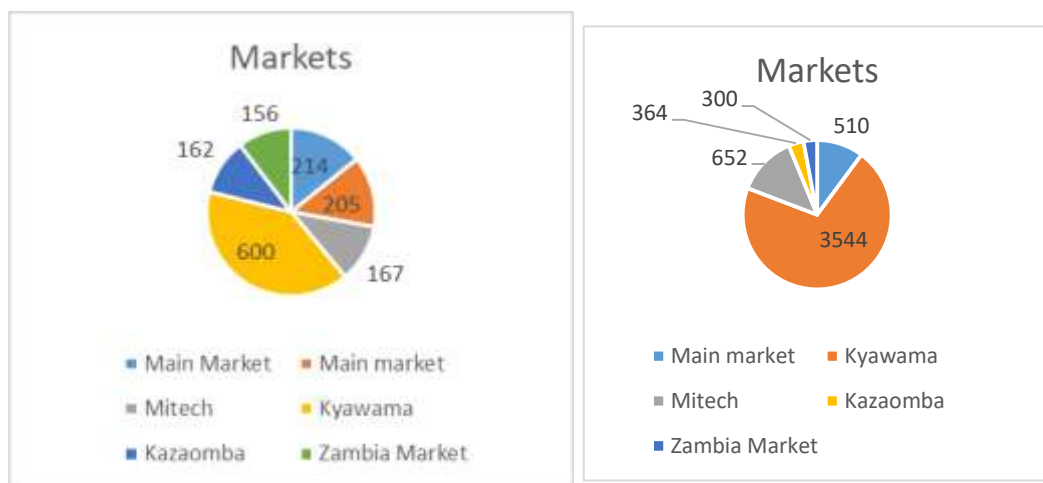


Figure 1 Actual Revenue Collection Figure 2 Projected Revenue Collection

The Department of Housing and Social Services was not legally mandated to collect revenue and as such it had continued to engage the Department of Finance on how best the collection efficiency and close supervision of revenue collectors could be enhanced. The Department would continue to monitor the performance of the revenue inflow from the markets and Bus Station on a daily basis.

The report was **NOTED**

**Appendix I: Proposed MOU between Solwezi Municipal Council and the USAID
Alternative to Charcoal Project (A2C)**

MEMORANDUM OF UNDERSTANDING

Between

THE SOLWEZI MUNICIPAL COUNCIL

And

ARD, Inc. XXXX, 2023

THIS MEMORANDUM OF UNDERSTANDING (MoU) made this xxxx day of xxxx, Two Thousand and Twenty-three **BETWEEN THE SOLWEZI MUNICIPAL COUNCIL**, having its address at XXXXXXXXX, of the one part,
AND

ARD, Inc, located at Plot number 11 Chaholi Road, Rhodespark, Lusaka, in Lusaka Province of the Republic of Zambia

WHEREAS Solwezi Municipal Council, is authorised and mandated by virtue of the Local Government Act of No. 2 of 2019 and The Markets Act Cap 290 of the Laws of Zambia to;

- i. Develop trading regulations;
- ii. Control the manufacture, storage, sale and use of petroleum, fireworks, gas and other combustible or dangerous substances;
- iii. Prohibit and control the development of land and buildings within the Solwezi City area;
and
- iv. Maintain, protect and control local forests and wood lands;
- v. Establish and manage markets; among others.

AND

SOLWEZI MUNICIPAL COUNCIL and ARD, Inc. recognise that the overdependence by the country's population on the use of charcoal has adverse impacts on the country's forest resources, health and economic wellbeing of the people.

SOLWEZI MUNICIPAL COUNCIL recognises ARD, Inc.’s desire to reduce deforestation through increased use of low emissions charcoal alternative technologies and/or fuels, and improvement of the business enabling environment for alternatives to charcoal.

THEREFORE

- i. SOLWEZI MUNICIPAL COUNCIL and ARD, Inc. wish to enter into an MoU and record their mutual obligations in enhancing collaboration between the two parties which will include the implementation of selected and mutually agreed activities, improving the business enabling environment (e.g. streamline regulations, policies, and permitting) to support the growth of alternative fuels and technologies and thus development of markets and increased use of the Alternatives Technologies and Fuels in the city of Solwezi.

NOW THEREFORE the Parties hereto agree as follows:

- i. For ARD, Inc. to support the Solwezi Municipal Council in the implementation of selected and mutually agreed activities to improve the business enabling environment to support the growth of alternative fuels and technologies in order to reduce urban charcoal consumption in the project areas by 25%.
- ii. For the Solwezi Municipal Council, to coordinate and facilitate the implementation of activities related to Alternatives Technologies and Fuels as will be mutually agreed.

ARTICLE 1: DEFINITIONS

The singular shall include the plural whilst the masculine shall include the feminine and vice versa.

“Council” means the Solwezi Municipal Council.

“Annual Work Plan” or **“AWP”** shall mean an Annual Work Plan to be developed in accordance with this Agreement.

“Alternatives Technologies and Fuels or “ATF” shall mean Alternative Technologies and Fuels to charcoal

“Confidential Information” is as described in Clause 7.1 of this MoU.

“Parties” means the SOLWEZI MUNICIPAL COUNCIL and ARD, Inc.

“Focal Point” means Solwezi Municipal Council officer(s) designated to act on behalf of the Town Clerk of Solwezi Municipal Council in the project.

“Force Majeure” means an event which is beyond the reasonable control of either Party and which makes a Party’s performance of its obligations under the MoU impossible or so impractical as to be considered impossible under the circumstances

“GRZ” means the Government of the Republic of Zambia.

“Local Authority” means a city, municipal or district council established under the Local Government Act.

“Market” means any jurisdiction established for purpose of trading under the Markets Act.

“Memorandum” means this MoU and any amendments, annexes, renewals and extensions and any such other documents as may from time to time be expressly agreed in writing by the parties to form part of the MoU.

“Project or A2C” means the USAID Alternatives to Charcoal project.

“Restricted Assets” means those assets that are not wholly owned by ARD, Inc. including lease hire and Partnership Agreements.

“Unrestricted Assets” means those assets wholly owned by ARD, Inc.

“ARD, Inc” means Tetra Tech ARD. ARD, Inc., the locally registered name of Tetra Tech ARD, the implementer of the USAID Alternatives to Charcoal project.

ARTICLE 2: OBJECTIVES

2.1.1. Purpose

The purpose of this MoU is to establish a formal basis for continuing collaboration between the SOLWEZI MUNICIPAL COUNCIL and ARD, Inc. for activities in the project set as described in this MoU and any Annexes to it.

ARD, Inc. is desirous to reduce deforestation by reducing urban charcoal consumption, increasing use of low emissions charcoal alternative technologies and/or fuels, improving the business enabling environment for alternatives to charcoal and enhancing monitoring and enforcement of laws and policies in the forestry and energy sectors.

In the event of successful adoption and implementation of this MoU, the Parties will work towards the establishment of annual work plans which will provide additional details regarding planned activities including roles and responsibilities, expected outcomes, cost sharing and timing.

2.1.2. General Objectives

The overall objective of this Memorandum of Understanding is to provide a framework for partnering between the Solwezi Municipal Council and ARD, Inc. on the execution of mutually agreed activities. The MoU is based on mutual understanding and trust, with a clear definition of concepts and roles and distribution of tasks and responsibilities.

The MoU aligns with five (05) objectives of the A2C Project as follows:

1. Objective 1: Identify and remove market barriers to enable a 38% increase in the household use of alternative technologies and fuels (ATFs)
2. Objective 2: Support the Government of the Republic of Zambia (GRZ) to improve the business enabling environment for low emission charcoal ATFs;

3. Objective 3: Implement a social behavior change marketing initiative to increase consumer use of low emission charcoal ATFs, and increase public perception of the negative impact of charcoal production on forests; and
4. Objective 4: Support alternative livelihoods in charcoal producing communities and improve capacity to regulate and enforce charcoal supply chains.
5. Objective 5: Integrate adaptive management including through Pause, Reflect and Pivot workshops.

ARTICLE 3: RESPONSIBILITIES

3.1.1.1. Joint and Shared Responsibilities

Each party will apply their best efforts to fulfil their responsibilities under this MoU and relevant Annexes. The SOLWEZI MUNICIPAL COUNCIL will lead activities identified in this MoU with the full and active support and participation of ARD, Inc. and with responsibilities being shared and applied in a spirit of partnership and mutual trust and inclusion.

These include:

3.2 Objective 1: Identify and remove market barriers to enable a 38% increase in the household use of alternative technologies and fuels

1. Facilitate the provision of trading and distribution spaces for entrepreneurs who wish to engage in the business of ATFs (including Liquefied Petroleum Gas (LPG), biomass pellets, biogas, and bioethanol) in markets as well as other areas in Solwezi under the jurisdiction of the Solwezi Municipal Council.
2. Help to identify and facilitate the provision of space for the development of biogas digestors by potential investors in different vegetable markets under the jurisdiction of the Solwezi Municipal Council.
3. Regulate the sale of illegal charcoal in the council-controlled markets and ensure permits are in place.

3.2.1. Objective 2: Support the Government of the Republic of Zambia (GRZ) to improve the business enabling environment for low emission charcoal ATFs

1. Facilitate and streamline the provision of permits and licences to traders that are engaged in the business of ATFs.
2. Include, where possible and appropriate, by-laws that promote the distribution and sale of ATFs in the City of Solwezi.
3. The Solwezi Municipal Council will provide information to A2C on the new trading spaces, the number of permits and licences, as well as new by-laws that promote the distribution and sale of ATFs.

3.2.2. Objective 3: Implement a social behavior change marketing initiative to increase consumer use of low emission charcoal ATFs, and increase public perception of the negative impact of charcoal production on forests

1. Together with the A2C, undertake sensitisation campaigns aimed at increasing public awareness of ATFs in Solwezi.
2. Support ATF promotional messages including co-branding and distribution of sensitization materials.
3. Support outreach activities including making available council premises (community halls).

3.2.3. Objective 4: Support alternative livelihoods in charcoal producing communities and improve capacity to regulate and enforce charcoal supply chains.

Assist with data collection about charcoal trade in markets and movement into Solwezi City.

1. Provide officer(s) to be part of the Intergovernmental Charcoal Task Force
2. Work with the Forestry Department and Honorary Forest Officers (HFOs) on charcoal check points.
- 2.1 Help to facilitate community groups' access to Community Development Funds (CDF) for counterpart funding to support alternative livelihood options for charcoal producers.

- 2.1.1. Provide Technical Assistance in the establishment of Community Forest Management (CFM) committees in the community.

3.3 Objective 5: Integrate adaptive management including through Pause, Reflect and Pivot workshops

1. Provide information in terms of charcoal and ATF prices, number of licences issued and number of traders in ATFs during the monthly monitoring exercises conducted by the A2C project.

ARTICLE 4: OBLIGATIONS

4.1.1. SOLWEZI MUNICIPAL COUNCIL Obligations

SOLWEZI MUNICIPAL COUNCIL shall:

- a) Appoint designated Authorised Officer(s) who shall be the designated focal point of engagement between ARD, Inc. and the Solwezi Municipal Council.
- b) On request from ARD, Inc., provide, and/or recommend sources of specialised services.
- c) Provide advisory and information as requested including reports, data, charcoal and ATF consumer profiles, needs analysis, capacity assessments, and implementation plans and planning frameworks.
- d) Where appropriate support the resource mobilisation efforts of ARD, Inc. for the Alternative to Charcoal project, including through cost sharing or in-kind contributions.
- e) Facilitate coordination of entrepreneurs in the ATF sector

4.1.2. ARD, Inc. Obligations

ARD, Inc. as the implementing organisation for the USAID Alternatives to Charcoal project as set out in this MoU, the mandate, will:

- a) Directly, or with the support of consultants, undertake studies and assessments relevant to the USAID Alternatives to Charcoal project and sharing all such findings with SOLWEZI MUNICIPAL COUNCIL after they have been approved by USAID;

- b) In liaison and consultation with SOLWEZI MUNICIPAL COUNCIL develop and submit an annual work plan for implementing selected identified activities in this MOU or as may be required by the Solwezi Municipal Council;
- c) Provide logistical, financial and human resource support for the implementation of selected activities agreed to in the aforementioned annual work plan, and as agreed to by USAID Zambia;
- e) Provide staff who will work in collaboration with SOLWEZI MUNICIPAL COUNCIL and other authorised officers to co-ordinate activities related to the project in accordance with this MoU;
- f) Take all reasonable steps to ensure that ARD, Inc. staff members, advisors or consultants for the project do not engage in activities that are incompatible with the aims and objectives of this MoU or in contravention of the Laws of the Republic of Zambia.

ARTICLE 5: CONFIDENTIALITY

5.1 Confidentiality

Confidential information in this MoU means proprietary information of, entrusted to, or in the possession of the Government of the Republic of Zambia (GRZ), or Solwezi Municipal Council and disclosed to ARD, Inc. or to person(s) acting for or on behalf of ARD, Inc., including its officers, employees, agents or professional advisers who are directly concerned with the evaluation and assessment of the data so provided, orally or in writing, and which is not generally made available to the public, including, but not limited to data, presentations, business plans, concession agreements, financial (including tax) or corporate information, legal documents or commercial communication in connection with the activities, programmes or projects pursuant to the MoU. Each Party agrees to maintain in confidence any and all proprietary information received from the other including, but not limited to, data, reports, technical plans, business plans and any financial or fiscal information.

ARD, Inc. Obligations for Confidentiality

ARD, Inc. will:

- a) keep Confidential Information strictly confidential and not disclose (whether in writing, orally or otherwise), in whole or in part, to anyone other than to its agents or authorised representatives and use the Confidential Information strictly for purposes of activities, programmes and projects that are pursuant to this MoU;
- b) use the Confidential Information only for the purposes of activities, programmes and projects that are pursuant to this MoU;
- c) not use the Confidential Information for any other purpose than that which forms the subject of this MoU or in any way that would be detrimental to GRZ or SOLWEZI MUNICIPAL COUNCIL.

5.3 Exceptions to Confidentiality

The obligations of confidentiality under this herein contained will not apply to the information to the extent that:

- a) it becomes generally available to the public without any action on the part of Solwezi Municipal Council or its agents or authorized representatives, unless it became generally available to public as a result of breach of law, fiduciary responsibility or contract and unless such use of Confidential Information is not against security interests of the Republic of Zambia;
- b) it is required to be disclosed by law or other regulatory bodies such as the Lusaka Securities Exchange and Securities Exchange Commission, provided that ARD, Inc. Immediately gives notice to SOLWEZI MUNICIPAL COUNCIL of this fact.

ARTICLE 6: CAPACITY BUILDING AND TECHNICAL SUSTAINABILITY

In the event that ARD, Inc. recruits consultants or researchers from outside Zambia for specific activities, based on determination and approval by ARD, Inc. counterparts from SOLWEZI MUNICIPAL COUNCIL may be attached to the specific activity in order to enhance capacity within SOLWEZI MUNICIPAL COUNCIL and particularly within the project areas. Such arrangements may vary from project to project and details and key decisions will be agreed upon prior to commencement to permit budgetary, logistical and arrangements are fully covered.

ARTICLE 7: FUNDING AND EXPENSES

This MoU does not obligate any funds to the SOLWEZI MUNICIPAL COUNCIL or any of its employees working with the USAID Alternatives to Charcoal Project. Unless otherwise mutually and explicitly provided and agreed upon in writing, all expenses and costs incurred by either Party shall be borne by the Party incurring the same and neither shall be obliged to reimburse the other.

ARTICLE 8: FORCE MAJEURE

8.1 Force Majeure

For the purposes of this Article, “*Force Majeure*” means an event which is beyond the reasonable control of a Party and which makes a Party’s performance of its obligations under the MoU impossible or so impractical as to be considered impossible under the circumstances.

8.2 No Breach

The failure of a Party to fulfil any of its obligations under the MoU will not be considered to be a breach of, or default under, this MoU insofar as such inability arises from an event of Force Majeure, provided that the Party affected by such an event

- (a) has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of this MoU, and
- (b) has informed the other Party as soon as possible about the occurrence of such an event.

ARTICLE 9: COMMENCEMENT, DURATION, RENEWAL AND TRANSFER

9.1 General Arrangements

- a) this MoU will come into effect on the last date it is signed and stamped by the both Parties hereto;
- b) this MoU will remain in force for a period of two (2) years, unless otherwise terminated in accordance with the Provisions of this MoU;
- c) this MoU may be extended subject to the mutual agreement of both Parties and to satisfactory performance and willingness by both Parties.

- d) ARD, Inc. will express its intention to extend this MoU not less than one (1) month before this MoU expires.

9.2 Not Transferrable

- a) The Parties may not transfer or assign this MoU to other parties.

ARTICLE 10: TERMINATION

10.1 Notice of Termination of the MoU

Termination of this MoU by either Party will require not less than three (3) months' notices in writing being given to the other Party, stating the reasons for the termination.

ARTICLE 11: AMENDMENT, VARIATION AND MODIFICATION

11.1 Amendments to the MoU

Any amendments or revision to this MoU and its overarching framework will be agreed upon through mutual consultation by both Parties.

11.2 Annexes and Other Additions to the MoU

- a) Any amendments to the geographical coverage or core activities to be implemented under this MoU will be formalised through sequential Annexes to it.
- b) Such Annexes will also incorporate special operational, financial, or legal provisions related to any specific requirements and conditions for projects undertaken within the context of this MoU.

11.3 Work Plans, Budgets and Annual Accounts

Annual work plans shall form formal administrative records of this MoU but will not be attached as Annexes.

ARTICLE 12: LANGUAGE

This MoU has been executed in English, which will be the binding and controlling language for all matters relating to the meaning or interpretation of this MoU.

ARTICLE 13: NOTICES

Any notice, request, or consent made pursuant to this MoU will be in writing and will be deemed to have been made when delivered in person to an authorized representative of

the Party to whom the communication is addressed, or when sent by registered mail, telex, telegram, or facsimile to such party as stipulated under this MoU.

To: The Chief of Party.
Alternatives to Charcoal Project
TETRA TECH /ARD Limited
No 11, Chaholi Road
Rhodespark
Lusaka

To: The Town Clerk
Solwezi Municipal Council
Civic Centre
P O Box
Solwezi

ARTICLE 14: GOVERNING LAW

14.1 Legal Context of the MoU

The Laws of the Republic of Zambia will govern the construction, validity and performance of this MoU

14.2 Legal Observance by ARD, Inc.

- a) ARD, Inc. undertakes to observe the laws and regulations of Zambia according to the terms of this MoU.
- b) ARD, Inc. will therefore adhere to the laws of Zambia in all respects; it will not, by its actions, statements, financial support, or through other mechanisms, undermine or act contrary to the laws of Zambia.

ARTICLE 15: SETTLEMENT OF DISPUTES

Any dispute between the Parties related to the interpretation or the implementation of this Memorandum shall be resolved amicably through consultation or negotiation between the Parties.

ARTICLE 16: DAY-TO-DAY IMPLEMENTATION OF THE MoU

The day-to-day implementation of the MoU related activities will be through the appointees from each party. To this effect the parties appoints the following:

The TETRA TECH ARD, appoints of TETRA TECH/ARD as detailed below:

Name:

E-mail:

Postal Address:

Telephone/Cell No.:

THE SOLWEZI MUNICIPAL COUNCIL appoints..... as detailed below:

Name:

E-mail:

Postal Address:

Telephone/Cell No.:

IN WITNESS whereof, the Parties hereto have caused their Common Seals to be hereunto affixed the day and year first before written.

Signed by _____

Name:

Town Clerk

SOLWEZI MUNICIPAL COUNCIL

Witness:

Name: _____

Address: _____

Signed by Dr. Catherine Picard

Chief of Party for and on behalf of **ARD, Inc.,**

Witness:

Name: _____

Designation: _____

Address: _____

Appendix II: Study Tour Report to Livingstone City Council



SOLWEZI MUNICIPAL COUNCIL

A

REPORT ON THE STUDY TOUR TO LIVINGSTONE CITY COUNCIL NEWLY COMMISSIONED MARKET AND BUS TERMINAL CONDUCTED FROM MONDAY 20TH TO THURSDAY 23RD MARCH, 2023.



**LUBINDA MWALA
DIRECTOR OF HOUSING AND SOCIAL SERVICES
P.O.BOX 110001
INDEPENDENCE AVENUE
SOLWEZI**

1.1 BACKGROUND INFORMATION:

Livingstone the tourist city named after Dr. David Livingstone a Scottish explorer and famous for the Victoria Falls was the destination for the study tour. The Department of Housing and Social Services through the Bus

Station and Markets section and in collaboration with the Department of Engineering Services with guidance from the office of the Town Clerk conceptualised the study tour. Solwezi Municipal Council is expected to embark on the construction of Morden Market shelters for three markets within the District and CBD in particular. The Markets shelters earmarked for construction are the Main , Kyawama and Kazomba markets ,construction works are to commence within the budgetary provisions of the 2023 approved estimates of expenditure and income.

It was therefore found imperative that Solwezi Municipal Council undertook a Study Tour of the newly commissioned Market and international bus terminal under the jurisprudence of Livingstone City Council especially that Solwezi Municipal Council aspires in the long term to attain the Status of a City Council given the rapid socio –economic and population growth occasioned by the endowment of rich mineral resource.

The demand by the local community for the provision of basic quality and timely social services from the Council continues to provide management with the task of exploring better ways of delivery. In order to meet the expectations of the community management in collaboration with the civic leaders under the wise counsel of His Worship the Mayor have taken upon themselves individually and collectively to work tirelessly to resolve the various challenges the local communities are encountering in their daily lives.

The Study tour therefore, provided an opportunity at a higher level of both the civic leaders and management to cross pollinate ideas from the policy and technical perspective.

The Construction of the modern market and Bus Terminus by the Livingstone City Council was made possible by a loan of Forty- Two (42) Million Kwacha by the National Pension Scheme Authority (NAPSA). The two properties were scheduled for commissioning in 2013 during the United Nations World Tourism Conference between Zambia and Zimbabwe but the construction works prolonged and therefore could not.

The facilities were finally commissioned on 1st February, 2023 by the Minister of Local Government and Rural Development Honourable Gary Nkombo.

2.0 DELEGATION:

Services, Director of Housing and Social Services and the Architect.

3.0 STUDY OBJECTIVES:

The main objective of the study tour was to learn the processes, procedures and challenges of delivering a high quality international infrastructure.

The study tour had the following specific objectives;

- To share information on the operation and management of the two facilities.
- To appreciate the roles and responsibilities of various stake holders in managing the two facilities
- To explore opportunities in the creation of strategic partnership, coordination and networks.
- To obtain information on the maintenance of the facilities.
- To access the Structural Designs, Building Plans and BOQs and any other documents incidental to the structural engineering of the project.

4.0 STUDY TOUR METHODOLOGY:

The study tour methodology essentially involved the following;

- **Semi Structured Interviews (SSI)**
ed with key informants in the Department of Housing and Social Services managing the facilities.

- **Literature Review**

Review of relevant literature was undertaken specifically the designs, building plans, BOQ, Project Inception Reports and Council resolutions

- **Site Visit**

Site Visit of the facilities was undertaken to appreciate the structural designs and general management of the facilities.

4.1 STUDY TOUR SITES

The study tour team will visit the newly constructed market, the International Bus terminal and the other ancillary facilities providing support services on site.

4.2 FINDINGS:

4.3 NEWLY CONSTRUCTED MARKET:

The Newly constructed market has a total of Four Hundred and Forty- Two (422) stands. In addition the market has operational sections or units within the market which include the following; vegetables, fish, groceries, boutiques phone accessories, salons barbershops restaurants and fruits section. The newly constructed market did make provision for sales of the itemised merchandise. The respective traders of goods have each constituted a committee to oversee and protect their interest in the management of the market



Frontage of the Newly Constructed Market

The Council through the Department of Housing and Social Services is interfacing with the various traders in managing the affairs of the market and a data base of the various sections has been generated by the department. The market is collecting K2, 050 daily from the sections as revenue and K800.00 is generate from the public toilet in the market .The traders in the market which include vegetables , tomatoes and onion pay K3.00 daily market fees, those selling blankets pay K5.00 and K1,300.00 is charged as

rentals per month by those renting the shops. The amounts collected keep fluctuating from time to time and are not constant



Upper Floor of the newly Constructed Market exclusively trading in blankets

In terms of ensuring that water and electricity are available at the market the Council is spending K25, 000.00 and K13, 000.00 monthly on water and electricity bills respectively. The Revenue Collectors operating in the market report to the Market Master on a daily basis giving report on the revenue performance and in turn also reports to the department of finance who have the mandate to collect all the council revenues



Livingstone DHSS (R) explaining, His Worship the Mayor (L) and Solwezi DHSS (M) closely following the guidance

.Livingstone City Council management allowed and permitted the Market Masters to keep records of the daily collections and monitor performance of the cash flow from the markets and reports are generated for attention of the Director Housing and on ward transmission to management. The Market Manager, Market Master and Revenue collectors count the revenue collected during the day at the market before the revenue collectors take the cash for banking and recording at Finance Department.

This practice by Livingstone City Council has somewhat provided an in built monitoring mechanism for revenue performance and is acting as a deterrent for possible misapplication of the revenue collected during the day.

In addition, the Council through the department of Finance and Housing is able to account for the revenue they collect from the market on each particular day. These two departments are closely collaborating in the collection of revenue from the markets, though it was noted that sometimes there are variance in terms of figures projected by the two departments which are eventually reconciled.

In terms of the structural design of the market various traders have all been accommodated in the market thus making it very easy to control and monitor street vending .Providing an alternative and conducive trading place to the vendors has enabled Livingstone City Council to effectively control street vending in the city.



Director Engineering (R) seeking clarifications while His Worship the Mayor looks on

4.4 LIVINGSTONE INTERCITY BUS TERMINUS:

The Livingstone intercity Bus Terminus is also another study tour site the Solwezi Municipal Council team visited. The Bus terminus like the market was also built using the Public Private Partnership (PPP) with funding from NAPSA.

Essentially, the facility is managed by the Department of Housing and Social Services and the Bus Station Manager is responsible for the day to day management of the facility and his is assisted by the Assistant Bus Station Manager with support staff. The facility has a modern passenger terminal, stairway elevator and facilities for provision of both primary and tertiary services to the travelling public.



Side view of the Bus Terminal

The Bus Station has a capacity of Twenty-Two (22) slots for buses to operate from the facility paying K220.00, (Two Hundred and Twenty two Kwacha) departure fess , however only Ten (10) operate from the facility on a daily basis. The facility was not fully operational as NAPSA had just completed facilitating a handover of the facility and the council still has to put in place logistics to ensure full operation of the facility.



Upper and lower Passenger Bay

The Bus Terminus is currently not operating at optimal level due to the non-commissioning of other services which are supposed to be provided at the facility. Commercial slots for shops, restaurants and other support services have been provided for at the terminus.

The Bus Station Manager occasionally has to deal with the invasion of call boys at the facility and these are usually discouraged from operating at the facility. Pirate Taxi operators are also not allowed to park in the facility.



Pirate Taxi Operator dropping a passenger at the facility

The pirate taxi operators are complying with this directive from the Livingstone City Council and therefore the Local Authority is able to effectively able to control the influx of traffic into and out of the bus station. The effective Control of pirate Taxi operators by the Livingstone City Council has been made possible to a greater extent, because of the designation of various taxi ranks in the CBD. The Zambia Police and Road Transport and Safety Agency in collaboration with the local authority continue to oversee road safety in the tourist capital.

5.0 RECOMMENDATIONS:

- 5.1 There is need to construct a Morden Market and Bus Terminal facility to enhance effective control of street vending and parking in undesignated points respectively.
- 5.2 Provision of alternative solutions to existing challenges or bottlenecks provides leverage to resolving outstanding problem among stakeholders (Best Practice)
- 5.3 The Market Manager and Supervisors should have full control of Revenue collectors working in markets so as to enhance revenue collections in markets
- 5.4 Formulation of section register for the various traders in the market is critical for smooth operation and administration of markets
- 5.5 Before revenue collectors deposit their daily collections with the banks or finance department as they case may be, the Market Supervisor should validate the collection in relation with the daily attendance of traders in the market.
- 5.6 Council Police, Market Supervisor and the Revenue collector should work very closely during revenue collection.
- 5.7 Redeployment of any revenue collector from the markets by the Department of Finance should be done in close consultation with the respective Market Supervisors.
- 5.8 Passenger vehicles should only pick and drop members of the travelling public in and from the bus station as opposed to parking in the bus station waiting for passengers
- 5.9 There is need to identify and designate taxi parking ranks within the CBD.

6.0 CONCLUSION:

The Study Tour provided the Department of Housing and Social Services and the Council in general an opportunity to learn and share knowledge on various issues affecting the management of markets and bus station.

Implementation of the best practices and recommendations noted during the study is not a panacea to the challenges the department of Housing and Social Services is facing in terms of revenue collections and management of the markets and bus stations, but the commitment and dedication to ideals of honest, transparency and integrity will enhance the efficiency of revenue collection.

GENERIC STUDY TOUR QUESTIONS

- 1. How and when was the project to construct the facility started?
- 2. Which stakeholders participate in the management of the facility if any?
- 3. What were the roles and responsibilities of the stakeholders?

4. What procedures did Livingstone City Council follow?
5. What policy consideration and procedures did Livingstone city Council take into account when formulating the project if any?
6. Can you briefly explain the funding modalities of the facility?
7. What systems and documents has Livingstone City Council put in place to manage the facility?
8. How does Livingstone City Council monitor the revenue collections from the facility?
9. How does Livingstone City Council operate and maintain the facility?
10. Can you avail the designs, building plans and BOQs of the facility?
11. What Challenges if any does Livingstone City Council face in managing the facility?

Appendix III: ZALASA Photo Gallery

8TH ANNUAL ZAMBIA LOCAL AUTHORITIES SPORTS ASSOCIATION (ZALASA) TOURNAMENT PHOTO GALLERY



(From left to right: His Worship the Mayor address Officers before the commencement of games; Cllr Olivia Katanga who's a member of the ZALASA National Executive Committee poses for a photo during ZALASA)

(Solwezi Municipal Council Officers participating in the 8th annual ZALASA march past)



(From left to right: Officers participating in netball and chess games during the ZALASA games)



(From left to right: Director Housing and Social Services, Director Engineering Services and Legal Officer watch the Solwezi Madalas play a game of football during the ZALASA tournament)



(From left to right: officers participating in pool and volleyball during the ZALASA tournament)



(From left to right: officers participate in tug of war and marathon during the ZALASA)



Workaid: The Old Boot Factory, Chesham, Buckinghamshire, HP5 2AA
Phone: 01494 775220 Email: projects@workaid.org Website: www.workaid.org

WORKAID APPLICATION FORM (WAF)

Project Ref. No:

Date sent from Workaid:

Name of Project: Kimasala Skills Training Centre – Solwezi Municipal Council

BEFORE COMPLETING THIS FORM PLEASE READ THESE GUIDELINES

When Workaid receives this application we will be looking for evidence of some training or activities already taking place. It is important that you give accurate and honest answers to the questions so that we can get a clear picture of the stage of development your project has reached at this time. We may ask one of our representatives in your country to visit your project on our behalf to carry out an assessment of your project.

There is no charge for the equipment sent to you, nor any charge for the cost of shipping and customs clearance. The ONLY costs you will be expected to pay for are the cost of travelling to our partners to collect your consignment, all food and accommodation costs AND the cost of returning with your consignment to your project. Currently our partners are in Kisii, Kenya; Kampala, Uganda; Dar es Salaam, Tanzania and Lusaka, Zambia. If you are not able to pay these costs you should not apply to Workaid for assistance.

Please make sure you send Workaid the following documentation:

- The completed Workaid Application Form
- Copies of any references
- A copy of the project Registration Certificate
- A map showing clearly the location of the project from the nearest town, including distances, local landmarks and whether the roads are tarmac or marram.
- A sketch plan of the premises showing rooms and what activities take place there.
- Recent photographs showing the premises, current training and equipment

**Please return this information either by email
to workaidzm@gmail.com by post as soon as possible.**

Registered Charity Number: 1041574

Registered Company Number: 2576450

Founder: Kenneth Nunn

Chairman: Rob Levine

General & Operations Manager: John Fox

Patrons: Sir William Castell, Lord Griffiths of Forestfach, Sir John Johnson KCMG, Lady Johnson, Rev. Dr. Collin Morris,
Mr Gary Grant, Mr Peter J Harper KSG FCA



REPORT OF THE ACTING DIRECTOR PUBLIC HEALTH

HESS/15/08/2023: INSPECTORATE

The Acting Director of Public Health reported for information of the committee on inspectorate as follows: -

1.2 ROUTINE INSPECTION OF PREMISES

Pursuant to the Public Health Cap 295, Food Safety Act No.7 of 2019 Liquor Licensing Act No.20 of 2011 and Local Government Act No.2 of 2019 Cap 281, the department conducted some inspections of trading and residential Premises.

Table 1 below was the summary of the inspections details of the inspected premises was in **Annex I and Annex II attached.**

Table 1: Summary of inspection of premises according to category

Month	Butcheries	Shops	Bars	Schools	Restaurants	Residential	Total
April	0	70	15	0	11	5	101
May	2	55	20	0	5	0	82
June	6	58	10	0	4	30	108
TOTAL	8	183	45	0	20	35	291

1.2 FOOD SAFETY AND HYGIENE CONTROL

a. FOOD ARTICLES

The department seized and disposed off ninety four (94) articles which were seized from various business premises.

The articles were seized during routine inspection. Business premises where articles were seized were issued with warning notices. Details of the items seized was in **Annex III.**

The report was **NOTED**

HESS/16/08/2023 EPIDEMIC PREPAREDNESS

The Acting Director of Public Health reported for information of the committee the number of cases of Covid-19 and other communicable diseases in the district. He stated that the department lacked equipment to use due to delays in procuring the equipment's and items requested.

Therefore, the department needed to be well equipped and prepared to handle such incidences by having the equipments and items in stock.

The report was **NOTED**

HESS/17/08/2023 SCRUTINY OF BUILDING PLANS

The Acting Director of Public Health reported for information of the committee that a total number of eighty nine (**89**) building plans were submitted to the council from developers to be scrutinized and out of the submitted building plans, eighty one (**81**) were approved as they met Public Health Act No. 295 building regulations and eight (**08**) were deferred. Refer to **Annex IV** for details.

The report was **NOTED**

HESS/18/08/2023: WASTE MANAGEMENT

The Acting Director of Public Health reported on activities done under cleansing section from April to June 2023. A total of **2,792.1** tons of waste was collected from the Central Business District, Markets and in all Zones of the district and safely disposed off at the dumpsite. Table 1 showed the total tabulation in tonnages of waste collected from April to June.

Table 1: Total tonnages of waste collected during the period under review

S/N	MONTH	TONNAGES
1	April	991
2	May	1200
3	June	601.1
TOTAL		2792.1

He informed the committee that street sweeping was conducted in the Central Business District, T5 Independence Avenue and all Markets.

Below was a table highlighting places regularly cleansed.

Table 2: Points regularly cleaned by street sweepers.

SN	AREA CLEANED	ACTIVITIES CONDUCTED
1	Shoprite to Total filling station	Sweeping and desilting the streets
2	Formula 2 to city mall	Sweeping and desilting the streets
3	Total filling station to Formula.2	Sweeping and desilting the streets
4	Total filling station to Formula.2	Sweeping and desilting the streets
5	Formula 2 to city mall	Sweeping and desilting the streets
6	Airport to Kyawama turnoff	Litter picking and raking
7	Bells Mitech to SGC Filling station	Sweeping and desilting the streets
8	Bells Mitech to Royal turnoff	Sweeping and desilting the streets
9	Mitech Turnoff	Slashing and litter picking
10	Cleaning drainages	Total filling station to Zambezi station (both lanes)
11	Shoprite to Anglican church	Sweeping and desilting the streets
12	Lake filling station to kyawama lay by(both lanes)	Sweeping and desilting the streets
13	Kyawama lay by to kyawama roundabout	Sweeping and desilting the streets (Both lanes)
14	SGC Filling station to Mema	Sweeping and desilting the streets
15	Zesco Road	Litter picking and cleaning drainages.

16	Tarcisia School-Atlasmara	Litter picking and cleaning drainages.
----	---------------------------	--

He further informed the committee that there had been continued monitoring of the operations at the dump site to improve and manage systematic dumping of waste and adhere to safety standards at the dump site and the bulldozer was stationed at the disposal site to create dumping cells by pushing accumulated waste.

The report was **NOTED**

HESS/19/08/2023: FUNERAL SERVICES

The Acting Director of Public Health reported for information of the committee on funeral services as follows:-

1. Issuance of Burial Permits

The department issued a total number of **306** burial permits; **176** males and **130** females. One hundred and fifty (**150**) **B.I. D'S** were recorded out of the **306** deaths. However, two (**02**) unclaimed bodies were buried under the aforementioned as indicated in the table below.

Table1. Showed the burial permits issued according to categories.

S/N	Burial section	Male	Female	Total
1.	Adult section	156	114	270
2	Children	20	16	36
	TOTAL DEATHS	176	130	306
S/N	Category of death	Male	Female	Total
1.	BIDS	100	50	150
2.	Covid-19	00	00	00
3.	Unclaimed bodies	02	00	0
TOTAL		102	50	152

3.2 Issuance of body transfers

He further stated that eighteen (18) letters of body transfers was issued to various districts.

The report was **NOTED**.

HESS/20/08/2023: HEALTH EDUCATION

The Acting Director of Public Health reported for information of the committee on activities conducted in the second quarter from April to June 2023 under the Health Education Unit as follows:

a. Door to door sensitizations

Waste Management sensitizations were conducted in residential and commercial premises.

He informed the committee that indiscriminate waste disposal had become a major contributor for clogged drainages in both commercial and residential areas, during sensitizations, it was discovered that residents that did not subscribe for waste collection services dumped their garbage in open places such as roads, drainages and disused pieces of land. A total number of **84** commercial premises and **5** residential premises were sensitized on good practices of waste management.

The premises that did not subscribe for waste management were issued with warning notices and were advised to subscribe for waste collection services with their waste provider in their Zones. *Refer to annex*

Table 1: List of premises sensitized on Waste Management.

<i>TYPE OF BUSINESS</i>	<i>NO. OF PREMISES</i>	<i>COMPLIANT</i>
Wholesale	12	8
Grocery	5	2
Pharmacy	1	1
Restaurant	46	43
Bar	4	2
Hard ware	5	1
Salon	1	Nil

Internet café	1	Nil
Residential areas	5	Nil
Complex	1	1
Construction company	1	1
Garage	2	Nil
Cosmetic	2	3
Stationary	1	Nil
Mobile service	1	Nil
Total number of premises sensitized	89	62



Figure 1: Indiscriminate waste disposal in the main market.

He further informed committee that Street vending had been one the major causes of indiscriminate waste disposal within Solwezi town as most vendors don't have bins for waste disposal and did not subscribe for waste collection services. Health Education Unit further conducted sensitizations of street vendors, however, only **3** street vendors were sensitized as most vendors trade at night.

The report was **NOTED**.

HESS/21/08/2023: FOOD SAFETY & HYGIENE

The Acting Director of Public Health reported for information of the committee that the department carried out the following activities on food safety and hygiene: -

a. Door to door sensitizations

Health Education Unit carried out sensitizations in food based premises to sensitize food industries on food safety compliances, sensitizations were focused on food borne diseases, legal requirements, food handlers certificates, personal protective clothing's and general surroundings. Sensitizations were carried out in butcheries, restaurants, chain stores, super markets, fish Centres, bakeries and other food based premises and a total number of **46** Premises were sensitized. *Refer to ANNEX VI*

b. World Food Safety Day Commemoration

The department also commemorated the World Food Safety Day celebrated annually on the 7th of June under the theme “*food standards saves lives*”, the event was held at the Main market car park where various stakeholders exhibited food articles and equipments used in promoting food safety and Public Health officers together with Kansanshi Mining Plc, Bravo food café, ShopRite and Pick ‘n’ Pay sensitized the general public on the importance of food standards.

The Director further informed the committee that Health Inspectorate officers and Health Education Officers conducted sensitization on food safety through showcasing different types of food items that were not fit for human consumption such as expired items, dented, exposed and broken seals. Residents were encouraged to check food products before buying them to ensure food safety. *Refer to the figures below.*



Figure 2: Kansanshi mine plc sensitizing during the commemoration of the World Food Safety day.



Figure 3: Public Health officers sensitizing officers from ShopRite on food safety standards.

The report was **NOTED**

HESS/22/08/2023 MAKE ZAMBIA CLEAN, GREEN & HEALTHY CAMPAIGN

The Acting Director of Public Health reported for information of the committee that the department had continued spearheading the Make Zambia Clean Green & Healthy Campaign conducted every Friday from 07:00hrs to 09:00hrs. The campaign focused mainly on the cleaning aspect as most stakeholder, shop owners and marketers considered it as a campaign for the council only and various activities were conducted in markets, bus stations, drainage systems and areas that had historical waste. The activities that were conducted;

- Clean-up and slashing of overgrown grass in the markets i.e. Mushitala, Mitech, Kazomba, Kyawama, Main & Messengers market.
- Liter picking and clean- up of bus stations i.e., Main bus station and Zambezi.
- Clean-up of clogged drainage system along the T5 road, the drainages were cleaned from Mema Junction to Coppers Corner.
- Clean-up of Solwezi Municipal Council offices and the general surroundings.

Pictures below show activities carried out during the Make Zambia Clean Green & Healthy Campaign.



Figure 4: Clean-up of piled up waste in mitech area, along faith based school road.



Figure 5: Council employees picking litter during the MZCGHC.



Figure 6: The main bus station drainage system before and after the clean-up during the MZCGHC.

The report was **NOTED**

HESS/23/08/2023 SCHOOL HEALTH PROMOTION

The Acting Director of Public Health reported for information of the committee that students from Mukinge School of Nursing (Public Health Nurses) were sensitized during an education tour of the dumpsite.



Figure 7: Sensitization of Mukinge nursing school students on waste management.

The report was **NOTED**

HESS/24/08/2023 COMMUNITY HEALTH PROMOTION

The Acting Director of Public Health reported for information of the committee that the department held community health promotions as follows:-

a. Consultative meeting

The department conducted a consultative orientation meeting for all bar owners, liquor stores and night clubs owners in the Council chamber. The meeting was conducted following complaints that were lodged in by the general public on noise pollution. The sensitizations were based on the following;

- Operation hours
- Noise pollution
- Procedures of acquiring a liquor license.
- Waste management



Figure 8: Consultative orientation meeting with bar owners, liquor stores & night clubs owners

b. Radio sensitization campaign

Four (04) radio sensitizations were conducted prior to the commemoration of the World Environmental Day which was held under the theme “*beat plastic pollution*”, the commemoration was celebrated annually on the 5th of June. The radio interviews were conducted with radio Kabanganga and Solwezi radio respectively.

The report was **NOTED**

	DATE	NAME OF PREMISES	LOCATION	STATUS	RECOMMENDATION
	03.04.23	Hope restaurant	CBD	<ul style="list-style-type: none"> • Dirty floors at the time of inspection • No proper PPE at the time of inspection 	<ul style="list-style-type: none"> • Advised to keep their floor tidy and dry all time • Advised to acquire full PPE for workers.
	03.04.23	Anita restaurant	CBD	<ul style="list-style-type: none"> • Dirty floors at the time of inspection • No proper PPE at the time of inspection 	<ul style="list-style-type: none"> • Advised to keep their floor tidy and dry all time • Advised to acquire full PPE for workers.
	03.04.23	Wank makanada	CBD	<ul style="list-style-type: none"> • Not subscribed for waste collection at the time of inspection 	<ul style="list-style-type: none"> • Advised to subscribe for waste collection with immediate effect to avoid indiscriminate disposal of waste.
	03.04.23	Comfort restaurant	CBD	<ul style="list-style-type: none"> • poor house keeping at the time of inspection • 	<ul style="list-style-type: none"> • Advise to keep their premises tidy and clean at all time.
	03.04.23	Bright restaurant	CBD	<ul style="list-style-type: none"> • No proper PPE for workers at the time of inspection 	<ul style="list-style-type: none"> • Advised to acquire full PPE for workers for uniformity's purpose
	03.04.23	Shekinah restaurant	CBD	<ul style="list-style-type: none"> • Dirty floors at the time of inspection • poor house keeping at the time of inspection • 	<ul style="list-style-type: none"> • Advised to keep their floor tidy and dry all time • Advise to keep their premises tidy and clean at all time.
	03.04.23	Sky high restaurant	CBD	<ul style="list-style-type: none"> • roof festooned with cobwebs at the time of inspection • 	<ul style="list-style-type: none"> • Advised to remove cobwebs with immediate effect.
	03.04.23	Joyce restaurant	CBD	<ul style="list-style-type: none"> • No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> • Acquire health inspection certificate
	03.04.23	Pachi restaurant	CBD	<ul style="list-style-type: none"> • No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> • Acquire health inspection certificate
	03.04.23	His Grace restaurant	CBD	<ul style="list-style-type: none"> • No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> • Acquire health inspection certificate
	03.04.23	Ebby's restaurant	CBD	<ul style="list-style-type: none"> • Expired medical certificates at the time of inspection 	<ul style="list-style-type: none"> • Advised to go for medical examination with immediate effect.

	03.04.23	Memory's restaurant	CBD	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	03.04.23	Grace tea shop	CBD	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	03.04.23	Anack attack	CBD	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	03.04.23	E.K mashmetal fabrication and distribution	CBD	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	03.04.23	Leza wenga general dealers	CBD	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	03.04.23	Frank spice shop	CBD	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	03.04.23	Mwelya Brian	CBD	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	04.04.23	Five hair saloon	Zambia compound	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	04.04.23	Brothers babershop	Town center	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	04.04.23	Rez ports café	Town center	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	04.04.23	Welcome saloon	Zambia compound	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	04.04.23	Chris shop	Zambia compound	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	04.04.23	Game tech	Town center	<ul style="list-style-type: none"> Valid documents 	<ul style="list-style-type: none"> Nil

	04.04.23	Iteriteka Lionel	Zambia compound	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire health inspection certificate
	05.04.23	Starting point bar	Town center	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> No objection to issue out health certificate
	05.04.23	Shine city furnitures	Town center	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> no objection to issue out health certificate
	05.04.23	Britech Zambia	Town center	<ul style="list-style-type: none"> Stained ceiling as evidence of leaking roof at the time of inspection. Dirty toilets at the time of inspection <p><u>RE-INSPECTION</u></p> <ul style="list-style-type: none"> Toilets clean at the time of inspection Roof to be mended before the end of June. 	<ul style="list-style-type: none"> Mend the roof to stop leakages hence avoiding ceiling from being stained and sagging. Ensure to clean toilets with disinfectant to reduce stains. Premises meet the Public Health minimum standard. No objection for issuance of Health Inspection Certificate.
	05.04.23	John matafwali	Town center	<ul style="list-style-type: none"> Not subscribed for waste collection at the time of inspection 	<ul style="list-style-type: none"> Advised to subscribe for waste collection.
	05.04.23	Shika bomba grocery	Town center	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> No objection to issue out health certificate
	05.04.23	Mk	Town center	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> No objection for issuance of health certificate
	05.04.23	H barbershop	Town center	<ul style="list-style-type: none"> poor house keeping at the time of inspection stained ceiling at the time of inspection 	<ul style="list-style-type: none"> Rectify the noted defects with immediate effect.
	05.04.23	John chibamba	Town center	<ul style="list-style-type: none"> roof festooned with cobwebs at the time of inspection stained ceiling board at the time of inspection 	<ul style="list-style-type: none"> Rectify the noted defects with immediate effect.
	05. 04. 23	Tiger Paints & Hardware	Town center	<ul style="list-style-type: none"> Dusty walls at the time of inspection Workers not in full and proper PPE at the time 	<ul style="list-style-type: none"> Rectify the noted defects with immediate effect.

				of inspection which which may be hazardous if an accident occurs	
	05. 04. 23	Israel Shiloh Motor Spares Ltd	Town center	<ul style="list-style-type: none"> Not subscribed for waste collection at the time of inspection Stained and sagging ceiling board as evidence of leaking roof at the time of inspection. 	<ul style="list-style-type: none"> Rectify the noted defects for issuance of health inspection certificate.
	05. 04. 23	Super Value General	Town center	<ul style="list-style-type: none"> Not subscribed for waste collection at the time of inspection 	<ul style="list-style-type: none"> Subscribe for waste collection for issuance of health inspection certificate
	05. 04. 23	Natural Pillar Lodge	Town center	<ul style="list-style-type: none"> Not subscribed for waste collection at the time of inspection 	<ul style="list-style-type: none"> Subscribe for waste collection for issuance of health inspection certificate Re-inspection required.
	06.04.23	Discount Shop	Messenger	<ul style="list-style-type: none"> Valid documents except for liquor license at the time of inspection Subscribed for waste collection at the time of inspection 	<ul style="list-style-type: none"> Acquire liquor license for efficiency operation
	06.04.23	Osward Mulenga	Messenger	<ul style="list-style-type: none"> Valid documents 	<ul style="list-style-type: none"> No objection for issuance of health inspection certificate
	06.04.23	Willy Sebitwane	Messenger	<ul style="list-style-type: none"> Valid documents except for business levy 	<ul style="list-style-type: none"> No objection for issuance of health inspection certificate
	06.04.23	Kelvin Chanda	Messenger	<ul style="list-style-type: none"> Valid documents 	<ul style="list-style-type: none"> No objection for issuance of health inspection certificate
	06.04.23	Abigirl Malama	Messenger	<ul style="list-style-type: none"> Valid liquor license Invalid health and fire certificates at the time of inspection 	<ul style="list-style-type: none"> Acquire necessary documents
	06.04.23	Ndunu Zana	Messenger	<ul style="list-style-type: none"> No valid documents 	<ul style="list-style-type: none"> Acquire all necessary documents

	06.04.23	Chibumbu Adrian	Messenger	<ul style="list-style-type: none"> Valid liquor license Invalid health and fire certificates 	<ul style="list-style-type: none"> Acquire necessary documents
	06.04.23	Sichalwe James	Messenger	<ul style="list-style-type: none"> Valid liquor and fire certificates. Invalid health certificate at the time of inspection 	<ul style="list-style-type: none"> Acquire necessary documents
	06.04.23	Bright Kapolesha	Messenger	<ul style="list-style-type: none"> Valid liquor license at the time of inspection Invalid health and fire certificates at the time of inspection 	<ul style="list-style-type: none"> Acquire necessary documents
	11.04.23	Ladders pub	Mitec	<ul style="list-style-type: none"> Valid documents at the time of inspection 	<ul style="list-style-type: none"> No objection for issuance of a health certificate
	11.04.23	Akuna Matata	Mitec	<ul style="list-style-type: none"> Invalid documents at the time of inspection 	Acquire all necessary documents
	11.04.23	Mukuka Chileshe	Mitec	<ul style="list-style-type: none"> Invalid documents at the time of inspection 	Acquire all necessary documents
	11.04.23	Discount shop	Mushitala	<ul style="list-style-type: none"> Invalid documents at the time time of inspection 	Acquire all necessary documents
	13.04.23	Green house	Zambia compound	<ul style="list-style-type: none"> Invalid documents at the time of inspection 	Acquire all necessary documents
	13.04.23	Jah lady pub	Zambia compound	<ul style="list-style-type: none"> Invalid documents at the time of inspections 	Acquire all necessary documents
	13.04.23	Zam 87	Zambia compound	<ul style="list-style-type: none"> Invalid documents at the time of inspections 	Acquire all necessary documents
	13.04.23	Blue house nite club	Zambia compound	<ul style="list-style-type: none"> Valid documents at the time of inspections 	No objection for issuance of a health certificate
	18.04.23	Tesa Tunbi liquor	CBD	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	Ensure to rectify the noted defects
	18.04.23	Modiant enterprises	CBD	<ul style="list-style-type: none"> No legal documents at the time of inspections 	Ensure to rectify the noted defects

	18.04.23	Makuwa lodge	CBD	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	18.04.23	Candle Light	CBD	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	18.04.23	Ngonga lodge	CBD	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	18.04.23	Gonzalo investment	CBD	<ul style="list-style-type: none"> No liquor license at the time of inspection 	Ensure to rectify the defects
	18.04.23	Good news enterprise	CBD	<ul style="list-style-type: none"> No liquor license at the time of inspection 	Ensure to rectify the defects
	18.04.23	Twiza Guest House	CBD	<ul style="list-style-type: none"> Complied 	<ul style="list-style-type: none"> Ensure to continue adhering to Public Health minimum standards.
	19.04.23	Cornerstone shop	Messenger	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	Ensure to rectify the defects
	19.04.23	Ndumizana	Messenger	<ul style="list-style-type: none"> No health inspection certificate at the time of inspection 	Ensure to rectify the defects
	19.04.23	Pick and Pay	Town Center	<ul style="list-style-type: none"> Complied 	<ul style="list-style-type: none"> Ensure to continue adhering to Public Health minimum standards.
	19.04.23	Old shoprite	Town center	<ul style="list-style-type: none"> Complied 	<ul style="list-style-type: none"> Ensure to continue adhering to Public Health minimum standards.
	20.04.23	Mercys shop	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	20.04.23	Micheal Sinyiza	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	20.04.23	Bahaty pride	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	20.04.23	Felix shop	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects

	20.04.23	Kifwambulo shop	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	20.04.23	Top soup bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	20.04.23	Oscars bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Ensure to rectify the defects
	20.04.23	Fines bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	<ul style="list-style-type: none"> Acquire necessary documents
	20.04.23	Christophers bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	<ul style="list-style-type: none"> Acquire necessary documents
	20.04.23	Sandra's bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Mercy's bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Grandson's Bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Gullet Bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	King Joe Shop	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Jonathan Mbita	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Monics Mwaba	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Joseph Sakata	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Peter Mwelya	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Joseph Kampen	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents

	20.04.23	Elvis Nsama	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Bana Bwalya	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Peggy yona	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Maureen Moso	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Micheal Kambwi	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Hilldah Salamba	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Leonard collines	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Twatwabane	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection s 	Acquire necessary documents
	20.04.23	Loretta Saloon	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Peter's Bar	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Kujabulongo	Muzabula	<ul style="list-style-type: none"> No legal documents at the time of inspection 	Acquire necessary documents
	20.04.23	Chalo chungu	Kyawama	<ul style="list-style-type: none"> Complied 	Ensure to continue adhering to Public Health minimum standards.
	20.04.23	Transit bar	Kaywama	<ul style="list-style-type: none"> Complied 	Ensure to continue adhering to Public Health minimum standards.
	20.04.23	Dialog bar	Kyawama	<ul style="list-style-type: none"> Complied 	Ensure to continue adhering to Public Health minimum standards.
	20.04.23	Jayambe	Kyawama	<ul style="list-style-type: none"> Complied 	Ensure to continue adhering to Public Health minimum standards.

	20.04.23	Byonseta	Kyawama	<ul style="list-style-type: none"> Complied 	Ensure to continue adhering to Public Health minimum standards.
	20.04.23	Star valley pharmacy	Kyawama	<ul style="list-style-type: none"> No health inspection certificate Not subscribed for waste collection 	<ul style="list-style-type: none"> Ensure to rectify the defects
	20.04.23	Willy Sibatware	Town Center	<ul style="list-style-type: none"> Complied 	Ensure to continue adhering to Public Health minimum standards.
	20.04.23	Jehovah is great	Town center	<ul style="list-style-type: none"> Complied 	Ensure to continue adhering to Public Health minimum standards.
	02.05.23	Happy Restaurant	Town center	<ul style="list-style-type: none"> Indiscriminate disposal Unkempt surrounding 	Ensure to rectify the defects
	02.05.2023	E.K Metal Fabrications.	Town center	<ul style="list-style-type: none"> Poor house keeping Indiscriminate disposal 	Ensure to rectify the defects
	02.05.23	Pub California	Town center	<ul style="list-style-type: none"> Effluvium emanating from the toilets Stained toilets 	Ensure to rectify the defects
	02.05.2023	Mimis Restaurant	Town center	<ul style="list-style-type: none"> No health inspection certificate No food handlers certificate 	Ensure to rectify the defects
	02.05.2023	Kings Empire Bar	Town center	<ul style="list-style-type: none"> No health inspection certificate No food handlers certificate Not subscribed for waste collection. 	Ensure to rectify the defects
	02.05.2023	Mwiya's Restaurant	Town center	<ul style="list-style-type: none"> Nil 	Premises met the minimum standards
	02.05.2023	Fast tract	Town center	<ul style="list-style-type: none"> Nil 	Premises met the minimum standards
	02.05.23	Milchi health shop	Town center	<ul style="list-style-type: none"> Nil 	Premises met the minimum standards
	02.05.23	LM restaurant	Town centre	<ul style="list-style-type: none"> Blocked drainage system 	Construct a soak away for proper channeling of waste water

	02.05.23	Mimi's nest restaurant	Town centre	<ul style="list-style-type: none"> No health inspection certificate No food handler's certificate 	Acquire health inspection certificate Ensure that food handlers are examined and certified fit to handle food.
	02.05.23	Mimi's nest bar	Town centre	<ul style="list-style-type: none"> No health inspection certificate No fire certificate 	Acquire health inspection certificate Acquire fire certificate
	02.05.23	Chips shop	Town centre	<ul style="list-style-type: none"> Nil 	The premises met the minimum standards
	11/05/23	MP	Kazomba	<ul style="list-style-type: none"> ceiling festooned with cobwebs Dirty walls 	Rectify the noted defects.
	11/05/23	Gardens fresh liquor store	Kazomba	<ul style="list-style-type: none"> No health inspection certificate No liquor license Dirty walls No toilets 	<ul style="list-style-type: none"> Acquire the liquor and health inspection the certificate Rectify the noted defects
	11/05/23	Peoples Pub and grill	Kazomba	<ul style="list-style-type: none"> No running water in the toilet Ceiling festooned with cobwebs No toilets cover 	<ul style="list-style-type: none"> Rectify the defects
	11/05/23	One wise night club	Kazomba	No running water Disposing water in an open environment	<ul style="list-style-type: none"> Rectify the defects Dispose wastewater appropriately.
	11/05/23	Family pub	Kazomba	<ul style="list-style-type: none"> Dirty toilets No running water Dirty walls 	<ul style="list-style-type: none"> Rectify the defects
	22/05/23 Re inspection 29/05/23	Bashi jones bar	Kazomba	<ul style="list-style-type: none"> Dirty floor Dirty surrounding No legal documents Not subscribed for waste collection Re-inspection findings: <ul style="list-style-type: none"> Dirty floor Dirty surrounding No legal documents Not subscribed for waste collection 	<ul style="list-style-type: none"> Clean the dirty floor Ensure to keep the surrounding clean at all times Ensure to subscribe for waste collection Re-inspection recommendation: <ul style="list-style-type: none"> Clean the dirty floor Ensure to obtain legal documents Ensure to keep the surrounding clean at all times Ensure to subscribe for waste collection
	22/05/23 Re-inspection: 29/05/23	Bana regina's bar	Kazomba	<ul style="list-style-type: none"> Walls festooned with cobwebs Dirty surroundings Not subscribed for waste collection No legal document 	<ul style="list-style-type: none"> Remove the cobwebs from on the walls Ensure to keep the surrounding clean at all times Ensure to subscribe for waste collection Ensure to obtain legal documents

				Re-inspection findings: <ul style="list-style-type: none"> Not subscribed for waste collection Not obtained legal documents unkempt surrounding 	Re-inspection recommendations: <ul style="list-style-type: none"> Ensure to subscribe for waste collection Ensure to obtain legal documents Ensure to keep the surrounding clean at all time
	22/05/23 Re-inspection : 29/05/23	Bana kasuba's bar	Kazomba	<ul style="list-style-type: none"> No legal document Not subscribed for waste collection Dirty walls Dirty surroundings Re-inspection findings: <ul style="list-style-type: none"> Not obtained legal documents Not subscribed for waste collection 	<ul style="list-style-type: none"> Rectify the defects Re-inspection recommendations: <ul style="list-style-type: none"> Ensure to obtain legal documents Ensure to subscribe for waste collection
	22/05/23 Re-inspection: 29/05/23	Tina's tailoring shop	Kazomba	<ul style="list-style-type: none"> Dirty walls No legal document Not subscribed for waste collection Re-inspection findings: <ul style="list-style-type: none"> Not obtained legal documents Not subscribed for waste collection 	<ul style="list-style-type: none"> Rectify the defects Re-inspection recommendation: <ul style="list-style-type: none"> Ensure to obtain legal documents Ensure to subscribe for waste collection
	22/05/23 Re-inspection:	Sunset shop	Kazomba	<ul style="list-style-type: none"> No health permit Not subscribed for waste collection Broken and cracked floor Re-inspection findings: <ul style="list-style-type: none"> Not obtained a health permit Not subscribed for waste collection Not worked on the broken and cracked floor 	<ul style="list-style-type: none"> Rectify the defects Re-inspection recommendations: <ul style="list-style-type: none"> Ensure to obtain a health permit Ensure to subscribe for waste collection Ensure to mend the 3broken and cracked floor
	22/05/23 Re-inspection: 29/05/23	Toll gate Pub	Kazomba	<ul style="list-style-type: none"> No legal documents Dirty floor at time of Re inspection Re-inspection finding: <ul style="list-style-type: none"> Not obtained legal documents 	<ul style="list-style-type: none"> Rectify the noted defects Re-inspection recommendations: <ul style="list-style-type: none"> Ensure to obtain legal document's

	22/05/23	Frank Bar	Kazomba	<ul style="list-style-type: none"> Operating without legal documents Not subscribed for waste collection No conducive toilets No food handlers certificate Dirty floor at time of inspection 	<ul style="list-style-type: none"> Rectify the noted defects
	22/05/23	Enny Kapena	Kazomba	<ul style="list-style-type: none"> No legal documents Not subscribed for waste collection No handlers certificate 	<ul style="list-style-type: none"> Rectify the noted defects
	22/05/23 Re-inspection: 29/05/23	Dolphin Kings Bar	Kazomba	<ul style="list-style-type: none"> No legal documents Not subscribed for waste collection Re-inspection findings: <ul style="list-style-type: none"> Not obtained legal documents Not subscribed for waste collection 	<ul style="list-style-type: none"> Rectify the noted defects Re-inspection recommendation: <ul style="list-style-type: none"> Ensure to obtain legal documents Ensure to subscribe for waste collection
	22/05/23 Re-inspection: 29/05/23	The Network Pub and Grill	Kazomba	<ul style="list-style-type: none"> Not subscribed for waste collection Re-inspection findings: Not subscribed for waste collection	<ul style="list-style-type: none"> Rectify the noted defects Re-inspection recommendations: Ensure to subscribe for waste collection
	22/05/23	Blue Top Bar	Kazomba	<ul style="list-style-type: none"> No legal documents Not subscribed for waste collection Dirty toilets in undesignated place 	<ul style="list-style-type: none"> Rectify the noted defects
	22/05/23	Deborah Bar	Kazomba	<ul style="list-style-type: none"> No legal documents Not subscribed for waste collection Dirty toilets in undesignated place 	<ul style="list-style-type: none"> Rectify the noted defects
	22/05/23	Grace Milling	Kazomba	<ul style="list-style-type: none"> No legal documents Not subscribed for waste collection Dirty environment 	<ul style="list-style-type: none"> Rectify the noted defects
	29/05/23	Mr luckson nshindamo	Kazomba house no 221	<ul style="list-style-type: none"> Indiscriminate disposal of waste by way of digging a pit 	<ul style="list-style-type: none"> Ensure to subscribe for waste collection
	29/05/23	Mr kachinamina	Kazomba house no 266	<ul style="list-style-type: none"> Indiscriminate disposal of waste by way of burning 	<ul style="list-style-type: none"> Ensure to subscribe for waste collection
	29/05/23	Mr chipango	Kazomba	<ul style="list-style-type: none"> Indiscriminate disposal of waste by way of digging a pit 	<ul style="list-style-type: none"> Ensure to subscribe for waste collection

	29/05/23	Emmanuel Matavu	Kazomba	<ul style="list-style-type: none"> Poor house keeping Open bin during the time of inspection. No food handlers. Dirty floor 	<ul style="list-style-type: none"> Ensure to clean the dirty floor and always keep it clean. Always keep the bin closed. Ensure to get food handlers certificate for your workers. Always keep the kitchen clean.
	29/05/23	Agnes and Dines Tailoring Shop	Kazomba	<ul style="list-style-type: none"> North Health permit. Not subscribed for waste collection. Walls festooned with cobwebs. 	<ul style="list-style-type: none"> Ensure to acquire a Health permit with the local Authority. Ensure to subscribe for waste collection with the council. Ensure to remove the cobwebs from the walls.
	29/05/23	Try me pool table	Kazomba	<ul style="list-style-type: none"> No Health permit Not subscribed for waste collection. Dirty walls 	<ul style="list-style-type: none"> Ensure to acquire a Health permit with the Local Authority. Ensure to subscribe for waste collection with the council. Clean the dirty walls.
	29/05/23	Try me internet café.	Kazomba	<ul style="list-style-type: none"> No Health permit Not subscribed for waste collection. Dirty walls. Ceiling board festooned with cobwebs. 	<ul style="list-style-type: none"> Ensure to acquire a Health permit with the local Authority. Ensure to subscribe for waste collection the council. Ensure to clean the dirty walls and the ceiling board.
	29/05/23	MT Health Shop	Kazomba	<ul style="list-style-type: none"> NILL 	<ul style="list-style-type: none"> Continue with the compliance of Public Health standards.
	29/05/23	Yadah Health Shop	Kazomba	<ul style="list-style-type: none"> Nill 	<ul style="list-style-type: none"> Continue with the compliance of Public Health standards.
	29/05/2023	Mp pub	Kazomba	<ul style="list-style-type: none"> Nill 	<ul style="list-style-type: none"> Continue adhering to the Public Health standards.
	29/05/2023	Mr Emmanuel Chilambo	Kazomba	<ul style="list-style-type: none"> No Health permit. Not subscribed for waste collection. 	<ul style="list-style-type: none"> Ensure to acquire a Health permit with the local Authority. Ensure to subscribe for waste collection with the council.
	29/05/23	Ketie Phiri	Kazomba	<ul style="list-style-type: none"> No Health permit. Not subscribed for waste collection. 	<ul style="list-style-type: none"> Ensure to acquire a Health permit with the local Authority. Ensure to subscribe for waste collection with the council.
	29/05/23	Game center	Kazomba	<ul style="list-style-type: none"> No health Permit Not subscribed for waste collection 	<ul style="list-style-type: none"> Ensure to acquire a Health permit with the local Authority. Ensure to subscribe for waste collection with the council.

	29/05/23	Kwananiku namukwenu	Kazomba	<ul style="list-style-type: none"> Not subscribed for waste collection Indiscriminate disposal. 	<ul style="list-style-type: none"> Ensure to subscribe for waste collection with the council.
	29/05/23	Kamwitwi Hardware	Kazomba	<ul style="list-style-type: none"> Not subscribed for waste collection Indiscriminate disposal 	<ul style="list-style-type: none"> Ensure to subscribe for waste collection.
	29/05/23	Think Different	Kazomba	<ul style="list-style-type: none"> No Health permit. No food handler's certificate. 	<ul style="list-style-type: none"> Ensure to acquire a Health permit with the Local Authority. Ensure to get food handlers for your workers.
	29/05/23	Mr luckson nshindamo	Kazomba house no 221	<ul style="list-style-type: none"> Indiscriminate disposal of waste by way of digging a pit 	<ul style="list-style-type: none"> Ensure to subscribe for waste collection
	29/05/23	Mr kachinamina	Kazomba house no 266	<ul style="list-style-type: none"> Indiscriminate disposal of waste by way of burning 	<ul style="list-style-type: none"> Ensure to subscribe for waste collection
	29/05/23	Mr chipango	Kazomba	<ul style="list-style-type: none"> Indiscriminate disposal of waste by way of digging a pit 	<ul style="list-style-type: none"> Ensure to subscribe for waste collection
	29/05/23	Jayambe	Mitec	<ul style="list-style-type: none"> Broken and missing tiles on floor. Evidence of leaking roof as showing by the stains on the ceiling. 	<ul style="list-style-type: none"> Replace broken and missing tiles on floor. Replace broken roofing sheet.
	29/05/23	Vaidev Enterprise	Mitec	<ul style="list-style-type: none"> Roofing festooned with cobwebs. Dirty and dusty floors at time of inspection. Poor house keeping. 	<ul style="list-style-type: none"> Clean the cobwebs on the roofing. Clean the floors at all times. Improve the house keeping and storage of your products.
	29/05/23	HFK	Zangamena	<ul style="list-style-type: none"> Poor house keeping. Expired drinks display. 	<ul style="list-style-type: none"> Improve the house keeping of your shop. Check for the expired products on the display.
	29/05/2023	Gulf Coast lakes	Town Centre	<ul style="list-style-type: none"> Dusty walls at time of inspection No PPE Expired food handlers certificate Poor house keeping 	<ul style="list-style-type: none"> Clean the walls Provide PPE Acquire a valid food handlers certificate immediately Ensure that you work on your house keeping (storage)
	29/05/23	All smiles Grocery	Mitec	<ul style="list-style-type: none"> Failure to display licenses. No Liquor license at the time of inspection. 	<ul style="list-style-type: none"> Display licenses at all times. Check for the expirely dates on the items on sale.

				<ul style="list-style-type: none"> Expired drinks displayed. 	
	29/05/23	Jayambe	Mitec	<ul style="list-style-type: none"> Broken and missing tiles on floor. Evidence of leaking roof as showing by the stains on the ceiling. 	<ul style="list-style-type: none"> Replace broken and missing tiles on floor. Replace broken roofing sheet.
	29/05/23	Vaidev Enterprise	Mitec	<ul style="list-style-type: none"> Roofing festooned with cobwebs. Dirty and dusty floors at time of inspection. Poor house keeping. 	<ul style="list-style-type: none"> Clean the cobwebs on the roofing. Clean the floors at all times. Improve the house keeping and storage of your products.
	29/05/23	HFK	Zangamena	<ul style="list-style-type: none"> Poor house keeping. Expired drinks display. 	<ul style="list-style-type: none"> Improve the house keeping of your shop. Check for the expired products on the display.
	29/05/2023	Gulf Coast lakes	Town Centre	<ul style="list-style-type: none"> Dusty walls at time of inspection No PPE Expired food handlers certificate Poor house keeping 	<ul style="list-style-type: none"> Clean the walls Provide PPE Acquire a valid food handlers certificate immediately Ensure that you work on your house keeping (storage)
	29/05/23	All smiles Grocery	Mitec	<ul style="list-style-type: none"> Failure to display licenses. No Liquor license at the time of inspection. Expired drinks displayed. 	<ul style="list-style-type: none"> Display licenses at all times. Check for the expiry dates on the items on sale.
	29/05/23	Planet general dealers	Town centre	<ul style="list-style-type: none"> Nil 	<ul style="list-style-type: none"> Complied
	29/05/23	Keys supplies	Town centre	<ul style="list-style-type: none"> No health inspection certificate for 2023 	<ul style="list-style-type: none"> Obtain a inspection certificate for 2023
	29/05/23	Fresh eats	Town centre	<ul style="list-style-type: none"> Not subscribed for waste collection No health inspection certificate for 2023 Dirty floor at time of inspection 	<ul style="list-style-type: none"> Subscribe for waste collection Obtain a health inspection certificate immediately
	29/05/23	Sarens	Mushitala	<ul style="list-style-type: none"> No health inspection certificate for 2023 	<ul style="list-style-type: none"> Obtain a health inspection certificate
	29/05/23	Vs bar	Zambezi bus station	<ul style="list-style-type: none"> Dirty floor at time of inspection Ceiling festooned with cobwebs 	<ul style="list-style-type: none"> Ensure to clean the floor and keep it clean at all times Remove the cobwebs

					from the ceiling
	29/05/23	Zed general dealers	Zabmbezi bus station	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • Compiled
	29/05/23	Good news wholesale	Main station	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • Complied
	29/05/23	Jankie wholesale	Town centre	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • Complied
	29/04/23	Zamgold investment	Town centre	<ul style="list-style-type: none"> • Not subscribed for waste collection • No health inspection certificate for 2023 	<ul style="list-style-type: none"> • Subscribe for waste collection • Obtain a health inspection certificate
	29/05/23	Erum enterprises limited	Main station	<ul style="list-style-type: none"> • No health inspection certificate for 2023 	<ul style="list-style-type: none"> • Obtain a health inspection certificate immediately
	29/05/23	The slab	Congo road,Mushitala	<ul style="list-style-type: none"> • No health inspection certificate for 2023 • No ppe for the food handlers • Foul smell in the gents toilet 	<ul style="list-style-type: none"> • Obtain a health inspection certificate for 2023 • Provide ppe for food handlers • Ensure to clean the toilet with detergents and increase the frequency of cleaning
	30/05/23	Janki	Mitec	<ul style="list-style-type: none"> • Ceiling festooned with cobwebs. • Expired biscuits and Banana D' lite cereal. 	<ul style="list-style-type: none"> • Remove all the cobwebs on the ceiling. • Check for expired products on the display.
	30/05/23	Time & Again butchery	Main Market	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • Complied
	30/05/2023	Njange Auto Spares	Opposite Zambezi station	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • Complied
	30/05/2023	Starting point bar	Town center	<ul style="list-style-type: none"> • Dirty and dusty walls at time of inspection • Ceiling festooned with cobwebs • Poor house keeping 	<ul style="list-style-type: none"> • Repaint the walls • Remove the cobwebs from the ceiling • Ensure that you work on the house keeping
	30/05/2023	Rabs Enterprise	Town Center	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • complied
	30/05/2023	Lees Pub & Grill	Town center	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • Complied

	29/05/23	Down town general dealers	Kyawama	<ul style="list-style-type: none"> Stained ceiling Ceiling with cobwebs 	<ul style="list-style-type: none"> Clean the stained ceiling Ensure to remove cobwebs
	29/05/23	Yalelo venec general dealers	Kyawama	<ul style="list-style-type: none"> Expired food handlers certificate 	<ul style="list-style-type: none"> Ensure to obtain a food handlers certificate Scheduled for re inspection
	31/05/23	Parrogate gineries	Kyawma	<ul style="list-style-type: none"> Dusty walls at time of inspection 	<ul style="list-style-type: none"> Clean the dusty walls more frequently
	06/06/23	Palm Guest house	TOWN Center	<ul style="list-style-type: none"> Stained toilets No food handlers Dirty floor during the time of inspections. Renovation underway in some of the rooms. 	<ul style="list-style-type: none"> Ensure to clean the stained toilets. Ensure to acquire food handlers. Ensure to clean the floor and always keep it clean. Ensure to finish the renovations on time.
	06/06/23	Mwango auto spares	Town Center	<ul style="list-style-type: none"> Dirty walls inside the shop. 	<ul style="list-style-type: none"> Ensure to repent the internal walls.
	06/06/23	Auto Spares Zambia	Town Centre	<ul style="list-style-type: none"> Dirty walls. Leaking roof. 	<ul style="list-style-type: none"> Ensure to repent the internal walls. Ensure to work on the leaking roof.
	06/06/23	Natural Pillow Lodge	Town Centre	<ul style="list-style-type: none"> Dirty walls during the time of inspection. Indiscriminate disposal. Broken gate next to a Zesco pole line. 	<ul style="list-style-type: none"> Clean the dirty walls Ensure to secure a bin where you will be dumping your waste. Ensure to put a permanent gate.
	06/06/23	Anne kafuta	Town center	<ul style="list-style-type: none"> Indiscriminate disposal of waste by way of using the drainage 	<ul style="list-style-type: none"> Warning noticed was issued Ensure to subscribe for waste collection
	06/06/23	Kilakitu auto spares Zambia	Zambezi station	<ul style="list-style-type: none"> Leaking roof as evidenced with stains on the ceiling Dirty walls at the time of inspection Unkempt surrounding 	<ul style="list-style-type: none"> Mend the leaking roof Thoroughly clean the dirty walls Ensure to keep the surrounding clean at all times
	06/06/23	Isreal Shiloh motors	Zambezi station	<ul style="list-style-type: none"> Leaking roof as evidenced with stains on the ceiling 	<ul style="list-style-type: none"> Ensure to work on the leaking roof
	06/06/23	Twiza lodge	Town center	<ul style="list-style-type: none"> Dirty floor at the time of inspection Unkempt surrounding 	<ul style="list-style-type: none"> Thoroughly clean the dirty floor Ensure to keep the surrounding clean at all times
	12/06/23	Kefepa Investment	Town Center	<ul style="list-style-type: none"> Nil 	<ul style="list-style-type: none"> Premises meet the minimum standards

	12/06/23	Recharge Bonjours	Town Center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Twinking Pharmacy	Town center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Maqpol Sac Zambia	Town center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Simaya investment	Town Center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Heing Xing(z) ltd	Town Centre	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Salvatech Solution Zambia	Town Centre	<ul style="list-style-type: none"> • Not subscribed for waste collection 	<ul style="list-style-type: none"> • Ensure to subscribe for waste collection services
	12/06/23	Micro Finance	Town Centre	<ul style="list-style-type: none"> • Not Subscribed waste collection 	<ul style="list-style-type: none"> • Ensure to subscribe for waste collection services
	12/06/23	Dynapharm International	Town Centre	<ul style="list-style-type: none"> • Unkept surrounding 	<ul style="list-style-type: none"> • Maintain your surroundings in clean state at all times
	12/06/23	Western union	CBD	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Byonsetu Investment	CBD	<ul style="list-style-type: none"> • Not subscribed for waste 	<ul style="list-style-type: none"> • Ensure that you Subscribe for waste collection
	12/06/23	MPK Mining Equipments	CBD	<ul style="list-style-type: none"> • Not subscribed for waste 	<ul style="list-style-type: none"> • Ensure that you Subscribe for waste collection
	12/06/23	Dicofiandi General dealers	CBD	<ul style="list-style-type: none"> • Not subscribed for waste 	<ul style="list-style-type: none"> • Ensure that you Subscribe for waste collection
	12/06/23	Mwata Agro Solution	CBD	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Executive Barber Shop	CBD	<ul style="list-style-type: none"> • No health inspection certificate at time of inspection 	<ul style="list-style-type: none"> • Ensure you acquire the Health Inspection Certificate
	12/06/23	Ntuka General Dealers	CBD	<ul style="list-style-type: none"> • No Health inspection certificate • Subscribed for Waste collection with Wana 	<ul style="list-style-type: none"> • Ensure to obtain health inspection.

	12/06/23	Chile motors	CBD	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Lawrence Survival and trading		<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	SMARTO Services	Town centre	<ul style="list-style-type: none"> • Expired Health inspection certificate • Not subscribed for waste 	<ul style="list-style-type: none"> • Ensure that you acquire a health inspection certification • Ensure that you subscribe for waste
	12/06/23	Star Edge Mobile	Town centre	<ul style="list-style-type: none"> • No health inspection certificate 	<ul style="list-style-type: none"> • Ensure that you acquire a health inspection certificate
	12/06/23	Urvashi Investment	Town Center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Byonsetu	Town Center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Decofiand phones and accessories	Town Center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Chibolya Kimba stationary shop	Town center	<ul style="list-style-type: none"> • Compliant 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Mwanta Agro Solwezi	Town Center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	12/06/23	Dina Mwale	Town center	<ul style="list-style-type: none"> • Compliant 	<ul style="list-style-type: none"> • Premises meet the minimum standards
	19/06/23	Pyno enterprise	Town centre	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • No objection
	19/06/23	Mubone hardware	Kandundu road	<ul style="list-style-type: none"> • No health inspection certificate for 2023 	<ul style="list-style-type: none"> • No objection • Issue out the health certificate
	19/06/23	David sichinga hardware	Kandundu road	<ul style="list-style-type: none"> • Cobwebs in the ceiling • Dusty walls 	<ul style="list-style-type: none"> • Ensure to remove the cobwebs • Thoroughly clean the dirty walls
	19/06/23	God knows auto spares	Kandundu road	<ul style="list-style-type: none"> • No health certificate for the year 2023 	<ul style="list-style-type: none"> • Ensure a health certificate for the year 2023 immediately
	19/06/23	Mutanda Farms	Mitec	<ul style="list-style-type: none"> • Nill 	<ul style="list-style-type: none"> • Complied

	19/06/23	Jankie Independence road	Town Centre	<ul style="list-style-type: none"> • Dirty floor at time of inspection 	<ul style="list-style-type: none"> • Ensure to clean the floor and keep it clean at all time
	19/06/23	DH Fantastic 2	TOWN Center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Complied
	19/06/23	Sadat Enterprises	Town Center	<ul style="list-style-type: none"> • Signs of leakages in the ceiling 	<ul style="list-style-type: none"> • Repaint the ceiling within 7 working days
	19/06/23	Nyimba Investments	Town Center	<ul style="list-style-type: none"> • Expired Food handler certificates 	<ul style="list-style-type: none"> • Acquire the food handlers certificates immediately
	19/06/23	Accorate Distributors Limited	Town Centre	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • Compiled
	19/06/23	Descent Distributors	Town Centre	<ul style="list-style-type: none"> • Dirty floor at time of inspection 	<ul style="list-style-type: none"> • Ensure to clean the floor and keep it clean at all time
	19/06/23	Descent Distributors	Town Centre	<ul style="list-style-type: none"> • Dirty & dusty walls at time of inspection • Dirty floor at time of inspection 	<ul style="list-style-type: none"> • Repaint the walls • Ensure to clean the floor and keep it clean at all times
	19/06/23	Rm takeaway	Town center	<ul style="list-style-type: none"> • No health permit certificate • No food handlers certificate 	<ul style="list-style-type: none"> • Ensure to acquire a health permit certificate • Ensure to acquire a food handlers certificate
	19/06/23	Skydates enterprise Ltd	Town center	<ul style="list-style-type: none"> • Ceiling festooned with cobwebs • Dirty walls at the time of inspection • Broken and cracked walls • Poor house keeping 	<ul style="list-style-type: none"> • Ensure to remove the cobwebs from the ceiling • Thoroughly clean the dirty walls • Ensure to mend the broken and crack walls to match the already existing • Ensure to store food staffs in their rightfully places
	19/06/23	Nalis	Town center	<ul style="list-style-type: none"> • Leaking roof as evidenced with stains on the ceiling 	<ul style="list-style-type: none"> • Ensure to mend the leaking roof
	19/06/23	Yalelo	Town center	<ul style="list-style-type: none"> • Nil 	<ul style="list-style-type: none"> • nil
	19/06/23	Classified fashion enterprise	Town center	<ul style="list-style-type: none"> • No legal documentation • Leaking roof as evidenced with stains on the ceiling • Dirty walls at the 	<ul style="list-style-type: none"> • Ensure to acquire legal documentation • Ensure to work on the leaking roof • Thoroughly clean the dirty walls • Thoroughly clean the

				time of inspections • Dirty floor at the time of inspection	dirty floors
	19/06/23	Eyes of hope bridal shop	Town center	• No health permit certificate	• Ensure to acquire a health permit certificate within 3 working days
	19/06/23	First class phones and accessories	Town center	• No health permit certificate	• Ensure to acquire a health permit certificate within 3 working days
	19/06/23	Pyno enterprise	Kandundu road	• Hanging items which pose as a danger to customers and the worker	• Remove all the hanging items in the roof which may injure customers or workers • Scheduled for re-inspection • Health permit shall not be issued until the hazard is worked on
	20/06/23	Wazeya general dealers	Kandundu road	• No health inspection certificate for the year 2023	• Ensure to obtain a health inspection certificate within 3 working days
	20/06/232	Bless fab investment	Town center	• No health permit	• Ensure to acquire a health permit within 3 days
	20/06/23	Friday sama auto spares	Kandundu road	• No legal documentation presented at time of inspection	• Ensure to acquire all the necessary legal documents within 3days
	20/06/23	Bwalya shop	Kandundu road	• No legal documentation from the council	• Ensure to obtain legal documents within 3 days
	20/06/23	Jaxx hardware	Town center	• Dirty walls at time of inspection • No health permit certificate	• Thoroughly clean the dirty walls • Ensure to acquire a health certificate within 3 working days
	20/06/23	v.h hardware	Kandundu road	• No legal documents presented at time of inspection • Dirty walls at time of inspection • With cobwebs in the ceiling	• Acquire legal documents within 3days • Thoroughly clean the dirty walls • Ensure to remove cobwebs
	20/06/23	Binhua company	Kandundu road	• No health inspection certificate presented at time of inspection	• Ensure to acquire a health inspection within 3 working days

	20/06/23	Mushi tech enterprise	Kandundu road	<ul style="list-style-type: none"> No health inspection certificate for the year 2023 	<ul style="list-style-type: none"> Ensure to acquire a health inspection certificate
	20/06/23	Chan butchery and milling	Kandundu road	<ul style="list-style-type: none"> Not subscribed for waste collection Workers not in ppe 	<ul style="list-style-type: none"> Subscribe for waste collection Provide ppe for the workers
	20/06/23	Zamfresh butchery	Kandundu road	<ul style="list-style-type: none"> Nill 	<ul style="list-style-type: none"> Complied
	20/06/23	Days inn butchery	Main market	<ul style="list-style-type: none"> No health inspection certificate No food handlers certificate 	<ul style="list-style-type: none"> Acquire a health inspection certificate for 2023 immediately Acquire a food handlers certificate immediately Scheduled for re-inspection
	20/06/23	Bantse butchery	Main market	<ul style="list-style-type: none"> Nill 	<ul style="list-style-type: none"> No objection Issue out a health inspection certificate
	20/06/23	Jayambe construction and acid proofing Ltd	Town Centre	<ul style="list-style-type: none"> Dirty and dusty floor at time of the inspection 	<ul style="list-style-type: none"> Clean the floor and keep it clean at all times
	20/06/23	Lindtos bar and restaurant	Town Centre	<ul style="list-style-type: none"> No food handlers certificate 	<ul style="list-style-type: none"> Acquire food handlers certificate immediately
	20/06/23	Worheat restaurant	Kandundu road	<ul style="list-style-type: none"> No health inspection certificate No food handlers certificate Inadequate ventilation 	<ul style="list-style-type: none"> Acquire health inspection certificate immediately Acquire food handlers certificate Provide adequate ventilation(fans)
	22/06/23	Captain True C J restaurant	Muzabula	<ul style="list-style-type: none"> Nill 	<ul style="list-style-type: none"> No objection Issue out the health permit for the year 2023

ANNEX II: LIST OF INSPECTED RESIDENTIAL PREMISES/NIGHT PATROLS

S/N	DATE	NAME OF PREMISES	LOCATION	STATUS	ACTION TAKEN
1.	28.06.2023	One love grocery	Hospital area	<ul style="list-style-type: none"> • sale of alcohol in the residential 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
2.	28.06.23	Njabimana naru grocery	Hospital area	<ul style="list-style-type: none"> • Sale of alcohol in the residential • Allowing people to sit and drink from the premises 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
3.	28/06/23	Thomas Bwalya	Saviye	<ul style="list-style-type: none"> • Indiscriminate disposal of waste • Sale of alcohol in a residential area 	<ul style="list-style-type: none"> • Ordered to clean the surrounding and acquire all the council documents • Licence confiscated
4.	28/06/23	Brian Mukana	Hospital area	<ul style="list-style-type: none"> • Selling of alcohol without a license 	<ul style="list-style-type: none"> • Closure of premises
5.	28/06/23	Mk bar and restaurant	Hospital area	<ul style="list-style-type: none"> • Selling of alcohol without a license 	<ul style="list-style-type: none"> • Closure of premises
6.	28/06/23	Wadu choru shop	Hospital area	<ul style="list-style-type: none"> • Sale of alcohol in a residential area 	<ul style="list-style-type: none"> • Licence confiscated
7.	28/06/23	Kenedy Mulundimina	Saviye	<ul style="list-style-type: none"> • Selling of alcohol in residential area without a license 	<ul style="list-style-type: none"> • Seized alcohol
8.	28/06/23	Bwalya Kauzi	Royal area	<ul style="list-style-type: none"> • Selling of alcohol in residential area without a license 	<ul style="list-style-type: none"> • Seized alcohol
9.	28/06/23	Gasarabwe Jean	Kandundu area	<ul style="list-style-type: none"> • Selling of alcohol in residential area without license 	<ul style="list-style-type: none"> • Alcohol seized
10.	28/06/23	Jaken T junction	Kandundu area	<ul style="list-style-type: none"> • Indiscriminate disposal of waste • Selling of alcohol in residential area without a license 	<ul style="list-style-type: none"> • Closure of the premise • Ordered to clean the surrounding and acquire all the council documents

11.	28/06/23	Bosano Enterprise	Saviye	<ul style="list-style-type: none"> • Selling of alcohol in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
12.	28/06/23	Nkumba Gift Mwanza	Saviye	<ul style="list-style-type: none"> • Selling of alcohol in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
13.	28/06/23	Mwango Shop	Kabitaka	<ul style="list-style-type: none"> • Selling of liquor in residential area 	<ul style="list-style-type: none"> • Given seven days to clear the stock
14.	28/06/23	Bosca Enterprise	Kabitaka	<ul style="list-style-type: none"> • Selling of liquor in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
15.	28/06/23	New City Family Shop	Stadium	<ul style="list-style-type: none"> • Sale of alcohol in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
16.	28/06/23	HFK Grocery	Stadium	<ul style="list-style-type: none"> • Sale of alcohol in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
17.	28/06/23	Zozlin Pub and Gril	Stadium area	<ul style="list-style-type: none"> • Sale of alcohol in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
18.	28/06/23	West Chishala	Mitec area	<ul style="list-style-type: none"> • Sale of alcohol in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
19.	28/06/23	Golden Ngosa	Royal area	<ul style="list-style-type: none"> • Sale of alcohol in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock
20.	28/06/23	Steven Nirangira	Low density area	<ul style="list-style-type: none"> • Sale of alcohol in residential area 	<ul style="list-style-type: none"> • Licence confiscated • Given seven days to clear the stock

21.	28/06/23	Nsjabinoma Bululu Grocery	Saviye	<ul style="list-style-type: none"> Selling of alcohol in residential area No health permit No fire certificate 	<ul style="list-style-type: none"> Licence confiscated Given seven days to clear the stock and acquire all council documents
22.	28/06/23	Ub Shop	Low Density	<ul style="list-style-type: none"> Selling of alcohol in residential area 	<ul style="list-style-type: none"> Licence confiscated Given seven days to clear the stock
23.	28/06/23	Clemo Jakada L	Stadium	<ul style="list-style-type: none"> Selling of liquor in residential area 	<ul style="list-style-type: none"> Licence confiscated Given seven days to clear the stock
24.	28/06/23	Davies Kapijimpanga	Zamco Road	<ul style="list-style-type: none"> Obligating the liquor license by allowing people to drink on the premises 	<ul style="list-style-type: none"> Licence confiscated Given seven days to clear the stock
25	29/06/23	Susana Night Club	Zangamena	<ul style="list-style-type: none"> Obligating the liquor license by allowing people to drink on the premises 	<ul style="list-style-type: none"> Licence confiscated Given seven days to clear the stock
26	29/06/23	Maison Kachoma	Kamala	<ul style="list-style-type: none"> Obligating the liquor license by allowing people to drink on the premises 	<ul style="list-style-type: none"> Given seven days to clear the stock Given seven days to clear the stock
27	29/06/23	HFK Bar	Zangamenu	<ul style="list-style-type: none"> Obligating the liquor license by allowing people to drink on the premises 	<ul style="list-style-type: none"> Licence cancelled Given seven days to clear the stock
28	29/06/23	Jonathan malate (One Boma bar)	Zangamenu	<ul style="list-style-type: none"> Obligating the liquor license by allowing people to drink on the premises 	<ul style="list-style-type: none"> Licence cancelled Given seven days to clear the stock

29	29/06/23	Martha Kapa	Stadium	<ul style="list-style-type: none"> Obligating the liquor license by allowing people to drink on the premises 	<ul style="list-style-type: none"> Licence cancelled Given seven days to clear the stock
30	29/06/23	Ndagije John	Stadium	<ul style="list-style-type: none"> Obligating the liquor license by allowing people to drink on the premises 	<ul style="list-style-type: none"> Licence cancelled Given seven days to clear the stock
31	29/06/23	One Wise Bar	Kazomba	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
31	29/06/23	Mu and Mar	Kazomba	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
32	29/06/23	New Vision	Kyawama	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
33	29/06/23	Blue House	Kyawama	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
34	29/06/23	Transit Bar	Kyawama	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
35	29/06/23	Nsakwa Bar	Kazomba	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
36	29/06/23	Tangatanga Bar	Kazomba	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
37	29/06/23	The Gold Fish	Kazomba	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
38	29/06/23	Willy bae	Messenger	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued
39	29/06/23	BM Bar	Messenger	<ul style="list-style-type: none"> Cautioned to operate within stipulated hours 	<ul style="list-style-type: none"> Warning notice issued

ANNEX III: LIST OF SEIZED ARTICLES

DATE	PREMISES	ITEM SEIZED	QTY	REASON FOR SEIZURE
01/06/22	Shoprite City Mall	Chinese Vegetable	2 Bunch	Not Fresh & safe for human consumption
		Rape	3 Bunch	Not fresh for human consumption
		Spinach	2 bunch	Not fresh for human consumption
		Lettuce	3 pcks	Not fresh for human consumption
		Ice cream carnival	3 liters	Open package & leaking
		Bliss Banana ice cream	300ml	Open package & leaking
		Bliss strawberry ice cream	500ml	Open package & leaking
		Pot o' Gold Chakalaka Hot	410g	Dented
		Pot o' Gold Chakalaka mild	410g	Dented
		The Kitchen Tartare Sause	300m	Open package
19/06/23	Descent Distributors	Martin Rice	25kgs x 2	Damaged
		Liberty butter beans	3kg x 5	Dented
		Everyday Beans	250g x 4	Dented
20/06/23	Jayambe construction	Evervess club soda	7 cases	Expired

30/06/23	Pick' n Pay	Red bull	19 x 250mls	Expired
30/06/23	Pick' n Pay	South side hard soda	1 x 440mls	Deformed
30/06/23	Pick' n Pay	Go 24 energy drink	1 x 500mls	Deformed

ANNEX IV: SCRUTINY OF BUILDING PLANS

S/N	DATE	NAME OF APPLICANT	PLOT #	TYPE OF DEVELOPMENT	RECOMMENDATION
1.	05.04.2023	Brial kapotwe	Weig/474 weigh bridge	residential	No objection
2.	05.04.2023	Yakomba yavwa	1242 riverside	residential	No objection
3.	05.04.2023	Nasho Francis	Admin Hum/17555 Humphrey Mulemba	residential	No objection
4.	05.04.2023	Boldwin Mwansa	Mbo /1090 Mbonge	residential	No objection
5.	05.04.2023	Louise Nyirenda	Weig/467 weighbridge	Residential	No objection
6.	05.04.2023	James Nsima	Mush/910 Mushitala	residential	No objection
7.	05.04.2023	Ntambi Mwanga	SOL/2730 magrade	Residential	Not approved
8.	05.04.2023	Patricia Chipimpi	2 farm 2945 Mushitala	Residential	Not approved
9.	05.04.2023	Julius Munyama	Sub solwe/LN 1000000 984/113 Mbonge	Residential	No objection
10.	05.04.2023	Jane Nkata	947144 kabitaka	Residential	No objection
11.	05.04.2023	Luka Besa	Mushi/348c	residential	No objection
12.	05.04.2023	Vincent chikwililwa	7287 mushitala	Residential	No objection
13.	05.04.2023	Eunice Mulenga	Mushitala 561	Residential	No objection
14.	05.04.2023	Lemmy .F. Kajoba	1001054/12 & 1001054/13 Kimiteto	commercial	No objection
15.	05.04.2023	Maxwell Banda & Racheal Zulu	1000000984/112 mbonge	Residential	No objection
16.	05.04.2023	Franciscan Missionary Sisters of Assis	11297 kabitaka	Commercial	No objection

17.	20.04.2023	Lusaka Pharmacy	Sub stand no 169 town center	commercial	No objection
18.	20.04.2023	Kifubwa Seventh day Adventist church	Weigh /272 weighbridge	Commercial	No objection
19.	20.04.2023	Eneya Mbewe	Mushi/ 1833B Mushitala	Residential	No Objection
20.	20.04.2023	Hillard Siwila	Sub 19 of sub A7 of farm 2945 Mushitala	Residential	No Objection
21.	20.04.2023	Brain Katukula	Sol/7306 Mushitala	Residential	No Objection
22.	20.04.2023	Austin Muyombe	Admin 58D Mbonge	Residential	No Objection
23.	20.04.2023	Mwila Chilekwa	Sub 3 of sub A7 of farm 2945 Mushitala	Residential	No Objection
24.	20.04.2023	Mercy Mwenda	Admin No. Kya/173 Kyalalankuba	Residential	No Objection
25.	20.04.2023	Nkisi Julius	Admin No. Mush/1270 Mushitala	Residential	No Objection
26.	8/06/2023	Steven Mumbela	Admin kam No. 105 Mushitala	Residential	No objection
27.	8/06/2023	Chanza lungwe	Weigh No. 460 Weighbridge	Residential	No objection
28.	8/06/2023	Herod Kisonge Zholomi	Mitec No. 1100	Residential	No objection
29.	8/06/2023	Reagan Sikaonga	Kazo No.382 Kazomba	Residential	No objection
30.	8/06/2023	Eustance Kunda	Admin Kay No.068 Kyalalankuba	Residential	No objection
31.	8/06/2023	Anthony Kalama	Mush No.1994	Residential	No objection
32.	8/06/2023	Collins Kanchule	Kmba No.1534b Kandemba	Residential	No objection
33.	8/06/2023	Ezra Mazabuka	Sub11/12 farm 2945 Mushitala	Residential	No objection

34.	8/06/2023	Nosiku Mulilo Wamuwi	Wb No.23/46 weighbridge	Residential	No objection
35.	8/06/2023	Susan Mumba	No. 1683 Mushitala	Residential	No objection
36.	8/06/2023	Moono Fridah Muntanga No 1000002129/67	No.1000002129/67 Humphrey Mulemba villa	Residential	No objection
37.	8/06/2023	Lewis Mumboshi	Mushi No.158 Mushitala	Residential	No objection
38.	8/06/2023	Yao kai investment ltd	No. 20237 town center	Residential	No objection
39.	8/06/2023	Berther Katungu	Mush No.007 Mushitala	Residential	No objection
40.	8/06/2023	Mercy Londaizha	Sub lot 364444 Royal area	Residential	No objection
41.	8/06/2023	Daniel Makungu	Mbonge No.092	Residential	No objection
42.	8/06/2023	Yadah Christian school	Mushitala NO. 7307	Commercial	No objection
43.	8/06/2023	Bwemybya Ngantdu	Mukuba 499c	Residential	No objection
44.	8/06/2023	Mwitwa Susen Mwinsha	Mushitala	Residential	No objection
45.	8/06/2023	John kaluba	Mushitala No. 110	Residential	No objection
46.	8/06/2023	Moses Kavisumbu	Mushitala No. 2945	Residential	No objection
47.	8/06/2023	Kelvin Mwikisa Ndumba	No .5082 saviye	Residential	No objection
48.	8/06/2023	Sandie chanda	Mushitala No. 2026	Residential	No objection
49.	8/06/2023	Kalumba Katayi	Mushitala No.2026	Residential	No objection
50.	8/06/2023	Peter Chisha		Residential	Deferred
51.	19/06/2023	Musimuko Hachiiga Milan	Mushitala	Residential	No objection
52.	19/06/23	Richard chilikima	Hospital compound No.4866	Residential	No objection

53.	19/06/23	Nathan chikwanda	Mushitala No.325 B	Residential	No objection
54.	13/06/23	Julius nsama	Kabitaka	Residential	Deferred
55.	19/06/23	Lake petroleum	Mitec No.1738	Commercial	No objection
56.	19/06/23	Zambia association of Jehovah	Solweli No.1000412/1	Commercial	No objection
57.	1/06/23	Peter chishia	Town center No.136	Commercial	No objection
58.	29/06/23	Allan ndasa and mwanza kalunga	Kan/168d	Residential	No objection
59.	13/06/23	Musimuko hachi iga milandu	Subdivision of 15004	Residential	No objection
60.	13/06/23	Richard chilikima	Hospital 4866	residential	No objection
61.	13/06/23	Nathan chikwanda	Mushitala 325b	Residential	No objection
62.	13/06/23	Julius nsama	Kabitaka	Residential	Deferred
63.	13/06/23	Lake petroleum	Mitec 1738	commercial	No objection
64.	13/06/23	Zambia association of Jehovah	Solwezi 1000412/1	Commercial	No objection
65.	13/06/23	Peter chishia	Town center tc/136	Commercial	No objection
66.	22/06/23	Clifford mukwato	Mush /1424	Residential	No objection
67.	22/06/23	Kokeb enterprise ltd	Mush/1423	Residential	No objection
68.	22/06/23	Phylimon musyani	Admin mush/119a	Residential	No objection
69.	22/06/23	Doreen ntambo	Weigh23/222	Residential	No objection
70.	26/06/23	Alinani simwawa and lucy namumba	Ln-100000984/58	Commercial	No objection

71.	26/06/23	Francis Mulenga	Mush/847	Commercial	No objection
72.	26/06/23	Danny kabongu	Mush 6891	Residential	No objection
73.	26/06/23	Joseph musuwa kaselenge	Stadium 8095	Residential	No objection
74.	27/06/23	Carol Phiri	Kya/078-h	Residential	No objection
75.	27/06/23	Gabriel kanyanta	1/40506/19	Commercial	No objection
76.	27/06/23	Mr and mrs mulemwa	Mponge	Residential	No objection
77.	27/06/23	Emmanuel matepeta	Wei/457	Residential	No objection
78.	27/06/23	Fredrick kalambalamba	Solwe/ln 95965	Residential	No objection
79.	27/06/23	Steward chise	Admin mush/1986c	Residential	No objection
80.	27/06/23	Lawrence c kabwe shata	Mush/1565b	Residential	No objection
81.	27/06/23	Alice msadala	Mush 1836	Residential	Differed
82.	27/06/23	Angela tembo	1710kandundu	Commercial	No objection
83.	27/06/23	Envyson kamalata	Mush/274	Residential	Deferred
84.	27/06/23	Brighton kyapula	Weigh/21	Commercial	No objection
85.	27/06/23	Emeldah mumba	Mush/950	Commercial	Deferred
86.	27/06/23	Chile mweemba	Mush/1976	Commercial	No objection
87.	27/06/23	Alinani sinkala	Mush/019	Residential	Deferred
88.	27/06/23	Allan ndasa and mwanza kalungu	Kan/168d	Commercial	No objection
89.	27/06/23	Beauty kishombe	Mbo/092 mbonge	Residential	Deferred

ANNEX 5: LIST OF PREMISES SENSITISED ON WASTE MANAGEMENT

S/N	NAME OF BUSINESS	TYPE OF BUSINESS	LOCATION	WASTE DISPOSAL		
				SUB	BIN	PIT
1	Mr Collins Restaurant	Restaurant	Main market	Y	Y	
2	Anita's Restaurant	Restaurant	Main market	Y	Y	
3	Matebeto restaurant	Restaurant	Main market	Y	Y	
4	Ms Grace Restaurant	Restaurant	Main market	Y	Y	
5	Memory Restaurant	Restaurant	Main market	Y	Y	
6	Ebby's Restaurant	Restaurant	Main market	Y	Y	
7	Hope Restaurant	Restaurant	Main market	Y	Y	
8	Sofias Restaurant	Restaurant	Main market	Y	Y	
9	Faith restaurant	Restaurant	Main market	Y	Y	
10	Lontia's Restaurant	Restaurant	Main market	Y	Y	
11	Pachi Restaurant	Restaurant	Main market	Y	Y	
12	Joyce's Restaurant	Restaurant	Main market	Y	Y	
13	Bana Mwansa's	Restaurant	Main market	Y	Y	
14	Sky Restaurant & T/A	Restaurant	Main market	Y	Y	
15	Good hope butchery	Restaurant	Main market		Y	
16	Blessed assurance	Restaurant	Main Station	Y	Y	
17	Abiba	Restaurant	Main Station	Y	Y	
18	Snake attack	Restaurant	Main Station	Y	Y	

19	Jega restaurant	Restaurant	Main market		Y	Y
20	Marbert	Restaurant	Main market		Y	Y
21	Patricia	Restaurant	Main market		Y	Y
22	Joyce	Restaurant	Main market		Y	Y
23	shekaina	Restaurant	Main market		Y	Y
24	God is able	Restaurant	Main market		Y	Y
25	Haaninga's	Restaurant	Main market		Y	Y
26	Sky high	Restaurant	Main market		Y	Y
27	Hellen Nyembo	Restaurant	Main market		Y	Y
28	Matebeto	Restaurant	Main market		Y	Y
29	Snack Attack	Restaurant	Main market		Y	Y
30	Ebby's	Restaurant	Main market		Y	Y
31	Memory	Restaurant	Main market		Y	Y
32.	Emmanuel	Restaurant	Kazomba	X	YES	
33.	Katie Phiri	Grocery	Kazomba	X	NO	YES
34	Agnes & Dynes	Tailoring	Kazomba	X	NO	YES
35	Try me	bar	Kazomba	X	NO	YES
36	Try me	Internet café	Kazomba	X	NO	YES
37	Mt health shop	Pharmacy	Kazomba	X	NO	YES
38	Planet		Wholesale	CBD	Y	

39	Vida	Wholesale	CBD	Y	
40	Nehazam	Wholesale	CBD	Y	
41	Pankzamibs	Wholesale	CBD	Y	
42	DHL fantastic	Wholesale	CBD	Y	
43	Nehazam	Wholesale	CBD	Y	
44	Brakati	Wholesale	CBD	Y	
45	Nehazam	Wholesale	CBD	Y	
46	Barakati	Wholesale	CBD	Y	
47	Sadafi	Wholesale	CBD	Y	
48	Janki	Wholesale	CBD	Y	
49	Kachi's beauty hair	Salon	Mitech	Y	Y
50	Paka lodge	Hospitality	Mitech	Y	
51	Lilian Mupela	Grocery	Mitech	X	Y
52	Gregory enterprise	Grocery	Mitech	X	X
53	Miyes bar	Bar	Mitech	X	X
54	Shebart Gen. Dealers	Hard ware	Mitech	Y	Y
55	N.H Gen. Dealers	Hard ware	Mitech	Y	Y
56	Ebenezer	Restaurant	Mitech	Y	Y
57	People's	Restaurant	Mitech	Y	Y
58	Zambialemu People's	Restaurant	Mitech	Y	Y

59	Kuja bekuta	Restaurant	Mitech	Y	Y
60	Faith	Restaurant	Mitech	Y	Y
61	Royal	Restaurant	Mitech	Y	Y
62	Mildred's	Restaurant	Mitech	Y	Y
63	Lwandi	Restaurant	Mitech	Y	Y
64	Shalom cosmetic	Cosmetic	CBD	Y	Y
65	Insaka	Bar	CBD	Y	Y
66	SN lodge	Lodge	CBD	x	Y
67	SN hard ware	Hard ware	CBD	x	Y
68	SN MTN connect shop	Mobil service	CBD	x	Y
69	Club J2	Bar	CBD	X	
70	Portia M product	Cosmetic	CBD	Y	
71	Bratina's kitchen	Restaurant	CBD	X	
72	Sweet of the sweat	Grocery	CBD	Y	
73	Daily spot	Stationery	CBD	Y	
74	HFK	Restaurant	Mushitala	X	
75	Ban-Thai	Restaurant	Mushitala	X	
76	Barnet enterprise	Grocery	CBD	X	
77	Bana Jane	Hard ware	CBD	Y	
78	Mite's	Restaurant	CBD	X	

79	Popo's pool	Garage	CBD	X	
80	Jayamba	Construction	CBD	Y	
81	Kaonde house	Complex	CBD	X	
82	Banda C	Hardware	CBD	Y	
83	Patricia's	Restaurant	CBD	Y	
84	Mama's kitchen	Restaurant	Weigh bridge	Y	

Residential premises

SN	NAME OF PREMIS	Plot/house No	LOCATION	WASTE SUBSCRIPTION		
				SUB	BIN	PIT
1	Luckson Nshindamo	221	Kazomba	Nil		✓
2	Mr Kachinamina	226	Kazomba	Nil		✓
3	Mr Chipangu		Kazomba	Nil		✓
4	Mrs Shimwendo		kazomba	Nil		✓
5	Mr kalilolo					✓

REPORT OF THE DISTRICT HEALTH DIRECTOR

The report of the District Health Director was tabled by the District Health Planner as follows:-

HESS/25/08/2023: INFRASTRUCTURE

The District Health Planner reported for information of the committee that in the second quarter of 2023, Solwezi District Health Office worked on the following infrastructure projects using the grant:

S/N	NAME OF IMPLEMENTED INFRASTRUCTURE PROJECT	HEALTH FACILITY	COST (K)	COMMENT
1.	Construction of two Biohazard pits	Zambia and Zangamenu clinics	11,020	To ensure proper hazardous waste management
2.	Unblocking of blocked water pipes and replacement some water accessories	Solwezi Urban clinic maternity wing	665	S.U.C is faced water and sanitation problems from time to time due to obsolete water infrastructure that need a complete overhaul. Besides, the HF was in urgent need of an ablution block.
3.	Bat control and renovation of a staff house	Mitukutuku Rural Health Center	13,000	Staff house was heavily infected with bats making it inhabitable. After the control of bats the house was eventually worked on by way of painting of internal walls, and replacement of dented and sagging ceiling board
4.	Installation of submersible pump, mending of leaking water tank and replacement of rotten timber supporting the base of the water tank	Kazomba clinic	8,842	Works were conducted following the malfunction of a submersible pump which resulted into the facility having no running water for 4 days. To mitigate the challenge the Fire

				brigade had to supply the facility with water using the fire engine
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The report was **NOTED**

HESS/26/08/2023: PENDING CAPITAL PROJECTS

It was reported that concentration was on the projects which had more to do with preventive maintenance, Solwezi District Health Office had other capital projects that could not be financed using money meant for service delivery.

He stated that the quest was to improve the quality of health services being delivered to the community.

He therefore appealed to the committee to consider assisting the office in working on the following capital infrastructure projects:

SN	PROJECT NAME	HEALTH FACILITY	COMMENT
1.	Renovation and electrification works	Mapopo Health Post	
2.	Electrification of a health post	Kisalala Health Post	
3.	Construction of incinerators	Zambia and Zangamenu clinics	
4.	Construction of a maternity annex	Zangamenu clinic	
5.	<ul style="list-style-type: none"> ❖ Construction of a semi - detached staff house ❖ construction of toilets for patients and staff; ❖ Provision of Medical equipment and ❖ Installation of lighting system 	Kandakanda Health Post (Newly built)	The stated areas would had to be addressed before the facility could be operational
6.	Construction of an ablution block for patients	Kimiteto clinic	Patients had it difficult whenever in need of such facility
7.	Construction of biohazard pits	30 Health facilities	
8.	❖ Power connection to maternity wing	Mushitala clinic	

	❖ Provision of medical equipment to maternity wing		
9.	Remodelling of the ablution block	Solwezi Urban clinic	The facility was allocated k65,000 but works had not yet commenced
10.	Drilling of boreholes	Zambia, Kandundu, Kivuku, Mbonge, newly Kandakanda, Zangamenu and Solwezi District Health Office.	These facilities had had water challenges
11.	Construction of a semi-detached staff house	Sandangombe	
12.	Rehabilitation works	Solwezi Urban clinic	The project was allocated K580, 000. However, works had not yet commenced

He further stated that, Solwezi District Health Office had been spending in excess of K20, 000 every month on various health facilities in water bill charges owed to MEMA and if facilities had their own boreholes, it could save the office from spending such huge sums of money on water bills, which could be better channelled on the provision of health service.

He informed the committee that Solwezi Urban Clinic was given K580, 000 for rehabilitation and maintenance works and as at 11th August, 2023 no works had

commenced. He appealed to consider expediting rehabilitation works at the clinic.

After lengthy deliberations on the matter,

IT WAS RECOMMENDED THAT:

The Pending Capital Projects be **Referred** to Plans, Works and Real Estates committee for consideration.

HESS/27/08/2023: HEALTH SERVICE DELIVERY

It was reported that the following activities were conducted under Maternal and Child Health: -

1. Trained SMAGS
2. Trained Healthcare providers in ROTA vaccine management
3. Conducted OPV round 2 Campaign
4. Conducted a mini measles campaign
5. Conducted Child Health Week/ OPV campaign

The results of the above activities were as shown in the table below;-

SN	ACTIVITY	TARGET	ACHIEVED	SUCCESS	COMMENT
1	Trained HCP in ROTAVAC administration	40	36	Managed to train health care providers who later oriented other staff	1.Vaccine not enough to cater for all missed children 2.No allowance for staff from far facilities 3.No funds to provide refreshments for participants
2	Trained SMAGS	20	19	Training successfully done	1.Not all facilities had a representation due to lack of funds
3	OPV campaign	81,174	78,739	Successfully done and passed the LQA	1. Most parents refused due religious beliefs
4	Mini measles campaign	70,866	16,518	Turnout was good in the five facilities selected	1. Limited vaccines hence failed to reach all children 2. Missed 54,518 children
5	CHW/nOPV campaign	71,874	76,675	1. Successfully done and passed	1. Logistics for CHW activities not enough

				the LQA 2. Target nOPV met	for	2. No enough fuel to get to outreach post
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The report was **NOTED**

HESS/28/08/2023: AMBULANCES SERVICES AND UTILITY VEHICLES

It was reported that Solwezi District Health Office still had only one very old running ambulance, a Toyota Land Cruiser which was continually breaking down, catering for the referral needs of 32 public health facilities that had been posing a very serious challenge with regard to the provision of effective referral of complicated cases to Solwezi General Hospital.

He therefore appealed to the local authority to speed up the process of procuring a new ambulance for Solwezi District Health Office through the Constituency Development Fund (CDF).

He further stated that the office had three utility vehicles that catered for the transportation needs of the office and in instances when the ambulance was down and in a quest to ensure that there was no disruption to patient referral, some of these utility vehicles were used as ambulance.

After lengthy deliberations on the matter,

IT WAS RECOMMENDED THAT:

The request to procure an ambulance for the district health office under the allocation of 2024 Constituency Development Fund (CDF) be **APPROVED**.

REPORT OF THE DISTRICT EDUCATION BOARD SECRETARY

The report of the District Education Board Secretary was tabled by the District Education Board Planner as follows;

HESS/29/08/2023: INSTITUTION AND TEACHER MONITORING

It was reported that Primary and Secondary Schools located in the rural and urban areas were monitored at all the three levels (i.e. Early Child Education, Primary and Secondary). The monitoring was done to ascertain compliance to the curriculum, as a teacher audit (especially at Primary) and generally Lesson delivery.

Level	Institution Monitoring		Teacher Monitoring
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	Target	Achieved		Target	Achieved
ECE	30	24		15	22
Primary	30	24		297	20
Secondary	20	8		251	12

Note: The Early Child Education Centers were annexed to the Primary Schools hence the same number of institutions monitored at both levels.

The report was **NOTED**

HESS/30/08/2023: REGISTRATION OF PRIVATE SCHOOLS AND RENEWAL OF LICENSES

It was reported that it was the mandate of the Ministry of education to provide Education services and due to an ever-increasing demand for the services, private sector had come on board but needed to be registered and have license to operate.

The table below showed Private Schools Newly registered and Renewed licenses.

Activity	Target	Achieved
Initial Registration	10	02
Renewal Registration	55	63

The report was **NOTED**

HESS/31/08/2023: SCHOOL INFRASTRUCTURE DEVELOPMENT

It was reported that the department of Education was a beneficiary of a number of School Infrastructure Projects funded through Constituency Development Fund and Ward Development Fund.

It was however recommended that; -

- (i) Drawings (approved by recipient Ministry) provided to the Council should not be re- drawn and altered with specification for smaller or less expensive material.
- (ii) Monitoring & Evaluation of the CDF or WDF Supported projects should not be done by Council staff alone but joint monitoring & evaluation in a multi Sector approach manner where the recipient department is part.

- (iii) Some contractors had left site (esp. Kyafukuma Staff flat project, Mushitala double storey classroom project) or the works were shoddy (e.g. Kazhiba 1x3 classroom project). There was need for the staff flat to be completed. This would enable the teachers living in the Ministry of Agriculture staff house vacate leave the accommodation to enable the Agriculture staff sent to Kyafukuma but living in town to occupy it.
- (iv)

After lengthy deliberations on the matter,

IT WAS RECOMMENDED THAT

- (i) Drawings (approved by recipient Ministry) provided to the Council should not be re- drawn and altered with specification for smaller or less expensive material.
- (ii) Monitoring & Evaluation of the CDF or WDF Supported projects should not be done by Council staff alone but joint monitoring & evaluation in a multi Sector approach manner where the recipient department is part.
- (iii) contractors that had left site (esp. Kyafukuma Staff flat project, Mushitala double storey classroom project) or where the works were shoddy (e.g. Kazhiba 1x3 classroom project) be urgently looked at to enable beneficiaries get the much needed services.

HESS/32/08/2023: DESK DEFICIT

It was reported that there was a desk deficit in Government Schools had been an overwhelming response to free education policy such that the pupil enrolment kept rising every quarter. The department thanked the local authority for constructing a number of classrooms hence increasing classroom space.

The increased classroom space has given rise to desk deficit. Hence the need to adhere to the presidential directive of “ No child should be sitting on the floor by December 2024.

FIRST HALF 2023 -PUPIL ENROLMENTS BY QUARTER						
Category	First Quarter 2023			Second Quarter 2023		
	Boys	Girls	Total	Boys	Girls	Total
Secondary	8,458	8,368	16,826	9,466	9,673	19,139

Primary	21,901	23,378	45,279	21,816	23,244	45,060
Community	5,418	6,087	11,505	5,500	6,157	11,657
Private	4,651	4,781	9,432	4,651	4,781	9,432
Totals	40,428	42,614	83,042	41,433	43,855	85,288

Category	Enrolment – Govt. Schools			Classrooms		Desks	
	Boys	Girls	Total	Permanent	Incomplete/Temporal	Available	Deficit
ECE	1,445	1,633	3,078	04	48	Tables=266 Chairs=1,143	
Primary & Community	27,354	29,326	56,680	429	348	6,302	19,425 Double Seater desks
Secondary	9,466	9,673	19,139	152	58	429	8,400 Single Seater desks

After lengthy deliberations on the matter,

IT WAS RECOMMENDED THAT

The request on desk deficit be approved in principal and be referred to the Plans, Works and Real Estate's Committee for consideration.

HESS/33/08/2023: HESS/34/08/2023: UPLOADS ON THE PAYROLL MANAGEMENT & ESTABLISHMENT CONTROL SYSTEM (PEMC)

It was reported that the department of Education made uploads on various salary related data on PEMC system to enable teachers eligible for payment of certain allowances.

1.1 Calculation of Leave Days for every Officer

The leave days data for 1,800 staff was calculated in May 2023 the same was submitted to the Provincial Education Officer for further submission to the Ministry of Education Head Quarters.

The upload of leave days data for all the staff on PEMC & System is;

- Efficient –the number of days accrued, those taken and balance was indicated.
- Effective - not prone to data interference.

1.2 Upload of Salary Related Allowances.

The upload of double class and responsibility allowances could not be done because the PEMC system was not relaxed from January 2023. In May 2023, it was relaxed so those allowances were uploaded.

The government however paid the beneficiaries of the allowances and the payment of the allowances to eligible teachers motivated them.

The report was **NOTED**.

HESS/34/08/2023: TEACHING SERVICE SUBMISSIONS

It was reported that the department of Education submitted a number of cases to the Teaching Service Commission for action.

He stated that a total number of sixty-four (64) cases were submitted to the Teaching Service Commission. The cases were broken down into three categories as indicated below;

- Substantive Appointments = 22 cases
- Acting Appointments = 27 cases
- Retirement Cases = 15 cases

The report was **NOTED**

HESS/35/08/2023: OPENING OF ADULT LITERACY CENTRE AND SHORT TRAINING FOR LITERACY AND EARLY CHILD EDUCATION TEACHING.

It was reported that the department of Education was carrying out a number of activities related to Adult Literacy and Early Child Education teaching as follows:-

1.1 Opening of Adult Literacy Centres

Adult Literacy Centres provided the youth (out of school and those who had not been to school) to **read** and **write**. The department had

opened six (6) additional centres making a total of forty-two (42) Adult Literacy Centres. The new centres were at **Kimakolwe, Kazhiba, Kyantobo, Lwamakanada, Mapopo** Primary Schools and **Mwidishi** Community School.

1.2 Means towards Performance improvement.

All parents wanted to see their children perform well at school and be able to progress from one educational level to the next. The teachers also needed to be knowledgeable of their learners and their competencies.

2.1 Teachers with a Mission Training

There was a Spiritual Psychosocial Leadership Training for teachers. The training helped teachers understand themselves then understand the learners. When a teacher understood his/her learners, one was able to guide the learner find solutions to the problems individual pupils or a group of pupils were encountering.

A total of Forty-five (45) teachers (i.e. 11 males and 34 females) were trained.

2.2 Grace Meetings

The department held Grace Meetings for all the schools (i.e. 46 Primary and 15 Community). These were meetings where teachers discussed literacy levels with a view to improving performance. The performances of learners in Grades 1-4 was discussed.

The table below showed the number of teachers who were part of the Grace Meetings:-

Grade	Number of Teachers		
	Male	Female	Total
Grade 1	5	22	27
Grade 2	12	19	31
Grade 3	11	21	32
Grade 4	6	30	37

2.3 Refresher Training of Early Child Education (ECE)

Kansanshi Mine Plc. provided Financial, Technical and Material support for the refresher training for teachers. The teachers helped one another on the use of new methods in teaching.

A total of Fifty (50) teachers (an equal number of 25 from the urban and rural areas) were trained.

The report was **NOTED**

HESS/36/08/2023: ASSESSMENT OF LEARNERS WITH SPECIAL EDUCATION NEEDS (LSEN)

It was reported that inclusive learning was being promoted. The type of learning allows the LSEN with mild disabilities to learn together with those without disabilities. However, the LSEN with Autism /hyperactive behavior were not encouraged to be in school.

The report was **NOTED**

The report also highlighted the challenges and way forward as follows:

- i. In adequate classroom space and desks
- ii. Poor sanitation at most of the schools.
- iii. In adequate funding was hampering the implementation of planned activities of the department.
- iv. Inadequate transport as the department had one vehicle only. It was used as an official vehicle for DEBS as well as pool vehicle. The department was big so it could operate smoothly if it had three vehicles.
- v. Inadequate Teaching and Learning materials
- vi. Inadequate teachers for Science, Mathematics and Zambian Languages.
- vii. The special schools run by the Faith Based Organizations did not have programs for LSEN living with Autism.

Way Forward

- i. Need for more classrooms to be constructed on 'brown sites' or existing schools and new school to be opened at 'green sites'
- ii. Need for water borne toilets to be constructed at schools to cope with the increased pupil enrolment
- iii. Need for staff accommodation to be constructed especially at rural schools where there was no decent houses to rent.
- iv. Ministry of Education to supply a vehicle to DEBS Office.
- v. Need for the Ministry of Education to provide DEBS Office funds for operations timely.
- vi. Need for human Resource according to the needs of the district
- vii. Need for Government to open and run a special school to be accessed by learners living with various conditions

REPORT OF THE DISTRICT COMMUNITY DEVELOPMENT OFFICER

The report was tabled by the District Community Development Assistant Officer as follows;

HESS/37/08/2023 SCALING UP NUTRITION-SUN PROGRAM

It was reported that the department of community development working in partnership with the Ministry of Small and Medium Enterprises, World Food Programme-WFP and Ministry of Agriculture conducted training on Savings and Credit Cooperatives-SACOs to three(3) Community Development Assistants-CDAs and Twelve(12) Agricultural extension officers at Kyafukuma Farm Institute from 16th to 21st July, 2023.

The initiative was meant to enhance the opportunities and capacities of saving groups to access funds from various financial institutions such as banks and other financial lending facilities



The training on SACOs at Kyafukuma Farm Institute in Kyafukuma.

The report was **NOTED**

HESS/38/08/2023: FOOD SECURITY PACK PROGRAMME-FSP

It was reported that the district received and distributed 600 packs of wetland farming inputs under the 2023 Food Security Pack-FSP programme. The pack composition under the cropping programme remained unchanged, 1×50kg Compound, 1×50kg Urea, 1×5kg Orange/whitemaize, 1×65grams onion, 1×15grams Tomato and 1×50grams eggplants, except for Cabbage that was replaced with egg plants (Impwa). The inputs were received

between 19th June and 20th July, 2023. Distribution of the same inputs was done in the fourth week of July 2023 with a flag-off ceremony graced by the acting District Commissioner-DC, Rev Anthony Fulwe, in the company of the Director of Finance from ministry headquarters Mr. Thomas Phiri and other- officials from the provincial community development office-NWP. The civic leader from Sandan'gombe ward, Councilor Manix Kapelembe was also in attendance.



The acting District Commissioner flagging off the 2023 wetland inputs distribution at Mitukutuku cwac.



Inputs displayed in readiness for collection by beneficiaries at Mitukutuku CWAC.



The acting District Commissioner, Mr Anthony Fulwe stressing government's commitment towards supporting the vulnerable and less privileged in communities during the flag-off ceremony at Mitukutuku center..

The table below highlights the distribution pattern of the inputs;

SN	WARD NAME	INPUTS DELIVERED	OFFICER RESPONSIBLE
01	Kimasala	D Compound 94×50kg Urea 94×50 kg Maize(Orange) 47×5kg	Moyowanyambe Sendoyi.
02	Tumvwan'ganai/Kyawama	D'Comp-100×50kg, Urea -100×50kg, Tomato 48×15 grams Onion 46×65 grams, Egg plants 100×50 grams, Fungicides 94×500 grams Insecticides 142×500 mls	Lubanza Dickson
03	Sandan'gombe	D'Comp-100×50kg, Urea -100×50kg, Maize(white)50×5kg Maize (Orange) 50×5kg	Mwanida Mbewe

04	Kamalamba	D'Comp-94×50kg, Urea -94×50kg, Onion 60×65 grams Insecticides 128×500mls Fungicides 94×500grams Egg plants 94×50 grams Tomato 34×50 grams	Vitalina Mbewe.
	Kapijimpanga	D'Comp-94×50kg, Urea -94×50kg, Tomato 94×15 grams Egg plants 94×50grams Fungicides 94×500grams Insecticides 188×500mls	Kenna Maluba
06	Kifubwa	D'Comp-94×50kg, Urea -94×50kg, Fungicides 94×500grams, Insecticides 94×500 mls Onion 94×65 grams Egg plants 94×50 grams	Yvonne Simui
07	Solwezi central	D'compound 24×50kg Urea 24×50kg White maize 3×5kg Orange maize 3×5kg Tomato 24×15 grams Egg plants 18×50 grams	

The report was **NOTED**

HESS/39/08/2023: ALEJO TRAINING.

It was reported that a total of eight groups were trained in village chicken management and maize production in three wards, namely Sanda'gombe, Kapijimpanga and Kyalalankuba. A radio programme was held to discuss village chicken management.

The report was **NOTED**

HESS/40/08/2023: CHALLENGES

The following challenges were reported ;

- Difficulty in effectively monitoring developmental activities due to lack of transport both at the district and sub-center level.
- Inadequate funds for technical and logistical support to activities such as Village Banking, women empowerment, program and office needs.

HESS/41/08/2023: RECOMMENDATIONS

The following recommendation for efficient and effective implementation of MCDSS key result areas was made;

- (a) The local authority should consider providing transport for both district office and the sub center staff, this could be in form of motor bikes. Provide adequate funding to all key result areas that includes women development, technical and logistical support and community self-help programs.

The report was NOTED

REPORT OF THE DISTRICT SOCIAL WELFARE OFFICER

HESS/42/08/2023: STATUTORY SERVICES

The following was reported ;

		B/FORWARD		NEW CASES		T.HANDLED		T.CLOSED		T.REMAINING	
		M	F	M	F	M	F	M	F	M	F
1	Investigations for court	3	0	15	0	15	0	11	0	4	0
2	Subordinate Court	3	0	15	0	15	0	11	0	4	0
3	High Court	0	0	0	0	0	0	0	0	0	0
4	Supreme Court	0	0	0	0	0	0	0	0	0	0
5	Ordinary probation	35	0	15	0	35	0	0	0	4	0

The office had a total number of **15** cases in Subordinate court of which **11** juveniles were put on probation, and **4** were yet to be closed. however, the office had a total number of **31** juveniles on probation, including those brought forward from the previous quarter.

Adoption Services and Foster care

He stated that the office didn't handle any case of adoption or fostering. Following government guidelines in regard to reintegration of children in Child Care Facility, SOS Village in Kitwe assessed **44** homes for children who were reintegrated back into their families in order to

reunify children with their biological parents and family members and support them direct in their homes.

Gender Based Violence and Anti-Human Trafficking Activities-

The office handled 1 case of Gender based violence; the case came to the office's attention through referral from Zambia Police under the Victim Support Unit (VSU)

The report was **NOTED**

HESS/43/08/2023: NON-STATUTORY SERVICES

PUBLIC WELFARE ASSISTANCE SCHEME (PWAS)

It was reported that the District received a sum of **ZMK166,000=00** for (Children in facilities) to carry out activities budgeted during the quarter. Under PWAS, the office did not receive any funding although, it managed to repatriate 4 stranded clients with the collaboration of Zambia Police.

No	Type of Assistance	Amount	Disabled		Able bodied		Total
		Spent(ZK)	M	F	M	F	
1	Primary Education	n/a	n/a	n/a	n/a	n/a	n/a
2	Secondary Education	n/a	n/a	n/a	n/a	n/a	n/a
3	Food	n/a	n/a	n/a	n/a	n/a	n/a
4	Health	n/a	n/a	n/a	n/a	n/a	n/a
5	Shelter	n/a	n/a	n/a	n/a	n/a	n/a
6	Clothing and bedding	n/a	n/a	n/a	n/a	n/a	n/a
7	Repatriation	n/a	n/a	n/a	3	1	4
8	Baby formula	n/a	n/a	n/a	n/a	n/a	n/a
9	Other (Empowerment)	n/a	n/a	n/a	1	3	4
10	Admin costs (District)	-	-	-	-	-	-
11	Admin costs (Province)						
	Grand Total				4	4	8

The report was **NOTED**

HESS/44/08/2023: SOCIAL CASH TRANSFER

It was reported that Solwezi District began scale up activities and had a projected caseload of **1767** to be added to the caseload which was at

6791. The district had already listed **3,262** potential beneficiaries which were above its projected case load.

Below was the table for beneficiaries under Solwezi.

BENFICIARY CASELOAD

Province	District	Male Able Bodied	Female Able Bodied	Male disabled	Female disabled	Total beneficiaries
North Western Province	Solwezi	1,608	4,103	591	489	6791
TOTAL		1,608	4,103	591	489	6791

The report was **NOTED**

HESS/45/08/2023: AUTOMATED PAYMENTS UPDATE

It was reported that that Solwezi was among the district that had automated payments away from the traditional model of paying using pay point managers (PPMs) for the beneficiaries in urban community welfare assistance committees (CWACS), as indicated in the table above, during the Quarter under review, the department had received a total sum of **3,151,600** for beneficiaries under the Social Cash Transfer Program and **525,730** for administrative purposes and managed to pay **6771** beneficiaries.

The district had so far 2434 beneficiaries attached to different mobile number organisations (MNOs) and it was still expanding the number of beneficiaries on the system, to ensure that all 4015 beneficiaries under urban were automated and below were numbers of beneficiaries that have automated on different Payment Service Providers (PSP)

MTN	AIRTEL	ZAMTEL	ZOONA	ATLASMARA	ZANACO
1631	671	68	52	10	2

ensitization had continued on PSPs to beneficiaries on the automated mode of payments in all the 55 CWACs both urban and rural CWACs.

The report was **NOTED**

HESS/46/08/2023: OTHER SERVICES

It was reported that;

	Female	Male	TOTAL
Bursary recommendation	0	0	0
Marriage Counseling	2	2	4
Medical Social work	1	0	1
Prison Welfare	0	2	2
Voluntary casework	0	0	0

The office handled 4 cases of marriage counseling, 2 prison welfare and 1 medical counseling.

The report was **NOTED**

HESS/47/08/2023: ACHIEVEMENTS

- It was reported that The Office facilitated the payment of beneficiaries for Mar/April 2023.
- The Office managed to conduct sensitization and disability Certification in all the 55 CWAC
- The Department had successfully managed to make court investigations and prepare reports for court.
- The Office also successfully paid beneficiaries using PSP and semi-automated model for rural beneficiaries.

The report was **NOTED.**

REPORT OF THE DISTRICT FORESTRY OFFICER

HESS/48/08/2023: NURSERY ESTABLISHMENT AND MANAGEMENT

It was reported that the district forestry office had embarked on general nursery management which included silvi cultural practices such as soil collection, pot filling of 13,000 pots, weeding, sowing of assorted seeds and root pruning.

The office had worked very hard to ensure that the seedlings were adequately tendered in preparation of the 2023/2024 sowing season and the office had currently raised a variety of seedlings which includes the following.

No.	Species	Quantity	Status
1	Mandeline (nuts)	700	Sown
1.	Eucalyptus	0.3grams	Awaiting pricking out
2.	Guavas	3000	Ready for planting out
3.	Acacia	30	Ready for planting out
4.	Flamboyant	150	Ready for planting
5.	Pawpaw	30	Ready for planting out
6.	Moringa	4000	Sown
7.	Avocado	30	Sown
8.	Rosewood	700	Sown

The report was **NOTED**

HESS/49/08/2023: FOREST PROTECTION AND MANAGEMENT OF THE FOREST ESTATE.

It was reported that Solwezi District managed five forest reserves namely; Solwezi, Mbonge, Chimbe, Mutanda and Mulenga under forest management the solwezi district office collaborated with Zambia police

department in forest management by warning and cautioning offenders who were alleged to have been allocated land to illegal settlers in the protected Solwezi national forest. The Forestry office had always been making efforts to carry out licensing, education, and patrols in Solwezi and other districts in order to reduce on the ever-increasing illegal forest activities in the districts, but there had been little response from the communities. The most frequent illegal forest activities committed cutting down of trees for charcoal and timber production and the office continued having routine patrols despite having limited resources.

FOREST PROTECTION

Replacement of Forest Signages

Replacement of forest signages commenced with Solwezi National Forest. However, the exercise was not a success because the community harassed the officers claiming that the forest had been degazetted.

The office undertook some routine and blitz patrols in order to curb illegal forest activities. The patrols were conducted along the routes of weigh bridge road, Zambia Road, Mushitala compound, Magrade compound and Muzabula compounds respectively and that resulted in seizure of illegal charcoal and an increase in compliance.

TREE PLANTING EXERCISE

The office participated in a number of tree planting activities during the quarter and an estimate of one hector of assorted tree species was planted in different institutions such as education facilities and community homes.

The report was **NOTED**

HESS/50/08/2023: FOREST SURVEY

FOREST RESOURCE ASSESSMENT

It was reported that the office conducted a four (4) days forestry inventory on behalf of Rio Tinto Exploration Zambia limited in Sandango'mbe area.

The Overall objective was to ascertain how much vegetation would be damaged during the exploration works.

The report was **NOTED**

HESS/51/08/2023: FOREST EXTENSION

It was reported

SCHOOL AFFORESTATION

The District Forestry Officer reported for the information of committee that the Under school afforestation the office managed to plant 600 assorted plants at Kyalalankuwa Secondary School. The Personnel involved included;

- Ms. Khutapa Emmah – Senior Forestry Technologist
- Ms. Mwansa Rebecca – Forestry Technician
- Ms. Chabala Petronella - Intern
- Ms. Katome Phides – Office Assistant
- Ms. Hangili Prudence – Office Assistant
- Ms. Mulema Majory – Office Assistant
- Mr. Kapiji John – Driver

The report was **NOTED**

HESS/52/08/2023 EXTENSION/PUBLICITY SERVICES

It was reported that in order to increase public awareness on matters affecting our forest resources, the district staff conducted three radio programs with Kabangabanga Radio station sponsored by the British Broadcasting Corporation. The topics discussed included;

1. The importance of Commemorating the International Day of Forestry.
2. The Forest Act of Parliament No. 4 of 2015 particularly Parts 1 and 2.
Those sections discussed the ownership of trees and Functions of the Forestry Department.
3. Discussing the effects of deforestation on the environment and the department's role in forest protection.

The office continued to engage small scale timber dealers on the need for them to continue complying with license conditions to avoid confrontations with the office. That was done to encourage them to continue getting permits for their produce due to the changes that had been noted with many timber dealers and one meeting was held with the saw mill owners.

The office held one sensitization meeting on 15th July 2023 with kimale community the aim of the meeting discussed about causes, effects, solution to climate change and also the dangers of deforestation.

The report was **NOTED**

HESS/53/08/2023 DISTRICT MEETINGS

It was reported that the office attended a number of district meetings during the quarter and below were the meetings which were attended by the office.

ALTERNATIVE TO CHARCOAL (ATOC)

That the forestry department had two running projects which were Alternative to Charcoal (A2C) under USAID and The Scaling up Nutrition Programme phase II (SUN II).

It was reported that after the project Stakeholder's Consultative meetings for the Alternative to Charcoal (A2C) Project in Solwezi. The district forest office and the project team had initiated the process of community forest management in Kapijimpanga Chiefdom, the community had identified a forest area which they would put under sustainable management that would be done after the department issued them recognition as a community forest management group (CFMG). The project aims to reduce charcoal production by providing alternative livelihoods to charcoal producers. She stated that report that effect that honorary forest officers have be selected and finger prints had been submitted to Zambia police for clearance.

A multi sectoral meeting was held at cross roads lodge were Heads of government and non-governmental department were in attendance. The purpose of the meeting was to identify areas where farmers can grow horticultural crops as an alternative livelihood, raise awareness on agribusiness and assure farmers of a readily available market for a specified number of crops.

The report was **NOTED**

HESS/54/08/2023: THE SCALING UP NUTRITION (SUN II) PROGRAMME

It was reported that the Scaling up Nutrition Programme phase II (SUN II) was a four year programme (2019 – 2023) supported by the United Nations (UNICEF, WHO, FAO,WFP) the European Union (EU) , the Federal Republic of Germany through the KFW Development Bank, the Swedish International Development Cooperation Agency (Sida) and UK aid from the British people. Lead UN agency UNICEF works in support of the government line ministries and the National food and Nutrition Commission (NFNC), as well with non-governmental organizations (NGO,s). SUN II delivers a multi- sectoral package of nutrition-sensitive and nutrition-specific interventions, adopting coordinated approaches for service delivery to achieve impact on stunting by focusing on households with adolescent girls, pregnant women, and breastfeeding women, children under two years of age and women of reproductive age. SUN II aimed to reduce stunting in children under two by 7 percent by focusing on the 1,000 most critical days households

She stated that the department was mandated to train community members in Moringa growing, apiary management, Beekeeping Enterprise and forest produce value addition and a total of 30 beehives

and 6 swarm box were delivered to Mbonge, Kimasala and Kakombe communities in preparation of apiary establishment and management.

A multisectoral budget review meeting was held at the provincial health office where all laying ministries participated in reducing and aligning budgets according to the new 2023 - 2024 budget ceilings.

Under some program a Monitoring and evaluation meeting was held on 19th July, 2023. The main agenda of the meeting was to schedule M&E trainings for the WDC's.

CHECK POINT ORIENTATION MEETING

The Orientation was conducted by the Extension Officer Mr. Muyunda Mulako.

The District Forestry Staff who were orientated on what to look out for when inspecting timber in transit to other districts.

FULL COUNCIL MEETING

The District Forestry Office attended a full council meeting held in the Council chamber. In attendance were,

- The Mayor
- The Town clerk
- The Area Councillors
- Heads of government departments
- Directors from the local municipality
- Members of the public

The report was **NOTED**

There being no further business to transact, the meeting ended at 14:58 with a prayer from Councillor Soneka Loves.

Signed:.....Date:.....

COMMITTEE CHAIRPERSON

MINUTES OF PLANS, WORKS, DEVELOPMENT AND REAL ESTATES COMMITTEE MEETING HELD ON THURSDAY 31ST AUGUST, 2023 IN THE MAYOR'S BOARDROOM, CIVIC CENTER, INDEPENDENCE AVENUE STARTING AT 10:00 HOURS.

COUNCILLORS PRESENT

WARD

Councillor Kapelembe Manix	Chairperson	Sandangombe
Councillor Mubiana Davy	Member	Kyalalankuba
Councillor Soneka Loves	Member	Kamalamba
Mr. Remmy Kalepa	His Worship the Mayor - Ex-officio -Member	
David Namutola	Senior Provincial Planner - Ex-officio - Member	

OFFICERS IN ATTENDANCE

Stanley Z Mbewe	Town Clerk
Sandra Bwalya	Director of Planning
Wezi Chirwa	Acting Director of Engineering Services
Violet Mulai	Acting Council Advocate
Sikaale Sunboy	Acting Chief Internal Auditor
Abishai Musonda	District Planning Officer
Jackson Bwalya	Chief Administrative Officer
Zachariah Malupande	Procurement Officer
Esther Chirwa	Assistant Public Relations Manager
Maureen Lupambo	Chief Committee Clerk
Ululi Kayombo	Assistant Committee Clerk
Emeldah Kafumbu	Assistant Committee Clerk

APOLOGIES

Councillor Alex Pupe	Deputy Mayor	- Ex-officio – Member	Kapijimpanga
His Royal Highness	Chief Kapijimpanga	- Member	

Prior to the commencement of the meeting, the notice was read and a prayer was given by Councillor Mubiana Davy. The meeting was declared open at 11:00 hours.

PWDRE/01/08/2023: NOTICE OF MEETING

The notice convening the meeting was read.

PWDRE/02/08/2023: DECLARATION OF INTEREST

No declaration of interest was made.

REPORT OF THE DIRECTOR OF PLANNING

PWDRE/03/08/2023: PROPOSED SUB-DIVISION OF FARM 9047 (DAIRY FARM)

The Director of Planning reported for consideration of the committee that Pursuant to the consent Judgment the Planning department in collaboration with Dairy farm owners commenced works in Dairy farm area to undertake planning on their behalf and the activities involved the issuance of call outs to the illegal developers, picking of existing structures and coming up with the proposed sub division of farm 9047.

She further informed committee that, the activities were completed and a proposed sub division had been approved by the owners. Find attached in **Appendix 1** the proposed layout plan.

She therefore recommended that: _

- i. The proposed sub division layout of farm 9047 be approved and submitted to Ministry of Lands.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The proposed Sub Division and layout of farm 9047 (dairy farm) be **APPROVED** and submitted to Ministry of Lands.

PWDRE/04/08/2023: ALLOCATION OF PLOTS IN KAZHIBA AREA TO PAID-UP APPLICANTS.

The Director of Planning reported for consideration of the committee, the applications for plots in Kazhiba area following the advertisement published on the 17th November, 2022 on first come, first save basis. The plots to be allocated were on layout number SOLWE/LN_96106. Attached in **Appendix 2** was the list of paid- up applicants from the listed areas.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The allocation of plots in Kazhiba area with layout number SOLWE/LN_96106 to paid-up applicants appearing in appendix 2 be **APPROVED**.

PWDRE/05/08/2023: APPLICATION FOR FORMALISATION

The Director of Planning reported for consideration of the committee that her department was in receipt of applications for formalization of plots from various areas as shown in **Appendix 3**.

She therefore recommended that the applications be approved.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The applications for formalization of plots from various areas from applicants appearing in appendix 3 **be APPROVED**.

PWDRE/06/08/2023: APPLICATION FOR CHANGE OF LAND USE

The Director of Planning reported for consideration of the committee that her department was in receipt of an application for planning permission for Change of Land Use below was the applicant details.

Table 1: List of Applicants for Change of Land Use.

SN	NAME OF APPLICANT	STAND NUMBER	TITLE NUMBER	CURRENT LAND USE	PROPOSED LAND USE
1	Stanley Siwale and Naomi Ngoma	Stands 17307 and 11410 Mushitala	134824 and 134941	Residential	Institutional (School)

She further informed the committee that Council had not received any objections with regards to the proposed change of land use from members of the public and therefore recommended that the application be approved for onward submission to the Minister of Local Government and Rural Development for approval.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The applications for change of land use for Stanley Siwale and Naomi Ngoma appearing in Table 1 above **be APPROVED**.

PWDRE/07/08/2023: APPLICATION FOR CONSOLIDATION OF PLOTS

The Director of Planning reported for consideration of the committee that her was in receipt an application for consolidation of plots below was the detailed of the applicant.

Table 2: List of Applicants for Consolidation of Plots

SN	NAME OF APPLICANT	STAND NUMBER	TITLE NUMBER	REASON
1	Stanley Siwale and Naomi Ngoma	Stands 17307 and 11410 Mushitala	134824 and 134941	To consolidate into one institutional (School) plot

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The application for consolidation of plots for Stanley Siwale and Naomi Ngoma appearing in table 2 above be **APPROVED**.

PWDRE/08/08/2023: APPLICATION FOR SUBDIVISIONS

The Director of Planning reported for consideration of the committee that applications for planning permission and subdivision. Table 3 below was the list of applicants for subdivision and attached in appendix 4 to 8 were the proposed site plans.

She therefore recommended the applications for subdivision to be approved.

Table 3: List of Applicants for Subdivision

SN	NAME OF APPLICANT	NRC NUMBER	STAND NUMBER	PLOT SIZE.	TITLE NUMBER
1	Victor Mayondi	261525/24/1	Lot 8330/ M Stadium	1.2292 Ha	L4755
2	Douglas Kakompe	168279/24/1	Lot 38004/M Kimiteto	33.27 Ha	37971
3	Dailess Lofwa	249427/10/1	12614/M Humphrey Mulemba	24 Ha	1000953
4	Kafuta Victor Lombanya	172242/24/1	Stand 9729 Kyawama	5119 sqm	44814
5	Linneh Mwambula	203889/67/1	Lot 37236/M Mushitala	2.6735 Ha	126649
6	Victor Kayekesi	229181/68/1	S/SOLWE/10357978 Kyawama	875 sqm	1007846
7	Lukumo Makondo	265950	Solwe/1075158 Tetamukanwa	4.9486 Ha	58957

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The applications for subdivision of land applicate No. 1 **Victor Mayondi of NRC 261525/24/**, No. 4 **Kafuta Victor Lombanya of NRC No, 172242/24/1** No. 5 **Linneh Mwambula of NRC No203889/67/1** No. 6 **Victor Kayekesi of NRC No 229181/68/1** and No.7 **Lukumo Makondo of NRC 265950/24/2** appearing in table 3 above be **APPROVED** and applicant No. 2 **Douglas Kakompe of NRC No 168279/24/1** and No.3 **Dailless Lofwa of NRC No. 249427/10/1** appearing in table 3 be **DEFERRED**, pending site visit.

PWDRE/09/08/2023: APPLICATION FOR CANCELLATION AND RE-PLANNING

The Director of Planning reported for consideration of the committee that below were the applications for cancellation and re-planning of various areas. The respective applicants were listed in the table below. Attached in **Appendix 9 to 12** was the proposed site plans.

She therefore recommended that the application for cancellation and replanning be approved.

Table 4: List of applicants for Cancellation and Re-Planning

S/N	NAME OF APPLICANT	NRC NUMBER	STAND NUMBER	REASON
1	Zholomi Herod Kisonge	118106/64/1	Stand 1100 Mitech	The developments do not conform with the approved layout plan.
2	Tambula Tukiya	242487/24/1	LN_1000000984/15,42, 43 and 44 Mbonge	The developments do not conform with the approved layout plan.
3	Lordwell Kalubankwa	121459/25/1	Stands 1775 and 1813 Low density	Recommendation from Ministry of Lands.
4	Solwezi Municipal Council, Kasapatu Kingstone; Kamoto John Shimiti Kachasa Mubita Robert	157085/23/1 147046/64/1 325195/24/1	Stands LN_1001061/188-192 Kimiteto	To enable the Council and other developers obtain ownership documents.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The applications for Cancellation and Re-Planning from various applicants appearing in table 4 above be **APPROVED**.

PWDRE/10/08/2023: APPLICATION FOR PLOT NUMBERING

The Director of Planning reported for consideration of the committee that below was the application for application for plot numbering as listed in the table below:

Table 5: Application for Plot Numbering

SN	Name	NRC	Area
1.	Joshua Maini	190091/24/1	Kyawama

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The applications for plot numbering from Joshua Maini of NRC No. 190091/24/1 appearing in table 5 be **APPROVED**.

PWDRE/11/08/2023: CORRECTION OF PLOT NUMBER

The Director of Planning reported for consideration of the committee that, the correction of plot number for the applicant who had applied for formalization in Stadium area under minute number PWDRE/09/05/17 as indicated in the table below:

Table 6: Correction of Plot Number

SN.	NAME	NRC	MINUTE NO.	REPORTED	CORRECTION
1	Jackson Bwalya Mwamba	230270/43/1	PWDRE/375/09/12	17478 HMVP	17545 HMVP

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The correction of plot number for Jackson Bwalya Mwamba holder of NRC No. 230270/43/1 appearing in table 6 above be **APPROVED**.

PWDRE/12/08/2023: COMPENSATION OF 5 FARMERS IN KIMITETO

The Director of Planning reported for consideration of the committee that, during the clearing of the site for the proposed stadium, some maize fields that belonged to five farmers were destroyed. The settlers had since demanded for compensation of the fields and Council engaged Ministry of Agriculture to determine the compensation of the maize field that was affected by each of the farmers. Below were the detailed.

Table 7: list of settlers to be compensation

Sn	Name	NRC	Area of Land Affected	Amount to Be Compensated
1	Kasapatu Kingston	157085/23/1	0.050 Ha	K1,004.00
2	Timothy Kamoto	147046/64/1	0.0949 Ha	K1,905.60
3	Judith Chilanda	371179/24/1	0.0484 Ha	K971.87
4	Victor Kalala	207658/21/1	0.0413 Ha	K829.30
5	Beatrice Mukanda	138213/25/1	0.018 Ha	K361.44
TOTAL			0.2526 Ha	K5,072.21

She therefore recommended that farmers be compensated as tabulated above.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:

The request to compensate 5 farmers in as tabulated in the table above be **APPROVED**.

PWDRE/13/08/2023: APPLICATION FOR PERMISSION TO DEVELOP

The Director of Planning reported for consideration of the committee, the list of developers who had applied for planning permission to develop in various areas as well as formalization of structures already built and the developers had paid the necessary development fees as shown in the table below.

She therefore recommended that the applications be approved.

Table 8: Express Permission

S/N	NAME	NRC	TYPE OF DEVELOPMENT	LOCATION/PLOT	RECEIPT	AMOUNT	PHONE NUMBERS
1.	Bwembya Nga`Ndu	174240/46/1	Three Bedroomed and Four Bedroomed Houses	Admin No. 499C Mukuba Area	00341089	K9,634	0962090 701
2.	Danny Kabongu	251990/64/1	Four and Two Bedroomed Flats	Plot No. 6891 Mushitala Area	00341760	K5,212.00	0962822 284
3.	Philimon Musyani	222344/65/1	Three Bedroomed House	Admin No. Mush/119A Mushitala	00341820	K1,382.90	0969819 133
4.	Clifford Mukwato	265531/24/1	Three Bedroomed House and Wall Fence	Mush/1424 Mushitala Area	0012134	K2,926.97	0968301 673
5.	Angela Tembo	610634/11/1	Wall Fence	Plot No. 171 Kandundu	00121528	K1,567.47	0977199 464
6	Steward Chishe	469328/61/1	Three Bedroomed House	Admin No.Mush/1986 C Mushitala	00341849	K1,590.80	0968064 028
7	Fredrick Kalambalamba	250202/32/1	One Bedroomed House	Plot No. Solwe/Ln 95965 Mushitala Area	00121385	K1,731	0964552 18
8	Brian Kapotwe	405242/61/1	Two Bedroomed House	Plot No. 1151 Weighbridge Area	00340570	K1,814	0968345 101
9	United Investment Ltd	120478	Guestrooms and Conference and Office Block	Plot No. 40120/M Kyawama Area	00114507 AND 00121370	K10,060.58	0978101 904
10	Malasha Jenary	222092/24/1	Two Bedroomed House	Plot No. Wis/1816 B Wisdom Area	00121926	K1,638	0969962 671
11	Chrispin Mukabe Zulu	316231/16/1	Four Bedroomed House	Plot No.100000133 2-115 Mbonge Area	00119597	K2,320.36	0777430 776
12	Bridget Matumka	926129/11/1	Two Bedroomed Semi-Detached Flats	Admin No. Mush/863 Mushitala Area	00119655	K1,609	0972677 660
13	Brighton Likando Ketata	211134/83/1	Two Bedroomed House	Admin No. Mush/194A Mushitala Area	00120007	K1,474.16	0964484 300

14	Constance Mwamba	218039/65/1	Three Bedroomed Flats	Admin No. Mush/1196 Mushitala Area.	00119618	K3,266.37	0979619 026
15	Alice Msadala	709688/11/1	Three Bedroomed House	Admin No. Mush/1836 Mushitala Area	00121300	K2,613	0967871 837
16	Mulako Muyunda	196199/71/1	Three Bedroomed House	Sub Divion Of Farm 4840 Kyalalankuba	00120538	K1,930.50	0977525 797
17	Ezra Mazabuka	189645/10/1	Two Bedroomed Flats	Sub 12 Of Farm 2945 Mushitala Area	00232786	K984.40	0972197 366
18	Kalumba Katima	427334/67/1	Wall Fence	Admin No. Mush/2026 Mushitala	00341445 6	K2,061.40	0966347 292
19	Mwita Susen Mwinsha	220640/24/1	Wall Fence and Bedsitters	Admin No Mush/7852 Mushitala Area	0023247	K3,535.00	0964910 498
20	Emelda Mumba	351141/61/1	Four Bedroomed House	Admin No. Mush/950 Mushitala Area	00121177 09	K2,728.00	0965558 649
21	Peter Chisha	302913/43/1	Shops	Tc/136 Town Center	00119825	K3,306.09	0968447 766
22	Francis Mulenga	310356/61/1	Two Bedroomed House	Admin No. Mush/847 Mushitala Area	00122193	K1,030.06	0968517 712
23	Steven Mumbwela	375041/16/1	Three Bedroomed House	Admin No. Kam/105 B	00120332	K2,263	0969289 952
24	Herod Kisonge Zhilomi	118106/64/1	Wall Fence	Sub Off Plot No. 1100 Mitec Area	00341308	K2070.5	0968644 246
25	Moses Kavisumbu	167738/22/1	Three Bedroomed House	Sub 19 Of Farm 2945 Mushitala Area	00341508	K3,117.67	0967131 969
26	Brezhney Tetamashimba	213362/24/1	Two Bedroomed Semi-Detached Flats	Plot No 10685 Saviye Area	00232790	K4,878.43	0964400 086
27	Lewis Mumboshi	155339/25/1	Five Bedroomed House	Mush/188 Mushitala Area	00120277	K2,385.5	0977730 410
28	Moono Fridah Muntinga	135416/91/1	Two Bedroomed	Plot No. 1000002129/6	00341135	K1,287	0971804 137

			House	7 Hmvp			
29	Susan Mumba	221074/73/1	Two Bedroomed Semi-Detached Flats	Admin No. Mush/1083 Mushitala Area	00120667	K2,178.13	0967470 617
30	Nosiku Mulilo Wamuwi	175622/21/1	Shop	Plot No. Wb23/46 Weighbridge Area	00232673	K2,780	0975413 637
31	Chanza Lungwe	224085/42/1	Three Bedroomed House	Admin No. Weigh/460 A Weighbridge Area	00120137	K2,407.20	0969895 090
32	John Kaluba	421217/67/1	Three Bedroomed House	Admin No.Mush/110 Mushitala Area	00120902	K1,456.75	0963488 836
33	Ephan Daka	192224/65/1	Three Bedroom /Two Bedroom Semi Detached	Mush/1057/A Mushitala Area	00341272	K2,980	0977397 027
34	Rita Chipowe	391562/61/1	Three Bedroom House	Sub 9 Of Sub L Of 2945 Kankasa Area	00121289	K1287.87	0966024 065
35	Mary Lemba	215332/24/1	Two Bedroom Flats	12748 Saviye Area	00121450/ 00011964 4	K1000/K15 00	0974592 360
36	Emmanuel Lusale	276664/66/1	Three Bedroomed House & Wall Fence	Mush/2106 Mushitala Area	00122039	K4,617	0977417 191
37	Ephan Daka	196224/65/1	Three Bedroomed And Two Bedroomed Houses	Admin No. Mush/1057 Mushatala Area	00341272	K2,980	0977397 027
38	Rabbecca Mibenge	489469/67/1	Two Bedroomed Semi-Detached Flats	Admin No. Mush/196 Mushitala Area	00120914	K3,820.00	0965262 799
39	Victor Kafuta	172242/24/1	Wall Fence	Plot No. 9729 Kyawama Area	00121504	K1,600	0777634 203
40	Allan Mukelebayi	418361/61/1	Two Bedroomed House	Sub 2 Of Sub A2 Of Farm 2945 Mushitala Area	020368	K2,865.60	0969633 7550
41	Anthony Kalama	268564/24/1	Two Bedroomed House	Admin No. Mush/1994 Mjushitala	00341414	K1,780.00	0969228 033

				Area			
42	Reagan Sikaonga	306248/66/1	Two Bedroomed House	Admin No. Kaz/382 Kazomba	00120773	K993.02	0966560 119
43	Katai Kachasa	133160/41/1	Wall Fence	Plot No. Solwe/Ln-1001054/58 Kazhibaaa Area	00115879	K6,306.75	0977885 856
44	Mwabi Foster	274055/66/1	Wall Fence	Admin No. Tk 2A Messengers Area	00119009	K1,323.76	0964497 249
45	Kansanshi Kining Plc	214660	Clinic Block Extension	Stand No. 10058 Mushitala Area	00117367	K3,577.05	0963339 11
46	Tshelden Kanondo	229560/77/1	Wall Fence	Plot No. 17155 Urban Area	00120074	K2,0202.97	0965225 906
47	Bertha Katungu	243337/24/1	Two Bedroomed Housed	Admin No. Mush/007 Mushitala Area	00120592	K600	0969227 270
48	Saluwema Julia	200219/24/1	One Bedroomed House	Zam/478 Zambia Compound Area	00342172	K1,100	0967562 353
49	Zambia Association of Jehovah'S Witnesses		Kingdom Hall	Solwe/Ln_100 0412/1 Kyawama Area.	00117965	K10,844.85	0977687 074
50	Elijah Chinyama	179774/22/1	Three Bedroomed House	Kaw/909A Kawama Area	89584	K1,333.7	0964187 573
51	Stephen Sinkana	215854/75/1	Proposed Semidetached Two Bedroomed Flats	Ln_1002948/1 2 Mitec Area	89595	K3,156.76	0977624 551
52	Doreen Ntambo	496567/11/1	One Bedroomed House	Wb23/222 Weighbridge	00121372, 00121373	K1,731, K200	0974114 681
53	Chilombu Kayuwa	257926/66/1	Wall Fence	9915 Saviye Area	00108797	K1,565.25	0966986 611
54	Clifford Mukwato	265531/24/1	Existing Three Bedroomed House & Wall Fence	Mush/1424 Mukuba Area	00121134	K2,926.91	0968301 673
55	Nzala Halwindi & Mirriam	187325/77/1 , 307353/10/1	Three Bedroomed House	14 Mushitala Area	00342085	K1,992.14	0770702 821

	Mabiya Halwindi						
56	Elais Chitambala	242102/24/1	Two Bedroomed House & Wall Fence	Admin Kim/1153 Kimale Area	89613	K1,137	0769616 951
57	Kanyambi Robby Shingeleshi	220375/21/1	Two Bedroomed House	Admin Kya/123A Kyalalankuba Area	00403058	K1,585	0972096 661
58	Daniel Mbewe	107452/55/1	Two Bedroomed Flats, Guard House & Wall Fence	10564 Kansanshi Hotel Area	00120795	K6,574.53	0950853 111
59	David Shipilinga	258926/24/1	One Bedroomed House	Kya/053A Kyapatala Area	00121389	K1,727.50	0964658 509
60	Mpiana Wa Mpiana	566695/99/3	Three Bedroomed House	Admin Mush/106B Mushitala Area	00121593	K2,344.55	0978448 295
61	Mary Lemba	214532/24/1	Two Bedroomed Flats	12748 Saviye Area	00121450	K1,500	0974592 360
62	Mwewa Poya	152260/91/1	Three Bedroomed House	Mush/1165 Mushitala Area	89428	K1000	0963576 988
63	George Mweetwa	233894/68/1	Two Bedroomed House	Mush/965 Mushitala Area	00341875	K1,919.58	0967683 515
64	Adrian Kosamu	115766/10/1	As Built Three Bedroomed House	Sub Of Wb23/225 Weighbridge	00121455	K1,919.65	0960243 186
65	Mathews Nyirenda	313548/61/1	Three Bedroomed Semidetached	S Solwe_401439 8 Weighbridge Area	00121415	K2,585	0965563 268
66	Abby Mulongo	836784/11/1	Two Bedroomed House & Wall Fence	Mush/1770 Mushitala Area	00121484	K2,342.39	0977864 814
67	Joseph Bwalya Kalumba	181276/31/1	Three Bedroomed House	Ln_100000984 /9 Mbonge Area		K2,375.50	0963719 47As1
68	Mable Mulema	243335/24/1	Three Bedroomed House	Kya/088C Kyalalankuba Area	00341885	K2,295.84	0977852 538
69	Joseph Kapumpu & Nalukui	308797/61/1 , 275263/66/1	Wall Fence	Km/250 Kimale Area	89602	K1,509	0977779 221

	Munyinda						
70	Edward Milandu & Charity Samakupa	223319/64/1 , 226529/64/1	Three Bedroomed House	Ln_100000098 4/73 Bonge	00121281	K2,305.96	0963692 494
71	Maxwell Ngoma	570845/99/3	Four Bedroomed House	Admin Weigh/158C Weighbridge	00301682, OO341679	K2,173	0966705 737
72	Crispin Goodson Lutuna	275044/67/1	As Built Three Bedroomed House	Weig/451B Weighbridge	00342086, 00342087	K2,206	0977346 647
73	Robert Chanda Bwalya	367512/11/1	Two Bedroomed Semi-Detached Flats	Plot No. 13910 Kabitaka Area	00122003	K8,258.00	0969564 980
74	Nelson Katamfya	969774/11/1	Three Bedroomed House	Admin No. Mush/2214 Mushitala	00342261	K1,462.00	0965596 794
75	Lusambo Martin	241133/43/1	Two Bedroomed House And Wall Fence	Admin No. Kam/074 Mushitala Area	00341398	K2,934.50	0977417 191
76	Raphel Konde	196510/24/1	Two Bedroomed House	Admin No. Zam/112 Zambia Compound	00339948	K1,746.36	0962031 828
77	Joseph Chewe	207636/45/1		Plot No. 15172 Hmvp	8963	K2,025.00	0964576 763
78	- Mumoneka	241142/24/1	Two Bedroomed House	Admin No. Chim/075A Kyawama Area	00342051	K1,026.00	0968161 239
79	Emmanuel Selomba	569544/99/3	Four Bedroomed House And Wall Fence	Plot No. 13836 Highland Area	00340771	K2,524.75	0977417 191
80	Francis Xavier Mutalala	223846/43/1	Thee Bedroomed House	Plot No. Solwe/Ln- 7377/3 Mushitala Area	00340686	K2,569.95	0967462 849
81	Precious Mumba	224410/13/1	Two Bedroomed Semi-Detached Flats	Plot No. 7389 Mushitala Area	00341872	K3,393	0968848 402
82	Kedrick Malaya	367005/67/1	Two Bedroomed House	Admin No. Kim/830C Kimale	00121982	K1,1327.27	0963610 779
83	Ascencio Investiment Limited	1201301111 78	Shed	Lot No. 39758/M Tetamukanwa	00118050	K7,250	0760062 571

84	Joseph Musuwa Kaselenge	179463/21/1	Five Bedroomed House	Plot No. 8095 Stadium Area	00121514	K1,840	0977448 278
85	Kokeb Enterprises Limited	113578	Office Building	Plot No. Sol/7735 Mushitala Area	00232664	K3,700	0965510 351
86	Abraham Kabwe	300485/61/1	Three Bedroomed House And Wall Fence	Admin No. Weigh/127 Weighbridge Area	00341148	K3,456	0963755 332
87	Clarence Mwemba Moono	346845/16/1	One Bedroomed Semi-Detached House	Admin No. Roy/063 Royal Area	00403054	K3,161.23	0975271 935
88	Alinani Simwawa And Lucy Namumba	242632/64/1	Four Bedroomed House	Sub Of 100000098415 8 Mbonge Area	00121343	K3,122.36	0979682 845
89	Mody Kamwaya	162378/25/1	Three Bedroomed House	Plot No. Ln-1004156/24/1	89655	K2,005.50	0973446 316
90	Chanza Lungwe	224085/42/1	Wall Fence	Admin No. Weigh/460A Weighbridge	00121961	K1,471.31	0969895 090
91	Yadah Christian School	1201600032 97	Admin And Classroom Block	17307 Mushitala Area	00119635/ 00119637/ 00119636	K17,516.24	0966377 892
92	Charles Donald M`Kandawire	009253/25/1	One Bedroomed Flats	Admin No. Weigh/387 Weigh Bridge Area	00342037	K2,407.38	0955268 079
93	Emmanuel Mark Phiri	244860/73/1	Two Bedroomed Semi-Detached Flats	Admin No. Sav/205 A Saviye Area	0034210	K2,004	0962078 873
94	Jean Hamonga Machilita	579612/11/1	Three Bedroomed House	Plot No. Ln-1000000984/5 8 B Mbonge	00342063	K2,700.75	0974597 027
95	Danny Chikombe	211984/24/1	Two Bedroomed House	Plot No 9828 Saviye Area	00121954	K2,347.5	0969860 550
96	Dorothy Ngoma	125241/65/1	Two Bedroomed House	Kya/1099 Kyawama Area	00342205	K992.26	0968526 596
97	Patrick Kasangati Mwambepu	193327/47/1	Shops And Guest House	Plot No. Solwe/401361 8 Kyawama Area	00121026	K19,516.20	0963204 248
98	Steven Zgambo	390802/61/1	Two Bedroomed	Plot No. 8012 College Area	00122012	K1,591.23	0977290 589

			House				
99	Alice Namwila	194567/47/1	Three Bedroomed And Wall Fence	Admin No. Mush/1190 C Mushitala Area	020385	K3,396.18	0966941 383
100	Tungaula Fickness	124603/24/1	One Bedroomed House	Plot No. Ln-100019/61/1	00121993	K2,000.00	0968944 086
101	Issac Nzima	526776/11/1	Two Bedroomed Flats	11260 Kabitaka Area	00122125	K2,645	0972149 052
102	Lewila Florence	142232/25/1	Two Bedroomed House	Admin No. Kiz/748 Kizhingezhing e Area	00342120	K1,146	0969437 095
103	Martha Chipe	243912/68/1	Three Bedroomed House	Sub A1 Of Farm 2945 Nushitala Area	00342068	K2,882.96	0968848 402
104	Mario Chainda	314713/66/1	Two Bedroomed House	Admin No. Urb/701 A Urban Area	00121580	K1,200	0961131 034
105	Douglas Mazumba	160316/15/1	Two Bedroomed Semi-Detached Flats	Plot No. 1242/D Stadium Area	00341570	K1,757.25	0966787 086
106	Moses Likomeno	150349/25/1	Two Bedroomed Semi-Detached Flats	Admin No. Roy/1530 Royal Area	00120911	K1,705.25	0961714 444
107	Owen Simuzosha	219256/42/1	Two Bedroomed Semi-Detached Flats	Admin No. Mush/360 Mushitala Area	89485	K2,391.25	0968876 713
108	Namwai Namonje	292911/66/1	Three and Four Bedroomed Houses	Mbonge Area	00342076 And 00342075	K2,952.5 And K2,064.34	0968161 239
109	Memory Chalwe	309252/66/1	One Bedroomed House	Plot No. Solwe/Ln-99991/16 Royal Area	00122057	K1,711.4	0965369 585
110	Masauso Lungu And Patricia Mwenda	261989/04/1 And 285270/64/1	Bedsitters	Admin No. Mbo/1485 Mbonge Area	89652	K8,685.61	0966992 004
111	Joseph Chisanga	251564/64/1	Three Bedroomed House	Admin No. Mush/037B Mushitala Area	00342014	K2,232	0967824 333
112	Enock	237231/24/1	Four	Sub 4 Of Farm	89500 And	K2,400	0967413

	Matengo		Bedroomed House and A Wall Fence	2945 Mushitala Area	00341905	And 920	753
113	Joseph Bwalya	209374/67/1	Three Bedroomed Semidetached House	Plot No. Ln-9867/1 Mushitala Area	00342008	K2,256	0966994 935
114	Jaqueline Lengamali	215418/65/1	One Bedroomed Semi-Detached Flats	Plot No.00342 Saviye	88649	K1,556.50	0970831 991
115	Matthew Nkandu	268980/24/1	Two Bedroomed House	Admin No. Mush/928 B Mushitala	89443	K1,780.00	0962707 397
116	Brian Mudenda	226673/64/1	Three Bedroomed Semi-Detached Flats	Admin No.Kam/105 C Mushitala Area	89545	K2,252.5	0977360 771
117	Alinani Sinkala	212927/47/1	Two and Three Bedroomed Houses	Admin No.Mush/019 Mushitala Area	00340770	K1,739.37	0977258 402
118	Abija Moses Mukanzu	216156/24/1	Show Room	1553 Mitec Area	00341716	K2,940	0964358 861
119	Mark Member Mwachilenga	174119/10/1	Wall Fence	Plot No Solwe/Ln-87018/2 And Solwe/Ln-87018/4 Mbonge Area	89591	K2,078.9	0977634 109
120	Gift Chungu	379552/61/1	Shop	Admin No. Weigh./235D Weigh Bridge Area	00120884	K2,800.8	0969405 227
121	Benao Bakery		Shop	Sub 18131 Town Center	00342039	K4,247.6	0966580 508
122	Boaz Chikwenya	530191/64/1	Two Bedroomed House	Plot No 10602 A Royal Area	00120882	K1507.50	0968305 367
123	Reagan Sikaonga	306248/66/1	Three Bedroomed House	Admin No Weigh/460 B Weigh Bridge Area	00121488	K2,287.50	0966560 119
124	Abel Kaumba	113005/26/1	Three Bedroomed House	Kam/082 Mushitala Area	00342212 2	K2,132.34	0968053 837
125	Martin Chicheli	187584/24/1	Two Bedroomed House	Plot No. 15265 Hmvp	Change Council Receipt	K1,825.237 5	0967354 644
126	Agness Katongo	242948/24/1	Three Bedroomed	Sub L Of F Of Farm 2945	00121474	K2,413.50	0966203 621

			House	Mushitala Area			
127	Muyunda Kaongolo	255429/82/1	Three and Two Bedroomed Houses	2954 Weigh Bridge Area	00341577	K2,396	0765887 040
129	Agela Tembo	610634/11/1	Wall Fence	Plot No. 171 Kandundu	00121528	K1,567/47	0977199 464
130	Gabriel Kanyanta	299321/66/1	Four Bedroomed House	Plot No. L/40506/19M Kyapatala Area	00341797	K2,798.71	0968617 498
131	Masiliso Mulemwa And Loveness Mvalo Mtonga	496341/11/1 And 172300/24/1	Three Bedroomed House	Plot No.4741 Mbonge Area	00120533	K2,263	0977429 511
132	Emmanuel Mutepeta	227608/24/1	Three Bedroomed Semi-Detached House	Admin No. Weigh/457 Weigh Bridge Area	00121032	K2,081	0966764 640
133	Allan Ndasu And Mwanza Kalunga	186995/65/1 And 414113/67/1	Three Bedroomed Semi-Detached House	Admin No. Kan/168 D Kankasa Are	00120980	K2765.67	0962935 363
135	Milumbe Christian Hagwacwa	315578/74/1	Four Bedroomed House	Plot No. 15004 Mushitala Area	00121125	K1,722.75	0966490 105
136	Beauty Kishombe	451500/67/1	Two Bedroomed	Admin No. Mbo/092 Mboge Area	00341711	K2,899.50	0966512 134
137	Unitpo Investment Company Limited	126478	Guest Rooms,Confer ence Hall And Coc	Plot No. 40120/Mkyaw ama	00114500 7 And 00121370	K10,060.58	0978101 904
138	Mervis Kasongo	989727/11/2	Wall Fence	Plot No. 9842 Stadium Area	00341732	K2,130	0962031 828
139	Lawrence Kabwe Shata	313975/66/1	Three Bedroomed House	Admin No. Mush/1565 B Mushitala Area	00341183 3	K2,306.64	0964179 591
140	Franz Simuziya	286750/10/1	Three Bedroomed House	Admin No. Mush/2154 Mushitala Area	00341701	K2,060	0968806 884
141	Chile Mweemba	271850/73/1	Three Bedroomed House	Admin No. Mush/1976 Mushitala Area	00121467	K1,808	0977382 731
143	Mwaba John	108675/34/1	Three Bedroomed House	Plot No. Solwe/Ln 78531/1	Change Council Receipt	K6,881.00	0969679 061

144	Natwa Hakoola	175830/45/1	Three Bedroomed House	Admin No. Mush/2056 B	00121481	K3,318.80	0977329 978
145	Alla Mukelebai	418361/61/1	Two Bedroomed House	Sub 2 And Suba2 Farm 2945 Kankasa Area	Change Council Receipt	K2,865.60	0969337 050
146	Doreen Kaumba	213466/24/1	Four Bedroomed House	Plot No. 5217 Royal Area	120725	K2,375	0964373 776
147	Daniel Makungu	203548/41/1	Three Bedroomed House	Admin No. Mbo/092 Mbonge Area	00232744	K2,298	0969640 212
148	Kelvin Mwikisa Ndumba	201758/24/1	Four Bedroomed House And Wall Fence	Plot No. 5082 Saviye Area	00341685	K2,632.70	0964285 498
149	Conrad Lukupa John	372367/61/1	Four Bedroomed House	Plot No	00122137	K2,317.95	0966990 365
150	Julius Nsama	247226/64/1	Three Bedroomed House	Kabs/004 Kabitaka Area	00120784	K1,974.29	0966699 093
151	Chrince Holland Mulenga	187741/65/1	Wall Fence	11238 Saviye Area	0012209	K1,903	0977863 622
152	Naomi Ndoro	373095/16/1	Three Bedroomed House	Kim/858C Kimale Area	00342209	K1,247.76	0965906 438
153	Christopher Mpoyo	507911/67/1	Residential Flats	1000001067/3 2 Weighbridge Area	00342214/ 00342215	K2,820	0962935 227
154	Brian Mukosayi	260244/64/1	Two Bedroomed Semi-Detached Flats	Mush/2152 Mushitala Area	00342202	K2,175.5	0964149 956
155	Mwila Mukuka	2861/64/1	Three Bedroomed House	Plot No.Ln- 9457/32 Kabitaka Area	00122009	K2,778.20	0962031 828
156	Frank Zulu		Bedsitter	Ksla/698 B Kimasala Area	00342129	K1,121.01	0976604 476
157	Mulenga Olga Chibeka	951281/11/1 & 187741/65/1	Office Space	Solwe/402786	00122093	K3,508	0977863 622
158	Douglas Mazumba	160316/15/1	Two Bedroomed Semi-Detached Flats	1242/4 Riverside Area	00122184	K2,240.72	0966787 086
159	Reuben Kambita	158200/75/1	Two Bedroomed Flats	Sav/483 Saviye Area	030270	K2,930.5	0972406 552

160	Douglas Mazumba	160316/15/1	Two Bedroomed Semi-Detached Flats	1242/4 Riverside Area	00122184	K2,240.72	0966787 086
161	Aston Penga Chibanda	258171/16/1	Wall Fence	Lot38237/M, Weighbridge Area	00342411	K3,718.40	0966993 447
162	Flemming Muchima	284382/82/1	Bedsitters And Two Bedroom Semi-Detached Flats	Solwe/Ln-100000984/7 6, Mbonge Area	00342725	K3,219.75	0966111 636
162	Hungry Lion	48548	Shop Renovations	Solwe/Ln-1001292/1, Mushitala Area	00342667	K2,217.74	0973436 888
163	Malasha Jenary	222092/24/1	Two Bedroomed Semi-Detached Flats	Admin No. Wis/1816B, Wisdom Area	00121926	K1,638.00	0969962 671
164	Henry Silwimba	371684/67/1	Two Bedroomed House	Admin No. Urb/701B, Urban Area	00342654	K1,758.35	0966562 053 0771512 056
165	Brian Kainda	200572/24/1	Four Bedroomed House	Admin No. Muk/238, Mukuba Area	00341946 00341947	K2,550.00 K200.00	0964507 814 0760159 722
166	Juliet Chisowa	361780/65/1	Three Bedroomed House	Ln-100000984/35, Mbonge	00342554	K2,315.50	0966496 673
167	Vincent Mbao	254404/42/1	Two Bedroomed House	Admin No. Kim/1030B, Kimale Area	00342558	K1,119.38	0966693 077
168	Stephen Sishekanu	258551/24/1	One And Two Bedroomed Attached Flats	Lot 7816, Royal Area	00342561	K1,837.05	0961042 435
169	Leonard Chungulo	187616/46/1	Three Bedroomed House	14601, Highland Area	00342372 00342373	K3,076.10 K200.00	0963868 900
170	Moses Katanga	228815/65/1	Three Bedroomed House	Admin No. Chim/012, Kyawama Area	00342376	K1,068.00	0969163 575
171	Kalukeki Sehela	265402/24/1	Three Bedroomed House	Admin No. Sol/047, Soltec Area	00342364	K2,235.80	0969959 080
172	Frankson Samundengu	208798/24/1	Three Bedroomed House	14491, Highland	00342307	K2,156.05	0968285 613
173	Nakazwe Winifridah	190627/65/1	Two Bedroom Semi-Detached	17590, Humphrey	00342283	K3,320.90	0963278 044

			Flats	Mulemba Villa Park			
174	Nicholas Ngalaba Zimba	194348/12/1	Three Bedroomed House, Guard House And Wall Fence	Ln-82553/4, Mushitala (Kankasa) Area	00122252 00342292	K549.06 K3,389.40	0968848 402
175	Charles Kazhila	142272/25/1	Two Bedroomed House And Wall Fence	Sol/6250, Mukuba Area	00342322	K4,554.30	0964887 351
176	Dorica Musonda	282052/66/1	Three Bedroomed House	20223, Stadium Area	00339949	K2,834.97	0961504 412
177	George Tembo	202820/47/1	Two Bedroomed Semi-Detached Flat	Admin No. Roy/041, Royal Area	00342397	K2,054.40	0977332 830
178	Miriam Mungwele	275916/43/1	Three Bedroomed Flats	Admin No. Weigh/017, Weighbridge Area	00342514 00342515	K2,897.00	0967616 468
179	Rose Yeyenga	291055/24/1	Two Bedroomed Semi-Detached Flat	Admin No. Mes/335, Messengers Area	00342574	K2,218.00	0969115 147
180	Stanley Msimuko	287459/64/1	Three Bedroomed House	Sub 30 Of Ln-94757, Mbonge Ares	00342569	K2,211.05	0964282 220 0969802 531
181	The Redeemed Christian Church Of God	Ors/102/66/3769	Church Redesign	Sub Of Lot 37832/M, Weighbridge Area	00122234	K7,392.50	0967424 827 0977424 827
182	Nevious Nyimba Himoonde	153732/31/1	Shops And Offices	Sol/33, Town Centre	00342324	K3,860.00	
183	Mumba Kamona	626549/99/3	One Bedroomed House	Admin No. Wis/1001, Wisdom Area	00342370	K1,158.18	0964722 995
184	Daniel Munalula	792489/11/1	Two Bedroomed Semi-Detached Flat	Admin No. Weig/252, Weighbridge Area	00340409	K2,102.00	0977845 163 0967845 163
185	Izalo Lubelenga	103451/63/1	Shop	27, Town Centre	00119849	K2,961.00	0966840 780
186	Kifubwa Seventh Day Adventist Church	198 C1	Church Building And Ablution Block	Admin No. Weig/272, Weighbridge Area	00119479 00119738	K5,500.00 K1,776.75	0768943 094 0761900 410

187	Telesa Lungu	708311/11/1	Three Bedroomed House	8403, Kandundu Area	00120211	K1,929.76	0969655 216
188	Brightone Muchima	134817/24/1	Three Bedroomed House	355, Town Centre	00342299	K1,969.70	0770702 821
189	Madhumathi Ravisankar	996777/11/2	Shop And Wall Fence	Sub A Of Stand No. Solwe/Ln- 1001351/1, Mushitala Area	00232229 00232230	K5,475.29 K1,700.00	0965666 402 0973836 533
190	Lusaka Pharmaceutica ls Ltd	101999	Shops	Sub A Of Stand No. 169, Town Centre	00119785	K19,144.36	0977560 446
191	Henry Chipepo	338089/67/1	Wall Fence And Workshop	Ln-87626/1, Weighbridge Area	00342478	K7,389.70	0966276 829
192	Melson Mailoni	351153/67/1	Three Bedroomed House	11384, Mushitala Area	00342705	K2,226.15	0960329 713
193	Leonard Kabesa And Ireen Kawimbe	303831/64/1 And 663050/11/1	Three Bedroomed House	Sub 30 Of Sub Y Of Farm 2945, Mushitala Area	00342649	K2,182.15	0965548 406
194	Webster Blastin Siame	289888/64/1	Two Bedroomed Flats	Admin No. Mush/1469, Mushitala Area	00342074 00342073	K2,529.50	0962019 066
195	Adrian Ngandu Mukwiza And Ngosha Kabungo	240396/24/1 And 331217/73/1	Two Bedroomed Flat And Two Bedroomed House	Ln- 1000001421/6 4, Royal Area	00121067 00121073	K1,356.23 K1,788.35	0966335 037 0960472 321
196	Namakau Bubi	343736/16/1	Two Bedroomed Flats	Admin No. Mush/2003, Mushitala Area	00402710	K3,592.50	0978448 669
197	Emmanuel Kapampila Mwenda	241964/42/1	Two Bedroomed House	Admin No. Weig/070B, Weighbridge Area	00309569 00402851	K1,200.00 K700.00	0965173 912
198	Avon Agricultural Marketing Services Ltd	1199600360 43	Wall Fence	Stand 8272, Industrial Area	00342185	K2,064.00	0977707 662
199	Mercy Chuma	293801/64/1	Three Bedroomed House	Admin No. Ksla/230B, Kimasala Area	00402852	K1,272.00	0960312 583
200	William	131155/65/1	Four	Admin No.	00402764	K2,456.00	0964297

	Mbimbi		Bedroomed House	Kya/124, Kyalalankuba Area			225
201	Nervas Maulu	216248/24/1	Three Bedroomed House	Admin No. Mush/2152B, Mushitala Area	00402833	K2,382.50	0965555 318
202	Zambia Association Of Jehovah'S Witnesses	368	Church Building And Toilet Block	Mushitala Area	00402724	K4,167.26	0977205 776
203	Gregory Mwansa	729323/11/1	Sheds And Toilets	Admin No. Ind/051, Mushitala Area	00402761	K8,640.40	0762168 157
204	Chrinice Holland Mulenga	187741/65/1	Wall Fence	Stand No. 11238, Saviye Area	00122095	K1,903.00	0977863 622
205	Jane Yambayamba Chishimba	116680/91/1	Two Bedroomed House	Admin No. Kand/128, Kandundu Area	00342626	K1,811.88	0974187 952
206	Namulula Musole	141925/85/1	Three Bedroomed House	Admin No. Mag/328, Magrade Area	00342421	K1,906.00	0975683 440
207	Yebo Gumboh	291911/10/1	Three Bedroomed Semi-Detached Flats	Sub 36 Of Sub W Of Farm 2945, Mushitala Area	00232363 00232362	K1000.00 K2,193.38	0961031 336 0979233 756
208	Catherine Chisha	240491/24/1	Two Bedroomed Semi-Detached Flats	Sub 12 Of Sub L Of Farm 2945, Mushitala Area	00402726	K3,075.00	0964186 929 0966280 491
209	Amon Isaac Tembo	230708/53/1	Two Bedroomed House	Admin No. Mag/617, Magrade Area	00402725	K1,899.33	0964887 351
210	Peter Margwisa	232425/13/1	Two Bedroomed House	Admin No. Kim/941, Kimale Area	00342630	K1,347.20	0962258 085
211	Joubet Adri Landman	901412/24/2	Three Bedroomed House And Wall Fence	Sub 18 Of Lot 37237/M, (Kansasa) Mushitala	00402856	K3,234.66	0760160 508
212	Masandiko Zimba	107140/56/1	Four Bedroomed House	Solwe/Ln-10036771, Weighbridge Area	00342335	K2,254.10	0966490 182

Table 9: Ordinary Permission

S/N	NAME	NRC	TYPE OF DEVELOPMENT	LOCATION/PLOT	RECEIPT	AMOUNT	PHONE NUMBERS
1.	Davy Sichone	197778/47/1	Three Bedroomed House	15194 A Humphrey Mulemba Villa	020375	K1,608.55	0960355533
2.	Carol Phiri	167566/10/1	As Built Two Bedroomed House	Kya/078H	00341373	K1,266.95	0976112391
3	Eustace Kunda	238510/24/1	Two Bedroomed House	Admin No. Kya/068 Kyawama Area	00232667	K1,296.10	0971542622
4	Richard Chiyesu Mbangi	153007/22/1	Four Bedroomed House	Admin Mush/355 Mushitala Area	00201093	K1,270	0761347178
5	Patrick Kacheche	153322/25/1	Three Bedroomed House	11179 Kabitaka Area	020376	K1,656.75	0974855656
6	Willard Chipawa	192945/22/1	Four Bedroomed Double Storey House	Admin No. Mush/036, Mushitala Area	00340636	K2,617.00	0978806067
7	Johoshaphat Chabala	181565/65/1	Wall Fence	Stand No. 10871, College Area	00122135	K1,749.00	0966736727
8	Bibusa Mbinza	263649/24/1	Three Bedroomed House	Sub 14, Mushitala Area	00342459	K2,145.05	0977334919
9	Ihs Towers Of Strength, Zambia		Telecommunication Masts/Towers	Hospital Compound Area, Royal Area, Mushitala Area, Magrade Extension Area, Urban Extension Area	6702	K11,380.00	0962484031

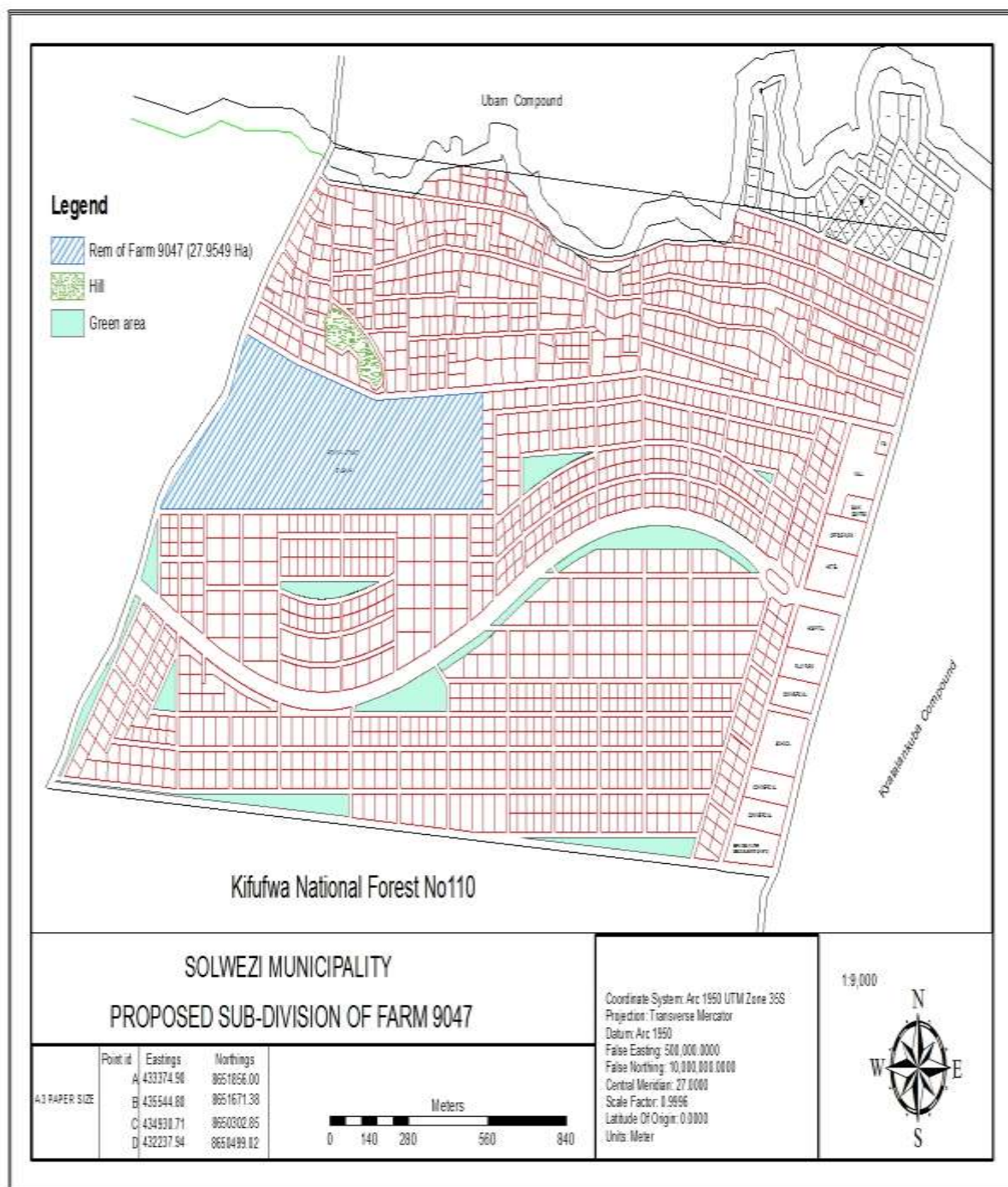
After deliberation on the matter,

IT WAS RECOMMENDED THAT: -

The application for planning permission to develop from various applicants appearing in table 8 and 9 above be **APPROVED**.

APPENDICES

APPENDIX 1: PROPOSED SUB-DIVISION OF FARM 9047 (DAIRY FARM)



Appendix 2: List of successful applicants for Kazhiba residential high-cost plots on layout plan No. SOLWE/LN_96106.

SN	NAME	NRC	CONTACT	STAND NO.	AMOUNT PAID	RECEIPT NO
1	Temwaji Sinkala	290073/43/1	0972888256	36	K18,500	00120712
2	Doreen Ngulube	178263/81/1	0777637944	37	K18,500	00232758
3	Charles Malwita	166023/12/1	0777637944	38	K18,500	00120342

Appendix 3: List of applicants for formalization in various areas.

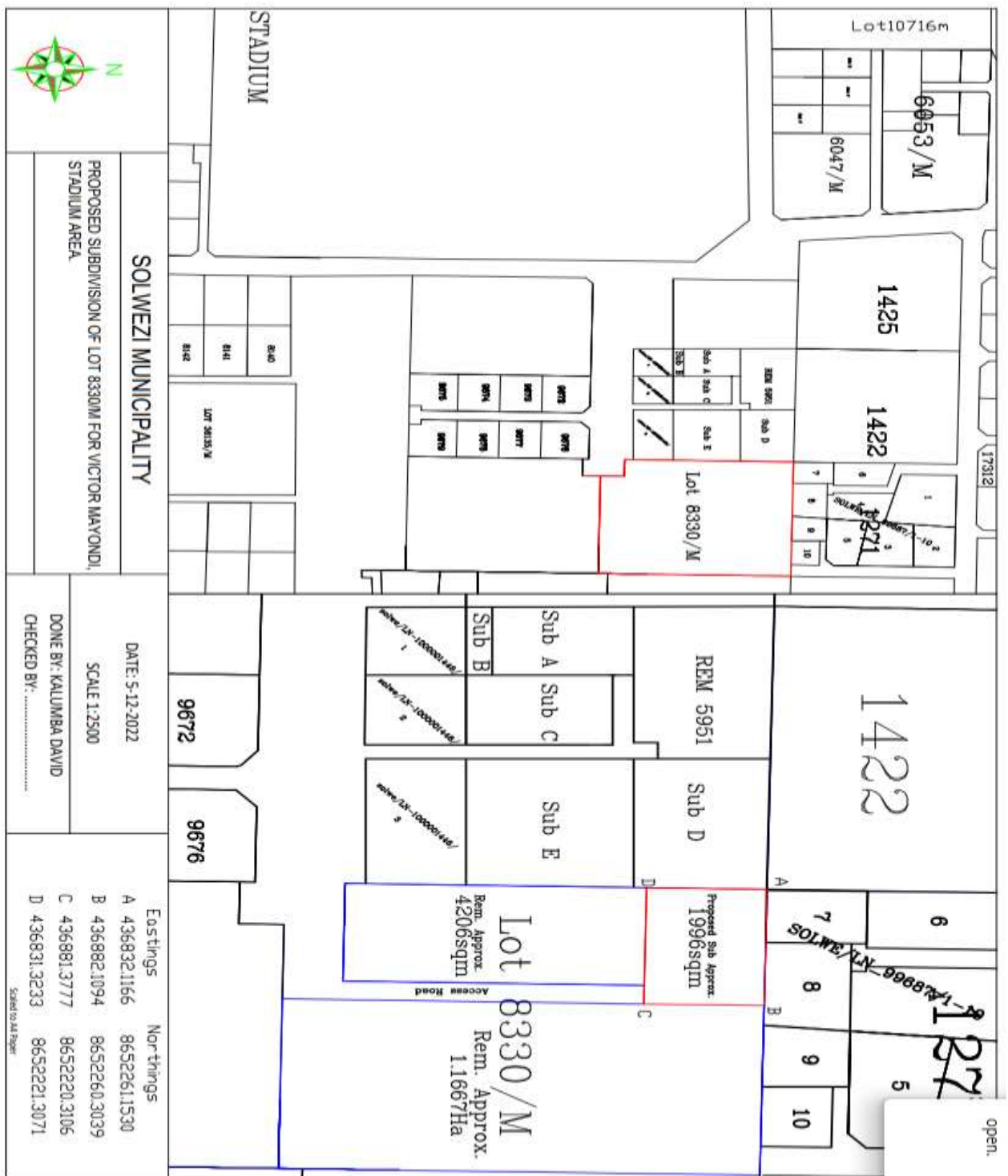
NO.	NAME	NRC	PLOT NUMBER AND LOCATION	LAND USE	CONTACT NUMBER
1	Eness Kasongo	240892/24/1	LN_1003309/20 Mitech	Residential	0969119124
2	Gibson Siwale	253467/64/1	LN_100245/3 Mushitala	Residential	0767761205
3	Mathews Chisha	418697/61/1	LN_1002761/27 Mbonge	Residential	0961430235
4	Presley Chilumbu	179954/23/1	18415 Mitukutuku	Residential	0966888088
5	Augustine Chama	256559/64/1	LN_99798/8 Urban	Residential	0979800242
6	Marthias Kakoma	219022/82/1	LN_99584/308 Mbonge	Residential	0977458988
7	Mabaso Tambula	264698/24/1	LN_99584/4 Mbonge	Residential	0963197949
8	Fredrick Kilambalamba	139926/24/1	LN_95965/40 Mushitala	Commercial	0966329648
9	Simon Katoka	280732/24/1	LN_100241/1 Kabitaka	Residential	0965048901

10	Vincent Fweza Katoka	280733/24/1	LN_100241/2 Kabitaka	Residential	0963794258
11	Henry Kalobwe	220558/24/1	LN_99798/3 Urban	Residential	0964562083
12	Clare Kabungo	224953/64/1	18368 Mitukutuku	Residential	
13	Exildah Musonda	316585/33/1	LN_91906/16 Stadium	Residential	0969710744
14	Watson Simwambwa	607054/11/1	LN_97884/8 Kabitaka	Commercial	0966850513
15	Esther Ikowa	260693/24/1	LN_99584/178 & 179 Mbonge	Residential	0965588243
16	Mercy Chikungu	119220/93/1	LN_1002759/57 Mushitala	Residential	0976986716
17	Julius Matoka	205461/68/1	18172 Mitukutuku	Residential	0953467784
18	Hezron Matoka	222910/24/1	18171 Mitukutuku	Residential	0779896834
19	Albert Matoka	213020/24/1	18294 Mitukutuku	Residential	0762168881
18	Njovukazi Enterprise	1202100205 90	LN_99584/303 Mbonge	Residential	0964894899
19	Mervis B Mafuta and Bright Mafuta	363815/11/1 and 109885/10/1	11265 Kabitaka	Residential	0964319794 0963250884
20	Mebby Wishimanga	100478/25/1	LN_91906/6 Stadium	Residential	0977381419

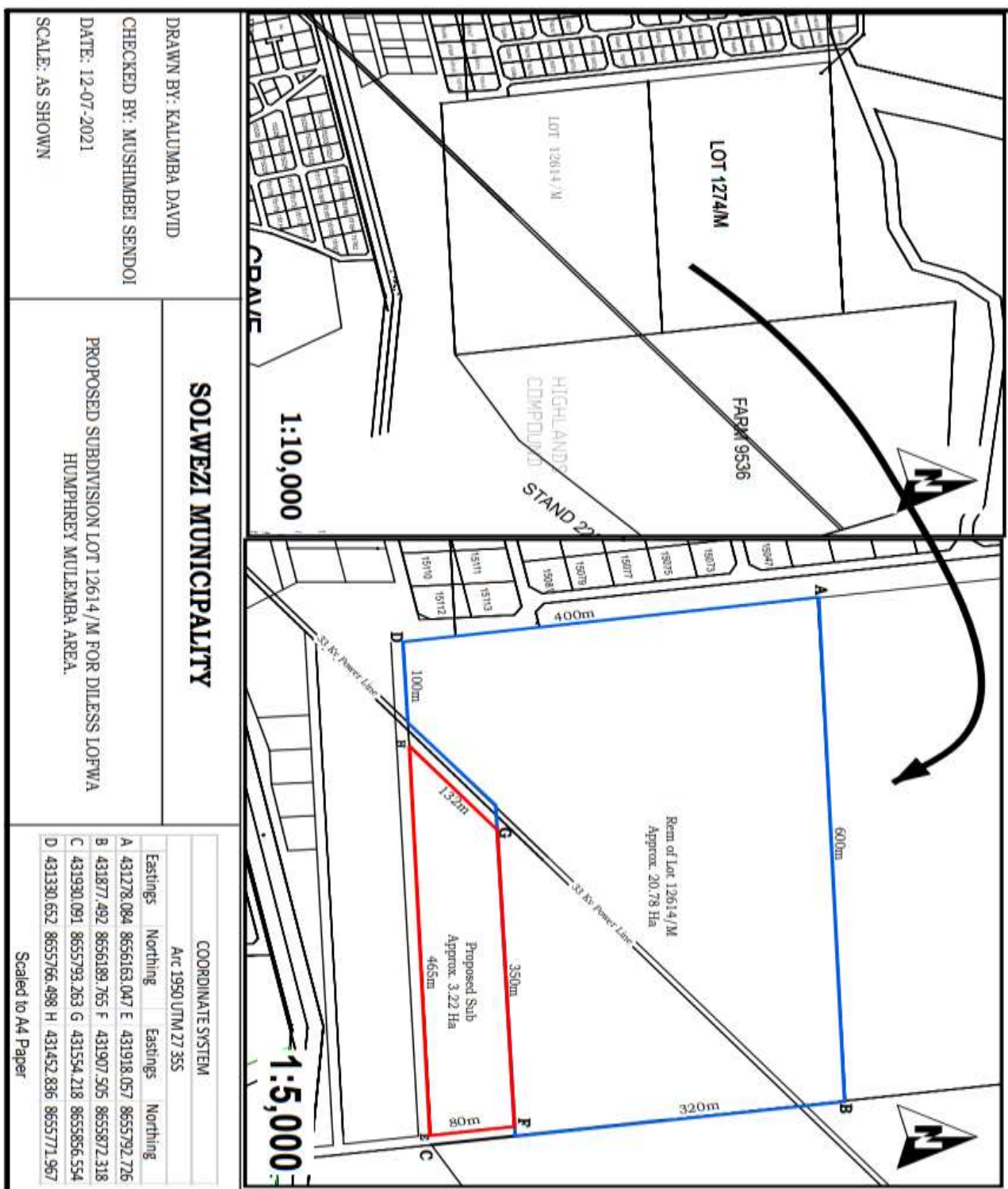
21	Musutu Moward	135238/35/1	LN_1000001421/ 56 Soltech	Residential	0966942856
22	Christopher Inonge	237866/24/1	14046 Highland	Residential	0966505031
23	Betha Salungu	204184/24/1	15562 HMVP	Residential	0962626612
24	Kennedy Kapenda Chilongu	213218/24/1	LN_1002431/871 Kyapatala	Residential	0963290202
25	Doreen Kawanki	142930/25/1	LN_96150/4 Mitech	Residential	0967820086
26	Mlonyeni Lungu	962016/11/1	LN_91047/1 & 2 Kabitaka	Residential	0978117502
27	Paul Chewe Mwila	270109/43/1	LN_94758/1 Weighbridge	Residential	0968443155
28	Joyce Chikopa	190140/64/1	19700 Mitukutuku	Residential	
29	Joseph Luneta	214623/71/1	7634 Mushitala	Residential	0977817224
30	Redley Chileshe	373534/61/1	17587 HMVP	Residential	0969255710
31	Christopher Inonge	237866/24/1	14046 Highland	Residential	0966505031
32	Muyoya Gladson	110792/24/1	S/SOLWE/40191 23 Kazhiba	Commercial	0969858950
33	Kangwa Chanda	265078/68/1	LN_947571/45 Mbonge	Residential	0966276829
34	Nkolomba Adrian	161642/23/1	ZLN_127/1 Mbonge	Agriculture	0966425090
35	Stephen Sikalumba	209667/47/1	LN_99584/300 &	Residential	0977423607

			306 Bonge		
36	Goergina Fisonga	813090/11/1	Stand 126/ 1, 6 & 7 Weighbridge	Residential	0977999125
37	Albert Chishala Chewe	255674/62/1	Stand LN_1000001421/ 35 Soltec Area	Residential	0966444480
38	Gwati Himululi	145866/31/1	Solwe/ LN_91906/13 Stadium	Residential	0972251279
39	Alick Malikyani	145938/24/1	LN_91051/8 Mitukutuku	Residential	0969440480
40	Dominick Nduluma	203327/24/1	LN_91051/6 Mitukutuku	Residential	0765060145
41	Love Mwafulila	140554/24/1	LN_91051/7 Mitukutuku	Residential	
42	Charles Kazanda	256549/24/2	LN_1002431/ 89 Kyapatala	Residential	0963380286
43	Judith Malesu Kazanda	160609/21/1	6826 Mukuba	Residential	

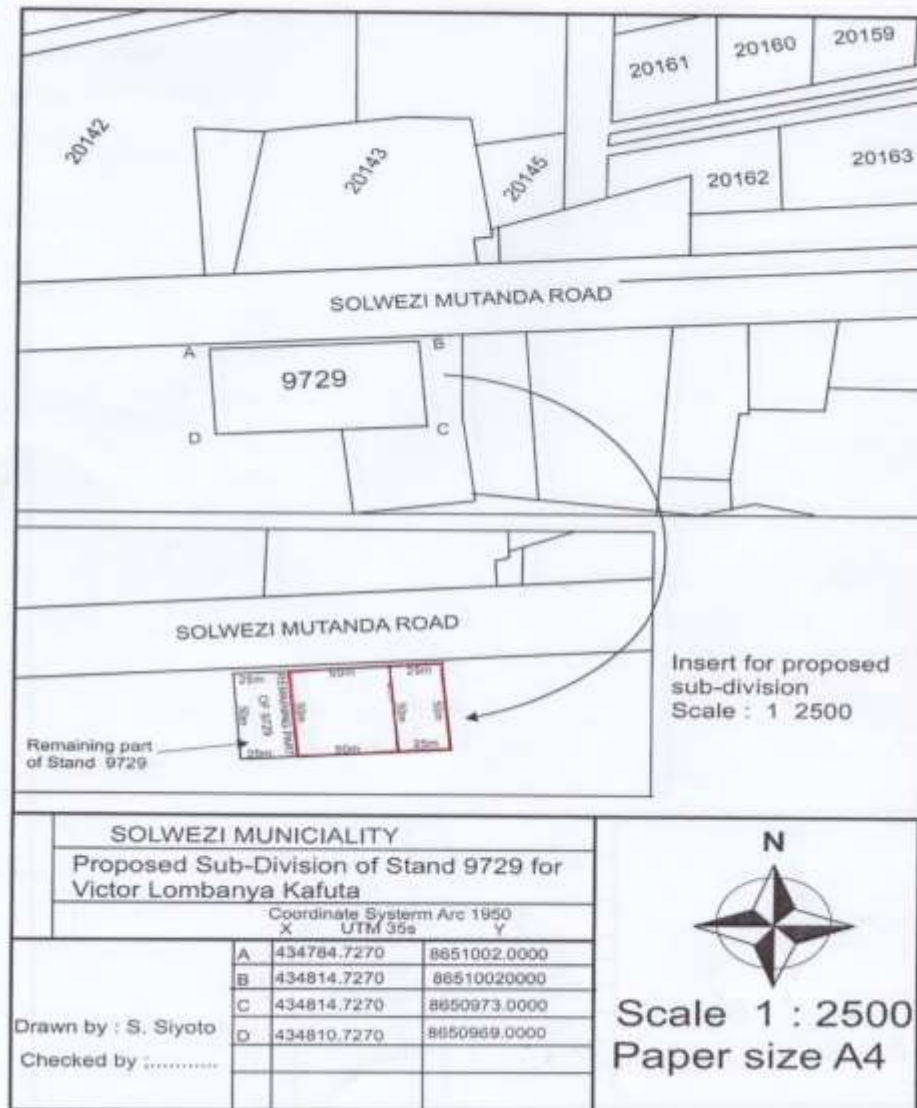
Appendix 4: Proposed Subdivision Lot 8330/ M Stadium Area



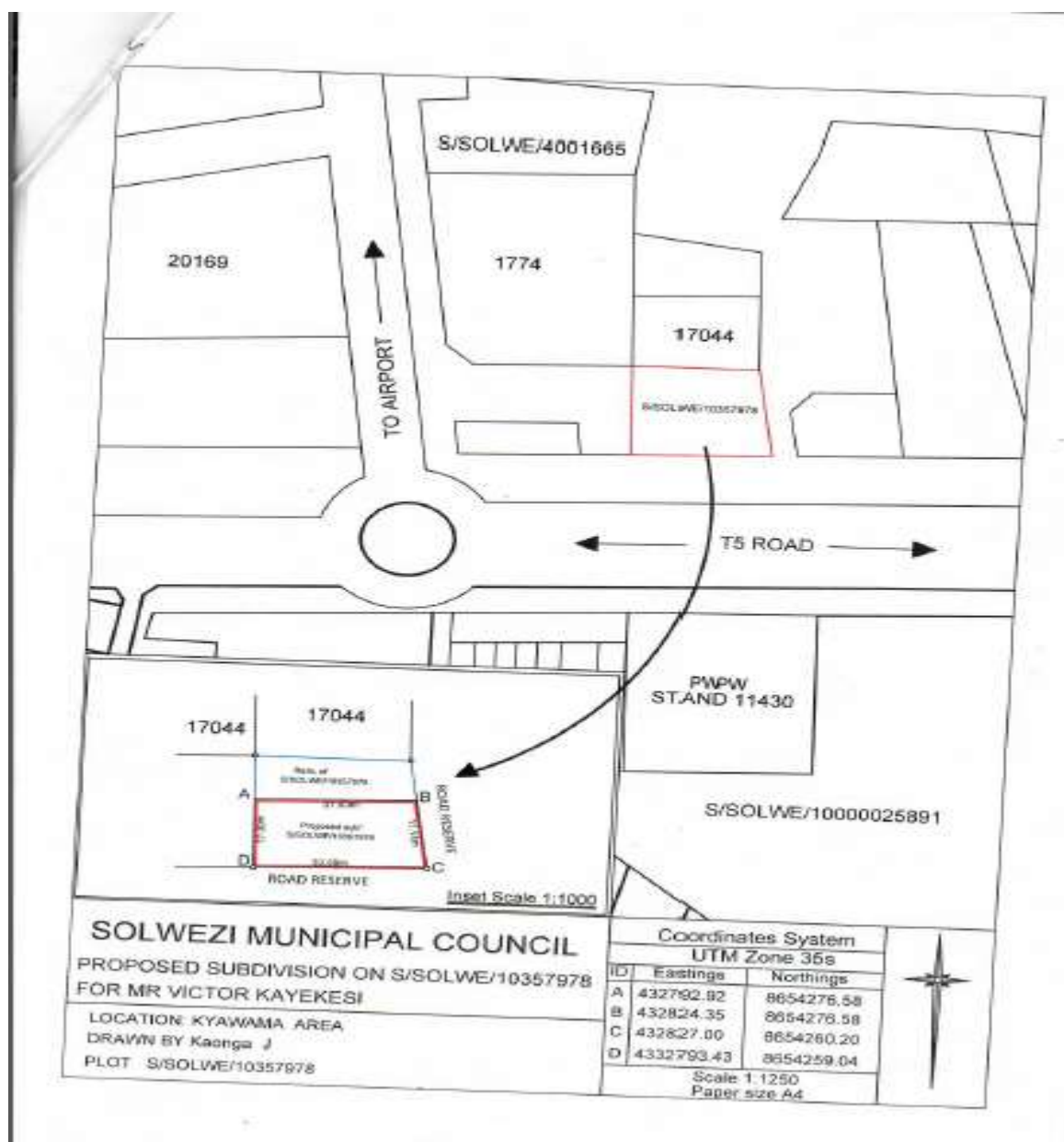
Appendix 5: Proposed Subdivision of Lot 12614/M Humphrey Mulemba Area



Appendix 6: Proposed Subdivision of Lot 39601 Saviye area



Appendix 7: Proposed Subdivision of stand S/SOLWE/10357978



INSERT SCALE 1: 1500

PROPOSED SUB APPROX. 1.968HA

REM OF F/SOLWE/1075158 APPROX. 3.041HA

SOLWEZI MUNICIPALITY

PROPOSED SUBDIVISION OF F/SOLWE/1075158 FOR LUKUMO MAKONDO, TETAMUKANWA AREA.

DATE: 24-07-2023

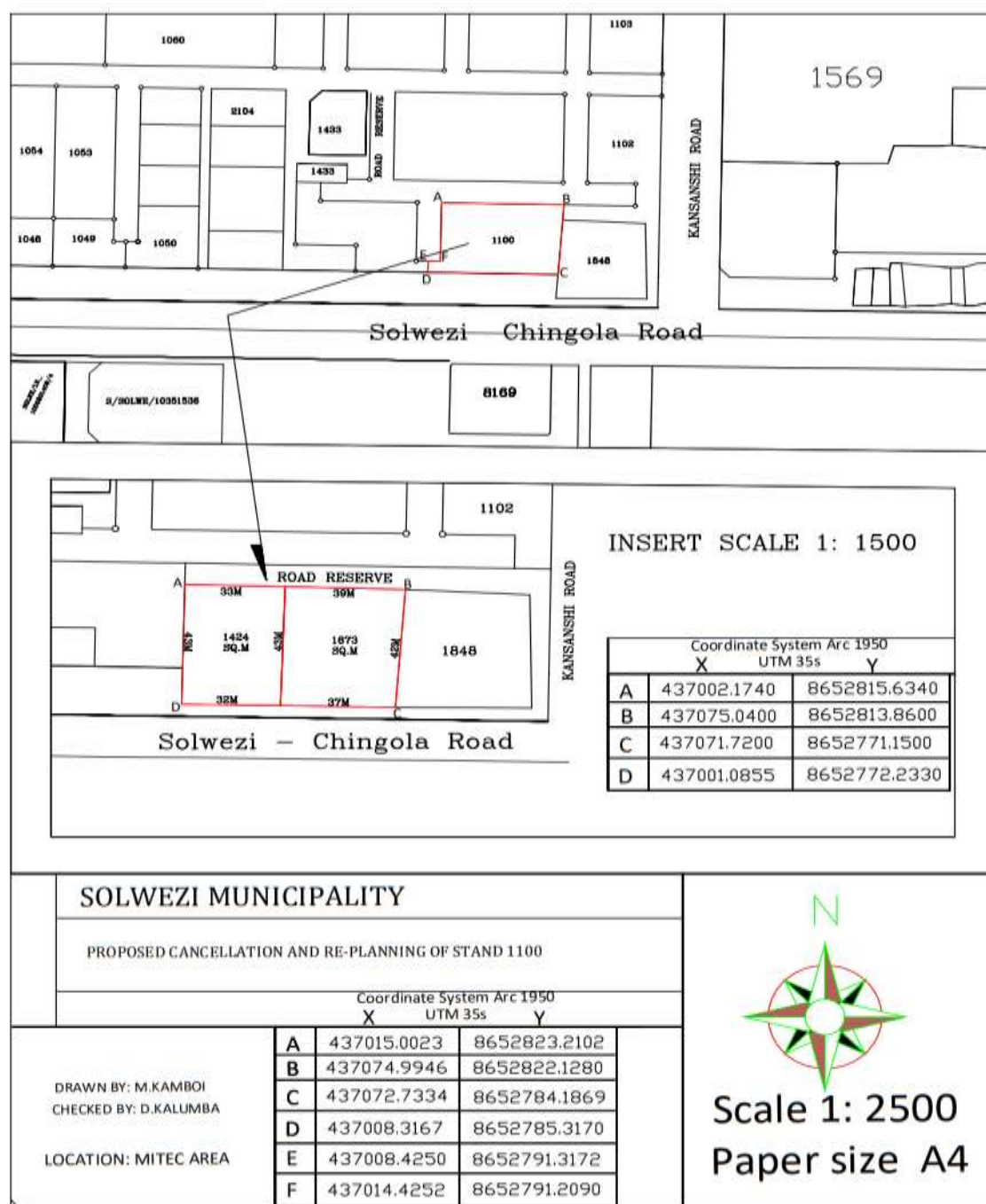
SCALE 1:3000

DONE BY: M.KAMBOI

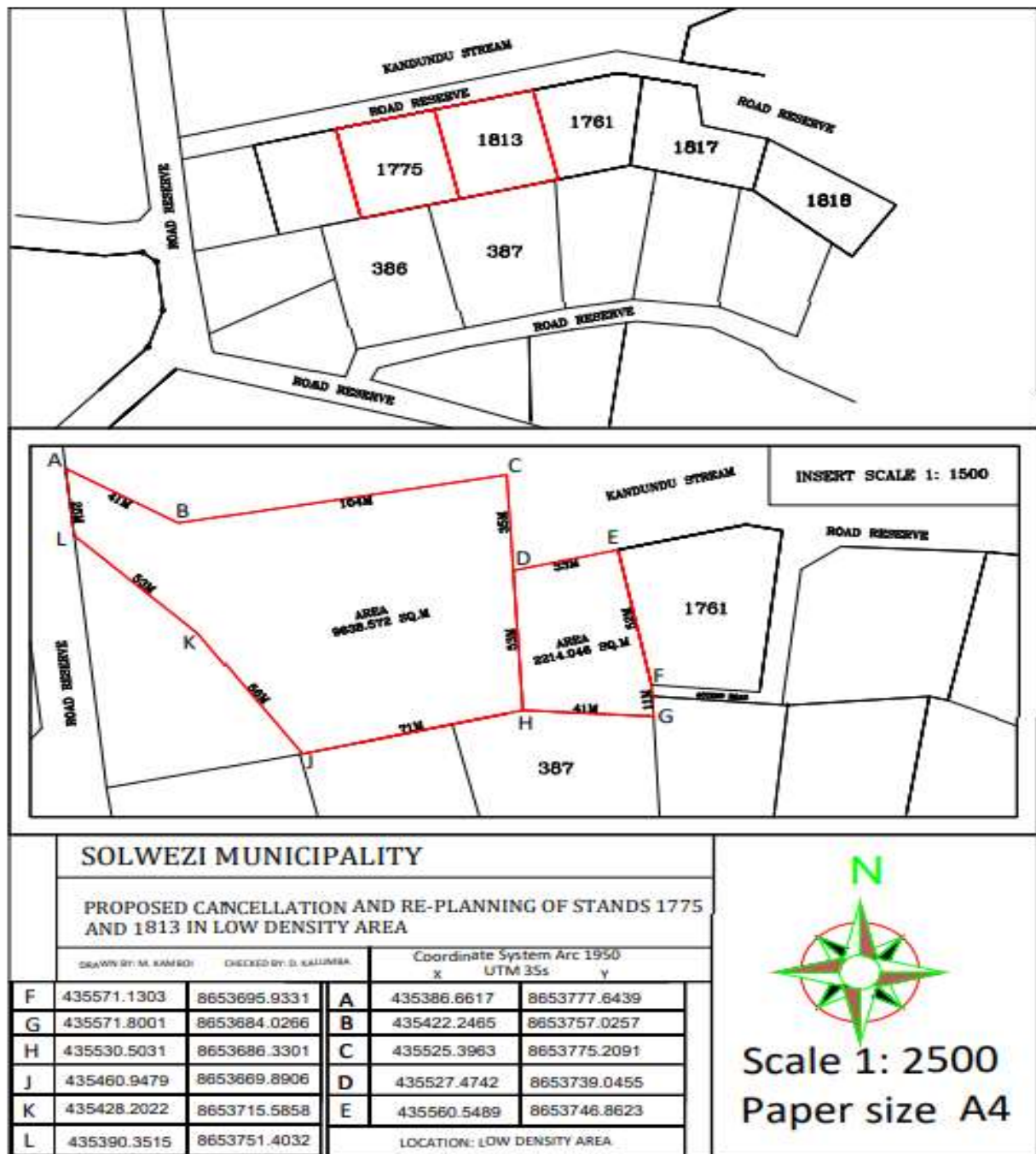
CHECKED BY:

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B	446909.5670	8654322.9190
C	446867.7015	8654117.9384
D	446945.7420	8654197.7162
E	446988.9400	8653997.4810
F	447066.9820	8654077.2573
G	447108.0050	8654119.1890

Appendix 9: Proposed cancellation and replanning of Stand 1100 Mitech



Appendix 10: Proposed cancellation and replanning of LN_1000000984/15, 42, 43 and 44



Appendix 12: Proposed cancellation and replanning of Stands LN_1001060/188-192 Kimiteto

PWDRE/14/08/2023 UPGRADING OF 4.3KM TO BITUMINOUS STANDARD

The Acting Director of Engineering Services reported for information of the committee on upgrading to bituminous standard 4.3km of roads within the district.

He informed the committee on the challenges faced as works were being prepared for commencement in that North Western Water Supply & Sanitation Company Limited (NWWSSC) water pipes risked being damaged as the earthworks was being carried out . A site meeting was held with representatives from the SMC Engineering department, FQM Roads, NWWSSC to discuss how best to address the situation.

He further stated that NWWSSC suggested that, the water pipeline be relocated to avoid interruptions to supply and delays in the works and SMC Engineering Department also observed that, pipes had been laid at shallow depth thus minor repair would be carried out in case of damage.

Attached was photo record of the works in the Appendix.

The report was **NOTED**.

PWDRE/15/08/2023: ROUTINE MAINTENANCE OF ROADS

The Acting Director of Engineering Services reported for information of the committee that, department had been carrying out road maintenance works on Chisomo road. The scope of works included grading, dust suppression, full gravelling and compaction.

He further informed committee that, works was at 80% formation, 35% gravelling and department had scheduled to embark on roadworks in the following areas; Kyalalankuba ward, Kyawama ward, Kazhiba ward and Kapijimpanga ward. He therefore stated that the requests and material schedules had been prepared for the works.

Attached was photo record of the works in the Appendix.

The report was **NOTED**.

PWDRE/16/08/2023: CONSTRUCTION OF MUSHITALA KANDUNDU BRIDGE

The Acting Director of Engineering services reported for information of the committee that, construction of abutments at Kandundu - Mushitala Bridge under CDF 2021 had been completed.

He informed committee that mobilization of components for decking had commenced and would be completed by the first week of September 2023.

Attached photo record of the works in the Appendix.

The report was **NOTED**

PWDRE/17/08/2023: DRILING OF 19 BOREHOLES

The Acting Director of Engineering Services reported for information of the committee on the project for drilling of 19 boreholes under Ward Development Fund 2022 in four different wards which included Kyalalankuba, Kapijimpanga, Kimasala and Kivuku.

He therefore informed committee that out of the 19 boreholes, 17 of them were to be equipped with handpumps whilst 2 were to be equipped with electric submersible pumps so far 16 boreholes had been drilled and equipped with hand pumps whilst the two to be equipped with submersible pumps were still at procurement stage.

The report was **NOTED**

PWDRE/18/08/2023 PAVING AT AIRTEL

The Acting Director of Engineering Services reported for information of the committee that the project for paving Airtel (Lunga Farms Ltd) parking slot was almost complete and full completion was scheduled for September, 2023.

The report was **NOTED**

PWDRE/19/08/2023: PAVING AT YUMILICIOUS AND KYAWAMA ROUNDABOUT

The Acting Director of Engineering Services reported for information of the committee that, the project for paving Yumilicious parking slot had commenced with earthworks and leveling almost complete and Paver laying would commence in the next few days and paving project at Kyawama Roundabout parking slot was also scheduled to commence with earthworks as soon as the equipment was moved from Yumilicious.

The report was **NOTED**

PWDRE/20/08/2023: CDF 2021 PROJECTS

The Acting Director of Engineering Services reported for information of the committee that projects under 2021 Constituency Development Fund were ongoing with progression of works as highlighted in the table below:-

PROJECT	WARD	CONTRACTOR	STATUS
---------	------	------------	--------

Construction of a 1x3 Classroom block at Mitukutuku secondary school.	Sandang'ombe Ward	Mumusa Business solutions Ltd	Works were at roofing level. Works had stalled
Construction of a Maternity wing at Kapijimpanga health Centre	Kapijimpanga Ward	Compstat Ltd	Works was Completed

The report was **NOTED**

PWDRE/21/08/2023: STATUS OF CDF 2022 PROJECTS

The Acting Director of Engineering Services reported for information of the committee that projects under 2022 Constituency Development Fund were ongoing with progression of works as highlighted in the table below:-

No	PROJECT NAME	CONTRACTOR	STATUS
1	Completion of a Staff house at Mulenga Clinic in Kivuku Ward	Mbindawina Engineering and Supply Ltd	Complete, awaiting handover
2	Construction of a 1 x 3 CRB at St. Francis School in Kapijimpanga Ward	Shapron Construction Ltd	works had stalled at substructure level. The contract had been handed over to Legal Department for Legal action
3	Construction of a 1 x 3 CRB at Kimale Secondary School in Kimale Ward	Proland Contractors Ltd	Construction of superstructure walls
4	Construction of a 1 x 3 CRB at Mashimpi Primary School in Kyawama Ward	Nyejack Enterprises Ltd	Floor slab level
5	Construction of a Maternity Wing at Kakombe Clinic in Kifubwa Ward	Baruch Innovations Ltd	Roofing works had been completed Installation of ironmongery
7	Construction of a 1 x 3 CRB at Kakombe Secondary School in Kifubwa Ward	Shumbaland Surgitech Investments Ltd	Superstructure construction in progress. Works were at ring beam level

8	Construction of Kandakanda Clinic in Sandangombe Ward	Kaka Hydro Construction Ltd	Works had been completed awaiting handover.
9	Construction of a 1 x 3 CRB at Kandundu Primary School in Kimasala Ward	Pevit Enterprises Ltd	Works had stalled at slab level. The contract had been handed over to Legal Department for Legal action
10	Construction of a 1 x 3 CRB at Kandemba Secondary School in Kyanlalankuba Ward	Sarcos Investments Ltd	Works were at roof level. Installation of trusses was underway
11	Construction of a 1 x 3 CRB at Kaweya Primary School in Kyanlalankuba Ward	MSM Agro Solution Limited	The contractor requested for !6% price adjustment which had not been granted. The contract had been referred to Legal Department for Legal action.
12	Construction of a 1x3 CRB at Kyafukuma Secondary School in Kyafukuma Ward	Muleh Commercials ltd	Works were at finishes Level
13	Construction of a 2x3 double storey CRB at Mushitala Secondary School in Kamalamba Ward	Sydmak Operations Ltd	Concrete Slab Level
14	Construction of a 2in1 flat at Kyafukuma Secondary School in Kyafukuma Ward	Tomly Hardware and General Dealers	Works were at finishes Level
15	Construction of a 2x3 double storey CRB at Kikombe Secondary School in Tumvwanganai Ward	Woodmead Business Solutions	Works were at Slab Level.
16	Construction of a1x3 CRB at Mayonde Primary School in Kapijimpanga Ward	G & K Investments ltd	Superstructure construction-works were at ring beam level
17	Construction of 1x3 CRB at Rodwell Mwepu Secondary School in Kyawama Ward	Twakasa Investments ltd	Works were at roofing Level
18	Construction of 1x3 CRB at Kazhiba Primary School in Khaziba Ward	Baraka Traders and Contractors ltd	Works were at concrete Slab Level

19	Construction of Laboratory at Mitukutuku Secondary School in Sanda'ngombe Ward	Manlut Investments	Substructure construction in progress (at window level)
20	Construction of a 1x3 CRB at Kansanshi Primary School in Kimasala Ward	Ntangi Investments Ltd	Works at finishes Level

The report was **NOTED**

PWDRE/22/08/2023: STATUS OF WDF 2022 PROJECTS

The Acting Director of Engineering services reported for information of the committee on the projects under 2022 Ward Development Fund commenced with progression of works highlighted below:-

No.	PROJECT NAME	CONTRACTOR	STATUS
1.	Construction of a Staff House at Kamasope Primary School in Kifubwa Ward	Norwestec Multipurpose Cooperative Society Limited	Works were at window level. The contractor had demobilized.
2.	Construction of a 1X2 Classroom Block at St. Charles Primary School in Tumvwanganai Ward	Twaambo Hardware and General Dealers	Completed and handed over
3.	Construction of a 1x3 Classroom Block at Kimiteto Primary School in kyalalankuba Ward	MCK General Contractors	Substructure construction - Works were at foundation footing Level
4.	Construction of a 1x2 Classroom Block at Kamasope Primary School in Kifubwa Ward	Northstar Projects Ltd	Completed awaiting handover
5.	Construction of a Maternity wing at Mbonge Clinic	Blackpan Construction Ltd	Works were at substructure Level
6.	Construction of 1x2 CRB at Katandano Primary School in Kyafukuma Ward	Nowa contractors Ltd	Works were at ring beam Level
7.	Rehabilitation of three staff houses at Sandangombe school in	Jepico construction Ltd	Completed and handed over

	Sandangombe ward		
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The report was **NOTED**

PWDRE/23/08/2023: STATUS ON PROJECTS FROM LOCAL RESOURCES AND 20% LGEF

The Acting Director of Engineering Services reported for information of the committee on the projects embarked on with funds generated locally.

Progress and statuses of the projects were as tabulated below;

No	PROJECT NAME	CONTRACTOR	STATUS
1.	Construction of a Wall fence for the Kimiteto stadium	Goodrich Investments Ltd	Works were at superstructure level. Works had been put on hold due to land disputes which had been resolved and the contractor was back on site.
2.	Construction of a Wall fence at the Dumpsite in Kimiteto	WIMZ Traders Ltd	Site clearing and delivering of materials to site.

The report was **NOTED**

PWDRE/24/08/2023: FIRE BRIGADE REPORT

The Acting Director of Engineering Services reported for information of the committee that from January 2023 to April, 2023, Fire Brigade attended to Eight (8) Emergencies, (05) Fires, (09) Drowning cases (03) Road Traffic Accident and rendered Two (2) water deliveries as shown in the table below;-

Number of inspections carried out on fire prevention	Number of responses to distress calls	Water Delivery	State fire prevention and extinction programmes in place
640 Commercial Premises with 640 fire certificates issued.	14 Incidences; - Response to fire cases: 9 - Response to Drowning cases: 3 - Response to RTA: 2	Water was delivered 31 times at: - Bus station, - hospital, - community centres	

The report was **NOTED**

PWDRE/25/08/2023: PLANT AND MACHINERY STATUS

The Acting Director of Engineering Services reported for information of the committee that the table below indicated the status of Plant and Machinery for Solwezi Municipal Council: -

ITEM NO.	NAME OF PLANT/ EQUIPMENT	STANDARD SERVICING FREQUENCY	TYPE OF MECHANICAL FAILURE AND MAINTENANCE/REQUIRED SPARE PART	SERVICE STATUS	OPERATION STATUS
1.	Bulldozer No. 01	500Hrs	1. Turbo charger 2. Hydraulic pipe	Due for service	Runner
2.	Cherry Picker	10 000km	1. Hydraulic system overhaul	Due for service	Runner
3.	Ford Ranger ALT 1348	5 000Km	New Engine required		Non-Runner
4.	Lowbed truck ACT 8543	10 000km	1. Engine overhaul 2. Starter motor 3. 12 tires 4. 2 batteries		Non-Runner
5.	Motor Grader 02	500HRS	1. Cutting blades 2. Alternator	Due for Service	Non-Runner
6.	Roller Compactor 01	500HRS	1. 2 Batteries 2. Injector pump 3. Two tyres	Due for Service	Non-Runner

			4. Alternator 5. Brake caliper		
7.	Skip truck GRZ 414CK	10 000km		Due for Service	Runner
8.	Tipper truck ACT 6556	10000km	1. 2 V-Bars 2. 4 Rubber bouncers 3. Turbo charger 4. Tandem shaft 5. wiper blades 6. A set of brake shoes 7. 16 bolts and nuts 8. 10 tyres	Due for service	Non-Runner
9.	Tipper truck ATB 3498	10 000km	1. Studs 2. 4 Rubber Bouncers 3. turbo charger 4. Fuel lines	Due for service	Runner
10.	Tipper truck ATB 3500	10 000km	1. Engine overhaul 2. Transmission overhaul 3. Tandem shaft 4. Propeller shaft 5. Turbo charger 6. 10 tyres	Due for service	Non-Runner
11.	Tipper truck ATB 3502	10 000km	1. Injector pump service	Due for service	Runner
12.	TLB 01 (Liu gong)	500 HRS	1. 4 Tires 2. Battery 3. Electrical System		Non-Runner
13.	Tractor	500HRS	1. Tyres	Due for service	Runner
14.	Water Bowser 01	10 000Km		Due for service	Runner
15.	Wheel Loader 01		1. Engine overhaul 2. Transmission overhaul 3. Brake caliper 4. Brake pads	Due for service	Non-Runner
16.	Hilux ATB 3911	10 000Km		Due for Service	Runner
17.	Hilux ATB 3910	10 000km		Due for	Runner

				Service	
18.	Hilux ATB 3893	10 000km		Due for Service	Runner
19.	Hilux ATB 3909	10 000km			Non-Runner
20.	Hilux ATB 3908	10 000km		Due for Service	Runner
21.	Hilux ATB 3907	10 000km		Due for Service	Runner
22.	Hilux ALV 7315	10 000km			Non-Runner
23.	Hilux ALV 7317	10 000km			Non-Runner
24.	Nissan ALF 7048	10 000km			Non-Runner
25.	Rosa BAB 9354	10 000km		Due for Service	Runner
26.	Prado SL1	10 000km		Due for Service	Runner
27.	Prado BAF 3988	10 000km		Due for Service	Runner
28.	Pajero BAA 230	5 000km		Due for service	Runner
29.	Land cruiser	10 000km	1.Injector Pump Condition and new transmission		Non-Runner
30.	Bell TLB	10,000km	1. Fuel and hydraulic system overhaul	Due for service	Non-Runner
31.	Grader CAT	10,000km	1. Cutting blades 2. Tyres	Serviced	Runner
32.	Bulldozer CAT	10,000km		Due for service	Runner
33.	Fire Engine	10,000km	1.Water pump 2. Rear brake boosters 3. Tyres	Due for service	Runner
34.	Mazda BT50	10,000km		Serviced	Runner
35.	Nissan NP200	5 000km		Serviced	Runner
36.	Nissan NP200	5 000km		Serviced	Runner
37.	Nissan NP200	5 000km		Serviced	Runner
38.	Nissan NP200	5 000km		Serviced	Runner
39.	Skip truck Dong Feng	10 000km	1. Universal joint 2. brake booster	Due for service	Runner
40.	Tipper truck Foton GRZ 306CZ	10 000km		Due for Service	Runner

41.	Light truck Foton GRZ 307CZ	5000km	1. Rear brake booster	Due for Service	Runner
42.	Ford Ranger ALV 1630	5000km		Due for service	Runner
43.	Hilux GRZ 273 DA	5000km		Due for Service	Runner

The report was **NOTED**

Appendix: photo record of selected projects

	
<p><i>FQM MOU Roads</i></p>	<p><i>FQM MOU Roads</i></p>
	
<p><i>Chisomo Road Works</i></p>	<p><i>Chisomo Road Works</i></p>



Mushitala – Kandundu Bridge



Mushitala – Kandundu Bridge



Paving at Airtel



Earthworks at Yumilicious



Wall fence at the stadium in kimiteto



Kyafukuma Secondary School 1x3 CRB



1x3 CRB at Rodwell Mwepu Secondary School



1x2 laboratory Mitukutuku Secondary School



1x3 CRB at Rodwell Mwepu Secondary School



1x2 CRB at ST Charles Primary School



1x3 CRB at Kazhiba Primary School



1x3 CRB at Kimale Secondary School

REPORT OF THE DIRECTOR OF LEGAL SERVICES

PWDRE/26/08/2023: JUDGEMENT ON APPEAL - CYRUS NYANGU V MATHEWS NKOMESHA SOLWEZI MUNICIPAL COUNCIL AND ATTORNEY GENERAL CAZ/8/383/2020

The Acting Council Advocate reported for information of the committee that above-mentioned appeal was heard on the 17th January 2023 and the Judgment was delivered on 30th March 2023 at Lusaka High Court in favor of the respondents (ourselves and others).

She further informed the committee that pursuant to PWDRE 28/05/2023 of the Council meeting held on 1st August 2023, the Council was informed that the afore mentioned Judgment on appeal awarded costs to the respondents (Mr. Mathews Nkomesha and ourselves)

In view of the afore mentioned Cost Order in favor of the council, However, the Council had since been paid costs in the sum of K130, 000.00 by the Appellant herein.

The report was **NOTED**.

PWDRE/27/08/2023: SANKISHA TRUST V SOLWEZI MUNICIPAL COUNCIL – CAZ/08/160/2021 (APPEAL No. OF 135 OF 2021)

The Acting Council Advocate reported for information of the committee the council was in receipt of a Judgment of the Court of Appeal dated 26th June 2023 in the above-mentioned matter and Judgment on appeal reversed the findings of the High Court Judgment of 4th March 2021, the High Court Judgment was in favour of the council and had ordered that the Title Deeds for Sankisha be cancelled.

She therefore informed the committee that department sought for instructions to file into the Court of Appeal summons for leave to appeal to the Supreme Court and the application was filed on Friday 7th July 2023 the Appellant, issued a demand claiming for damages and Legal costs.

She further started that the department filed into Court on 21st July 2023 Ex Parte Summons for on Order to Stay Execution of the Judgment pending hearing of the Appeal and they had not yet received the return date.

The report was **NOTED**

PWDRE/28/08/2023: EDWIN MAZYOPA V SOLWEZI MUNICIPAL COUNCIL

2022/HVA/02

The Acting Council Advocate reported for information of the committee that the plaintiff herein herein commenced action against the Defendant on 2nd March, 2021 claiming inter alia:

- (i) An Order of Court that the Plaintiff's wall fence built on the Plaintiff's plot number 1000001067/1, weighbridge area, Solwezi was rightly and lawfully erected as per the Defendant's approved development plan.
- (ii) In the alternative, an Order of Court directing the Defendant to meet the cost of demolition and reconstruction of the wall fence as the said wall fence was built with their approval.
- (iii) Damages for delay, harassment, inconvenience and disturbance of the Plaintiff's quiet enjoyment of his property occasioned by the Defendant's action to order demolition.

She therefore informed the committee that on the 22nd October 2022, the Subordinate Court dismissed the plaintiff's claims for want of Jurisdiction. However, the Plaintiff appealed against that Order to the High Court. Similarly like in the Subordinate Court, 23rd May 2023 the High Court dismissed the appeal and upheld the decision of the subordinate court.

The report was **NOTED**

PWDRE/29/08/2023: UPDATE ON JUDITH INAMPASA MULEMBA V BENNY TETAMASHIMBA AND OTHERS, & SOLWEZI MUNICIPAL COUNCIL COMMISSIONER OF LANDS & ATTORNEY GENERAL 2007/LAT/14.

The Acting Council Advocate reported for information of the committee that a judgment of the Lands Tribunal dated 2nd March 2023 which was in favor of the applicant and according to the said Judgment the land allocated to the 1st, 2nd and 3rd Respondents including that portion of land where the Solwezi Nursing School was built belonged to the Appellant and that the Appellant be given certificate of title of the whole farm V.73, Solwezi.

She further informed the committee that Council through Planning department had failed to enforce the judgment in favor of the applicant because the applicant had extended the boundary as adjourned in the Land in the Tribunal and the extension was at variance with the site plans relied on in the Tribunal land. The department had filed into the Lands Tribunal summons for an order to interpretation of the Lands

Tribunal in respect of the optional extents of the boundaries and awaiting for the return date

The report was **NOTED**

PWDRE/30/08/2023: MARK MEMBER MWACHILENGA VERSUS SOLWEZI MUNICIPAL COUNCIL 2023/SSV/315

The Acting Council Advocate reported for information of the committee that on 13th June 2023, the Council Pursuant to Section 17 as read together with Regulation 12 (i) of the Liquor Licensing Act 2011, issued a Notice of Intention to cancel the Liquor License for Mr. Mark Mwachilenga for reasons stated in the Notice. Aggrieved by that decision Mr. Mwachilenga took out writ of summons in the Subordinate Court on the 12th June 2023 claiming *inter alia* the following reliefs:

- i) An order that the Plaintiff was allowed to play music during the operational hours in accordance with the Liquor licence and the trading permit issued by the Defendant.
- ii) An Order of injunction to prohibit the defendant from harassing and disturbing the defendant's operations and/or tempering with his rights in accordance with the liquor licence issued to him by the defendant;
- iii) Damages for loss of business arising from the 5th of May 2023 when the defendant sent its employee to grab speakers belonging to the Plaintiff and chased away its patrons for no reason whatsoever;

She further informed the committee that plaintiff was granted an Ex Parte Interim Injunction and Inter Partes hearing of the said injunction was set for 4th September 2023 at 9:00 hours.

The report was **NOTED**.

PWDRE/31/08/2023: DEEDS REGISTRY MANAGEMENT: DISCHARGE OF A MORTGAGE BY ZAMBIA NATIONAL BUILDING SOCIETY - PLOT NUMBER 140 MUSHITALA

The Acting Council Advocate reported for information of the committee that application was lodged for discharge of a mortgage, which was registered by ZNBS, on 27th December, 2022 on Plot Number 140 Mushitala for Edwin Mumba.

She therefore informed the committee that mortgage was discharged on 11th May, 2023 under SMC/LDR/38/2023 and deeds registry had facilitated and processed 67 plot files, 2 application for caveats and 3 applications for search.

The report was **NOTED**

There being no further business to transact, the meeting ended at 13:58 with a prayer from Town Clerk,, Stanley Z. Mbewe.

Signed:.....Date.....

COMMITTEE CHAIRPERSON

MINUTES OF THE FINANCE, AND GENERAL PURPOSES COMMITTEE MEETING HELD ON WEDNESDAY 6TH SEPTEMBER, 2023 IN THE MAYOR'S BOARDROOM, CIVIC CENTRE, INDEPENDENCE AVENUE STARTING AT 10:00 HOURS.

COUNCILLORS PRESENT

Councillor Mutoshi Kakoma	Member	Kyawama
Fickson Mwanaute	Member	Kyafukuma
Mr. Remmy Kalepa	His worship the mayor (Ex-officio)	
Councillor Alex Pupe	Deputy Mayor - Ex-officio	Kapijimpanga

WARD

COUNCILLORS – IN ATTENDANCE

Councillor Loves Soneka	Kamalamba
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OFFICERS–IN ATTENDANCE

Stanley Z. Mbewe	Town Clerk
Wezi Chirwa	Acting Director of Engenerring Services
Sandra Bwalya	Director of Planning
Japhet Mutayachalo	Acting Director of Finance
Jackson Bwalya	Chief Administrative Officer
Deophister .M.Zulu	Acting Chief Human Resource
Stephen Sikalumba	Cleansing Manager
Kasonde Banda	Chief Valuation Officer
Violet Mulai	Acting Council Advocate
Sunboy Sikaale	Group Internal Auditor
Esther Chirwa	Assistant Public Relation Manager
Maureen Lupambo	Acting Chief Committee Clerk
Mishengo Kelvin	Committee Clerk
Emeldah Kafumbu	Assistant Committee Clerk
Kayombu Ululi	Assisstant Committee Clerk

APOLOGY

Councillor Chiwaya Collins	Chairperson	Kazhiba
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Prior to the commencement of the meeting the notice was read and meeting was declared open at 11:00 hours.

FGP/01/09/2023: NOTICE OF MEETING

The notice convening the meeting was read.

FGP/02/09/2023: DECLARATION OF INTEREST

Councillor Mutoshi Kakoma declared interest during consideration of

FGP/07/09/2023- APPLICATION FOR REMISSION OF PROPERTY RATES.

REPORT OF THE DIRECTOR OF HUMAN RESOURCE AND ADMINISTRATION

The Chief Administrative Officer tabled the report as follows: -

FGP/03/09/2023: DEVELOPMENT OF THE COMPLAINTS HANDLING PROCEDURE AND REWARDS POLICY BY THE SOLWEZI MUNICIPAL COUNCIL INTEGRITY COMMITTEE

It was reported that reported for consideration of the committee that, the Anti-Corruption Commission of Zambia had been given a mandate to create integrity committees to spearhead the prevention of corruption and related malpractices in both public and private institutions through the Anti-Corruption Act No 3 of 2012. The integrity committees had the following mandates;

- To be proactive rather than reactive to the fight against corruption by making corruption prevention as a part of the routine business of the organisation.
- To streamline corruption prevention best practices in liaison with various departments and units within the organisation.
- Spearhead the process of corruption prevention by facilitating the development and implementation best practice documents such as Code of Ethics, Conflict of Interests guidelines, gift policy, service charters, rewards policy, Customer complaint, feedback system and rewards policy among others.

He therefore informed the committee that Solwezi Municipal Council integrity committee in the year's annual corruption prevention action plan had planned to develop a number of documents with technical support from the Anti-Corruption Commission and the documents once formulated would help to promote some best practices in the fight against corruption and also in promoting ethical behaviour among employees.

He further stated that integrity committee with support from ACC embarked on formulation and development of the complaints handling guidelines and the rewards policy from 7th to 9th June 2023 and rewards policy had been formulated with a view of recognising deserved employees who demonstrated high levels of integrity and ethical behaviour in the discharge of their duties and also to further reinforce the

institutional commitment to recognising and appreciating deserving employees as shown during the Labour Day commemorations.

However the complaints handling guidelines had also been developed with a view of providing procedure for complaints handling, resolution and feedback once received from clients or officers within the institution. The complaints handling policy will seek to resolve complaints in an objective, effective and efficient manner.

The integrity committee would subject the draft documents for validation to all the employees so that the documents was all inclusive before the final approval by council.

He therefore presented the two documents as attached on behalf of the integrity committee for further input before it was presented to employees and the council for approval. Find attached in **APPENDIX 1 AND APPENDIX II.**

After deliberations on the matter,

IT WAS RESOLVED THAT;

The development of the complaints handling procedure and rewards policy by the Solwezi Municipal Council integrity committee be **APPROVED.**

APPENDIX 1



SOLWEZI MUNICIPAL COUNCIL

COMPLAINTS HANDLING PROCEDURE

June 2023

TABLE OF CONTENTS

VISION

1. Introduction

Solwezi Municipal Council is established under the Local Government Act No. 2 of 2019 with the core mandate of service provision in Solwezi district.

2. Our Mission Statement

To effectively and efficiently provide quality municipal services which are responsive to the local needs and accessible to all in the district.

3. Our Values

- ✓ Integrity
- ✓ Accountability
- ✓ Transparency
- ✓ Impartiality
- ✓ Confidentiality
- ✓ Inclusiveness
- ✓ Courtesy
- ✓ Professionalism
- ✓ Discipline
- ✓ Honesty

4. Purpose

The Complaints Handling Policy is intended to ensure that Solwezi Municipal Council resolves complaints from its clients, employees and the general public in an objective, effective and efficient manner.

5. What is a complaint?

An expression of dissatisfaction about a service provided by the Council and/or unethical behaviour of a member of staff in the discharge of one's duty

6. Who submits the complaint (s)?

- a) Clients
- b) Employees
- c) The general public

7. Types of complaints

- ✓ Complaints bordering on Service provision
- ✓ Complaints of unethical behaviour of members of staff
- ✓ Complaints by members of staff

8. Methods of submitting complaints

- ✓ In writing i.e., letters
- ✓ In person
- ✓ Council Facebook inbox
- ✓ Website
- ✓ Council whatsapp line
- ✓ Phone call
- ✓ Suggestion box

9. Process of complaint handling

- ✓ Complaint is received in the Public Relations Office Room 113 on the ground floor at Solwezi Municipal Council.
- ✓ Acknowledgement of receipt of complaint.
- ✓ Registering of complaint in the Complaints Register by Integrity Committee (IC) Secretariat.
- ✓ Assessment of complaint.
- ✓ Reference of complaint to either responsible department/Integrity Committee depending on nature of complaint.
- ✓ Provide feedback to client on action taken regarding complaint.

10. Feedback

- ✓ Feedback will be provided to complainants within 2 working days for complaints referred to responsible department and 14 working days for complaints referred to Integrity Committee.
- ✓ For complex complaints that may take more than 30 working days to resolve, the complainant will regularly be updated on the progress and the timeframe for resolution.

11. Contact details

- ✓ Email: solwezicity2016@yahoo.com
- ✓ Whatsap: 0965653871
- ✓ Call: 0965653871
- ✓ Web portal:
- ✓
- ✓ Write:

To The Town Clerk
Solwezi Municipal Council
P.O. Box, 110001,
SOLWEZI

SOLWEZI MUNICIPAL COUNCIL

PICTURE TO BE INSERTED

EMPLOYEE REWARDS AND RECOGNITION POLICY

30/06/2023

CONTENTS

VISION	3
MISSION	3
CORE VALUES	3
GOAL	3
12.	217

VISION

Solwezi District aspires to be a Sustainable, Modern and Livable City for all by 2023

MISSION

To effectively and efficiently provide quality municipal services which are responsive to local needs and accessible by all in Solwezi district

CORE VALUES

Integrity
Accountability
Transparency
Impartiality
Confidentiality
Inclusiveness
Courtesy
Professionalism
Discipline
Honesty

GOAL

To attain improved service delivery that facilitates sustainable socio-economic activities and investment in the district.

1. Introduction

Solwezi Municipal Council established the Integrity Committee (IC) in 2018? in line with the Anti-Corruption (AC) Act No. 3 of 2012 of the Laws of Zambia.

The primary objective of the IC is to help streamline anti-corruption interventions such as formulation of best practice documents aimed at preventing the occurrence of corrupt and malpractices within the institution.

In pursuance of its primary objective, the Integrity Committee has formulated the Rewards and Recognition Policy for the institution to recognise deserving Officers who

demonstrate high levels of integrity and ethical behaviour in the discharge of their duties.

The Rewards Policy also seeks to further reinforce Solwezi Municipal Council's commitment to recognising and appreciating deserving employees.

Solwezi Municipal Council further recognises that service provision is the major drive of an institution to realise its mission, vision and achieve its objectives as projected in the institutional strategic plan thus the need to recognise and reward employees contributing to the organisation's growth.

2. Purpose

The aim of this Policy is to promote ethical standards and uphold the institutions core values among employees in the discharge of their duties.

3. Application of the Policy

The Policy will be applicable to all employees who are on permanent and pensionable, as well as long term contractual employees.

4. Eligibility for Nomination

The following will be the criteria for the Integrity awards:

- In the case of permanent and pensionable employees, one must have served for a minimum of one (1) year at Solwezi Municipal Council
- In the case of contractual employees, the contract of service must be for a minimum period of six (6) months at Solwezi Municipal Council.
- Members of the Adhoc Integrity Awards Sub Committee are not eligible.
- Members of the Integrity Committee are not eligible.
- An employee to be nominated should be one that may qualify to be awarded under any of the categories stipulated under part five (5).
- The Nominating Officer shall submit a statement in writing in support of a particular nominee and the category thereof and scoring the nominee using the Reward Evaluation Form IC1 to be provided by the Integrity Committee secretariate.
- The Nominating Officer indicated above shall be the Head of Department (HoD) or any other Officer in Management that may be delegated in writing by the HoD.

5. Categories of awards

- I. Most ethical (employees who conduct themselves in line with the institution Code of Ethics)
- II. Most courteous (An employee who is respectful and polite to workmates, clients etc).
- III. Most impartial (Employees that treats all sides equally and show no biasness to either one. Making decisions and providing advise on merit). Being impartial may also mean without biasness, favouritism, or self-interest and acting fairly by objectively considering all relevant facts and fair criteria in implementing government policies and programs equitably.
- IV. Most confidential (non-disclosure of sensitive information accessed through execution of duties except under specified circumstances).
- V. Most honest (to be clear and open and demonstrate trust by creating an environment of transparency in the work place).
- VI. Most disciplined (obedience, orderliness and maintenance of proper subordination among employees).

6. Integrity Awards Selection Committee

- The Integrity Committee shall constitute an Adhoc Integrity Awards Sub Committee for each year for purposes of evaluating nominees for the Integrity awards.
- The Integrity Committee shall provide terms of reference for each Adhoc Committee so constituted.
- The composition of the Adhoc Committee shall be determined by the Integrity Committee from time to time, provided it shall have representation from each department at any given time.

7. Awards Evaluation Process

- The procedure and criteria for selecting and recommending staff for the Integrity Award will be based on the defined indicators and procedures mentioned in this policy.
- The assessment will be done by departmental heads using the evaluation award process indicators below which will be subjected to the Adhoc Committee for further scrutiny and final award decision.
- A nominee must score at least 75% of the total marks.
- In an event that the number of nominees who score the minimum 75% is more than the number of slot (s) allocated under a respective category, the one with the highest score will qualify for the award.
- In an event of a tie, the selection will be subjected to a raffle.

8. Integrity Awards Day

Integrity Awards Day will be commemorated once every year in the month of September

9. Policy Review

- The Solwezi Municipal Council Rewards and Recognition Policy will be reviewed every 2 years.
- Any amendment to this Policy will require the approval of **Policy Makers**.

10. Author and issue

- Solwezi Municipal Council Integrity Committee is the author of this policy document.
- This document shall remain property of the Solwezi Municipal Council Integrity Committee.

11. APPROVAL / ENDORSEMENTS

Title : Reward and Recognition Policy

Contact : Director Human Resource and Administration

Approval Authority : Town Clerk

Commencement Date : 30th June 2023

SIGNED

.....
TOWN CLERK

SIGNED

.....
IC CHAIRPERSON

.....
Date

Appendix IC1
12. Integrity Award Evaluation Form

S/N	Indicators	Number	Mark obtained
01.	Demonstration of honesty	5	
02.	Reliability/dependability/dutifulness	5	
03.	Discipline	5	
04.	Conduct/behaviours with colleagues	5	
05.	Conduct/behaviours with customers/service takers	5	
06.	Respectfulness to the code of ethics of the Council	5	
07.	Adherence to the Gifts and Benefits Policy	5	
08.	Adherence to conditions of service	5	
09.	Commitment and loyalty to the Council	5	
10.	Protecting the privacy/confidentiality of information	5	
11.	Cooperation in resolving/managing complaints	5	
12.	Demonstration of honesty	5	
13.	Total	60	

KEY: 1 – 5

1 – Below average

2 – Fair

3 – Good

4 – Very good

5 – Excellent

REPORT OF THE DIRECTOR FINANCE TO THE FINANCE

FGP/04/09/2023: REVIEW OF THE PERFORMANCE FOR THE PERIOD JANUARY TO JUNE, 2023.

The Acting Director of Finance reported for information of the committee on the review of the performance for the period January to June, 2023 as follows:-

1.1 INCOME PERFORMANCE FOR THE PERIOD JANUARY TO JUNE, 2023

The income totaling to **K76.71 Million** was received against the expected budget of **K64.41 Million** representing **119%** performance. The table below was the summarized income received: -

Income Source	Approved Annual Budget K	Jan to June – Flexed K	Actual Performance for Jan to June K	Performance %	Variance K
Local taxes/rates/personal levy	73,851,188.00	36,925,594.00	58,625,364.63	159%	- 21,699,770.63
Fees and charges	6,203,704.00	3,101,852.00	2,538,311.28	91%	563,540.72
Licenses	485,700.00	242,850.00	158,334.00	65%	84,516.00
Levies	2,391,500.00	1,195,750.00	1,357,596.40	113%	-161,846.4
Permits	2,283,802.00	1,141,901.00	1,109,715.00	97%	32,186
Charges	4,550,000.00	2,275,000.00	890,559.30	39%	1,384,440.70
Other income	668,171.00	334,085.50	671,512.59	201%	-337,427.09
National support(Grants)	10,062,137.00	5,031,068.50	3,586,319.68	71%	1,444,748.82
Local development fund	28,332,302.00	14,166,151.00	7,774,911.08	55%	6,391,239.92
Grand Total	128,828,504.00	64,414,252.00	76,712,623.96	119%	- 12,248,983.36

1.2 INCOME PERFORMANCE FOR THE PERIOD JANUARY TO JUNE, 2023 WITHOUT NATIONAL SUPPORT

The income totaling to **K65.3 Million** was received against the expected budget of **K45.2 Million** representing **145%** performance. The table below was the summarized table of income: -

Income Source	Approved Annual Budget K	Jan to June – Flexed K	Actual Performance for Jan to June K	Performance %	Variance K
Local taxes/rates/personal levy	73,851,188.00	36,925,594.00	58,625,364.63	159%	-21,699,770.63
Fees and charges	6,203,704.00	3,101,852.00	2,538,311.28	91%	563,540.72
Licences	485,700.00	242,850.00	158,334.00	65%	84,516.00
Levies	2,391,500.00	1,195,750.00	1,357,596.40	113%	-161,846.4
Permits	2,283,802.00	1,141,901.00	1,109,715.00	97%	32,186
Charges	4,550,000.00	2,275,000.00	890,559.30	39%	1,384,440.70
Other income	668,171.00	334,085.50	671,512.59	201%	-337,427.09
Grand Total	90,434,065	45,217,032.50	65,351,393.20	145%	-20,134,361

Attached was a detailed report **Appendix ‘A’**.

Rates/personal levy: A total of K58.62 Million was collected against a budget amount of K36.93 Million with the collection efficiency of 159%.

Fees and charges: Actual collected was K2.53 Million against a budget of K3.10 Million resulting in 91% collection efficiency.

Licences: Actual collected was K158 Thousand against the budget of K242.85 Thousand representing 65% collection efficiency.

Levies: The actual collection was K1.35 Million against a budget of K1.20 Million representing 113% collection efficiency.

Permits: Actual collected was K1.1 Million against the budget of K1.14 Million representing 97% collection efficiency.

Charges: Actual collected was K890.56 Thousand against budget amount of K2.28 Million representing 39% performance.

Other Income: Actual collected was K671.51 Thousand against K334.08 Thousand representing 201% performance.

1.3 EXPENDITURE PERFORMANCE FOR THE PERIOD JAN TO MAY, 2023.

The Council spent a total sum of **K43.1 Million** representing 67% of the expected budget of **K64.4 Million**. The table below showed the summarized schedule of expenditure for the period.

Expenditure Type	Annual 2023 Budget K	Jan to June 2023 Budget K	Actual Performance –Jan to June K	Performance of the period % K	Variance K
salaries and personnel related costs	34,271,013.00	17,135,506.50	18,709,425.89	110.08%	-1,573,919.39
use of goods and services	75,493,409.00	39,360,597.00	22,352,099.95	57%	17,008,497.05
social assistance benefits	2,151,857.00	1,075,928.50	1,520,000.00	141.27%	-444,071.50
Financial Assets	3,227,785.00				
Non-financial Assets	12,684,440.00	6,342,220.00	536,014.00	8.45%	5,806,206.00
current liabilities (payable within one year)	1,000,000.00	500,000.00	69,973.42	13.99%	430,026.58
TOTAL	128,828,504.00	64,414,252.00	43,187,513.26	67.15%	21,226,738.74

Notes on expenditure Variances from Jan to June 2023

- Personal emoluments: actual spent was **K18.7 Million** against the budget amount of **K17.14 Million** representing **110.08%** expenditure level.
- Use of goods and services: The actual expenditure was **K22.35 Million** against the budget amount of **K39.36 Million** representing **57%**.
- Non-Financial Assets: The actual expenditure was **K536.01 Thousand** against the budget amount of **K6.34 Million** representing the **8.45%** expenditure performance
- Current liabilities: The actual was **K69.97Thousand** against the budget amount of **K500 Thousand** representing **13.99%** expenditure performance.

1.4 RECEIPTS AND UTILIZATION OF GOVERNMENT GRANTS AND THE LOCAL GOVERNMENT EQUALISATION FUND FROM JAN TO JUNE 2023

The receipts and utilization of government grant as tabulated below:

MONTHLY	SOURCE	AMOUNT	20% CAPITAL EXP.	80% RECURRENT
JANUARY	MLGRD	620,478.32	124,095.7	496,382.7
FEBRUARY	MLGRD	610,667.19	122,133.4	488,533.8
MARCH	MLGRD	743,035.31	148,607.1	594,428.2
APRIL	MLGRD	801,319.43	160,263.9	641,055.5
MAY	MLGRD	810,819.43	162,163.9	648,655.5
	TOTAL	3,586,319.68	717,263.9	2,869,055.7

He therefore informed the committee that Administrative component (80%) of the Local Government Equalization Fund was used to supplement on employees' salaries and the 20% of the Equalization Fund had been set aside for capital projects.

The report was **NOTED**

FGP/05/09/2023: DEBTORS POSITION

The Acting Director of Finance reported for information of the committee on debtors and council owed in excess totaling to K42, 126,273.26 as per breakdown below:

Statutory debt	Salaries ,Terminal Benefits and Other Emoluments
36,882,424.67	5,243,848.59

The statutory debt included:

No.	Details	Balance as at 30.06.2023 K
1	NAPSA	36,769,657.75
2	MEDICAL SCHEME (NHIMA)	112,766.92
	TOTAL	36,882,424.67

The Salaries, Wage, Terminal Benefits and other emoluments included:

No.	Details	Balance as at 30.06.2023 K
1	TERMINAL BENEFITS	5,056,697.79
2	SETTLING IN ALLOWANCE	187,150.80
	TOTAL	5,243,848.59

The report was **NOTED**.

FGP/06/09/2023: PROPOSAL TO INTRODUCE SAND LEVY

The Acting Director of Finance reported for consideration of the committee that management observed that council was losing revenue from sand which was being mined and supplied to the mine by a number of companies.

He therefore informed the committee that management wished to introduce sand levy which would be charged as K5 per ton and it would be collected by Ward Development Committees who would be appointed as Revenue Agents for the Council at a commission of 15%.

After lengthy deliberation on the matter,

IT WAS RECOMMENDED THAT:

The proposal to introduce sand levy be **APPROVED** as follows:-

- (i) Sand from and 0 – 25 ton be charged K20 and from 25-30 Ton be charged at K50.00
- (ii) The Sand levy be collected by Ward Development Committee appointed as Revenue Agents for the Council at a commission of 40%.

FGP/07/09/2023: APPLICATION FOR REMISSION OF PROPERTY RATES

The Acting Director of Finance reported for consideration of the committee that Council was in receipt of applications for remission of rates from various individuals and after investigation the recommendations were as follows in the table below.

NO	APPLICANT NAME	ADDRESS	AMOUNT OUTSTANDING	REASONS	RECOMMENDATION
1.	Joseph Kapalu Kambinga	KS2 (100395)-KANDUNDU	2,922.14	UNABLE TO PAY DUE TO OLD AGE AND FINANCIAL CHALLENGES	70%
2.	Robinson Kabonzo (J. K.	(101942) 36936 Stadium Area	2,673.64	UNABLE TO PAY DUE TO OLD AGE	70%

	Kawangu)				
3.	Mercy Maureen Muyoya	1871 (23225) Urban Area	2,170.45	UNABLE TO PAY DUE TO OLD AGE AND HEALTH CHALLENGES	70%
4.	Mutoshi Kulusu	946 (101595) Town Center	3,697.80	UNABLE TO PAY DUE TO OLD AGE AND HEALTH CHALLENGES	70%
5.	Kawanda D Stephen	U2510 (101386) Urban Area	5,571.40	UNABLE TO PAY DUE TO OLD AGE AND HEALTH CHALLENGES	70%
6.	Catholic Diocese	109/110 Town Centre	93,691.84	FINANCIAL CHALLENGES	20%

After lengthy deliberation on the matter,

IT WAS RECOMMENDED THAT:

The application for remission of property rates from various applicants appearing in the table above be **APPROVED** and the remission rate for Catholic Diocese be increased to 50%.

FGP/08/09/2023: APPLICATION FOR AUTHORITY TO USE THE MAIN VALUATION ROLL UP TO DECEMBER 2024

The Acting Director of Finance reported for consideration of the committee that the Main Valuation Roll of 2019 which was in use would be expiring in June 2023 and Council should write to the Ministry of Local Government and Rural Development to request for extension of use of the Main Valuation Roll to December 2024 so that it would allow for enough time to prepare the new Main Roll.

After lengthy deliberation on the matter,

IT WAS RECOMMENDED THAT:

The request to use the Main Valuation Roll up to December 2024 be **APPROVED** and a letter be written to Ministry of Local Government and Rural Development for extension.

There being no further business to transact, the meeting ended at 12:18 with a prayer from cleansing Manager Stephen Sikalumba.

Signed:.....Date.....

COMMITTEE CHAIRPERSON

MINUTES OF THE AUDIT COMMITTEE MEETING HELD ON MONDAY 18TH SEPTEMBER, 2023 IN THE MAYOR'S BOARDROOM CIVIC CENTRE INDEPENDENCE AVENUE AT 10:00 HOURS

PRESENT

WARD

Councillor Kakinga Bernard	-	Chairperson
Councillor Adrian Nkolomba	-	Member
Mr. Nephan Kyamushajila	-	Member
Mr. Matanda Patrick	-	Member

IN ATTENDANCE – OFFICERS

Carol Mkandawire Chanda	Director Human Resource and Administration
Japhet Mutayachalo	Acting Director of Finance
Wezi Chirwa	Acting Director of Engineering Services
Lubinda Mwala	Acting Director Housing and Social Services
Buleke Felix	Acting Director Public Health
Sunboy Sikaale	Acting Chief Internal Auditor
Esther Chirwa	Assistant Public Relation Manager
Zacharia	Procurement Officer
Angelina Phiri	Procurement Officer
Albert Samulanda	Internal Auditor
Julaki Muchima	Council Advocate
Maureen Lupambo	Acting Chief Committee Clerk
Kelvin Mishengo	Committee Clerk
Emeldah Kafumbu	Assistant Committee Clerk
Ululi Kayombo	Assistant Committee Clerk

Prior to the commencement of the meeting. Councillor Adrian Nkolomba informed the committee that he was requested to chair the meeting as the chairperson thereafter the notice was read the notice was read and meeting was declared open at 11:14 hours. Prayer was given by Council Advocate Julaki Muchima.

AC/01/09/2023: NOTICE OF MEETING

The notice convening the meeting was read.

AC/02/09/2023: AUDIT REPORT ON THE INSPECTION OF THE CONSTITUENCY DEVELOPMENT FUNDS' COMMUNITY PROJECTS

The Chief Internal Auditor reported to the committee that in accordance with the 2023 Approved Audit Plan, Internal Audit conducted an inspection of CDF Community projects for the period 1st January, 2023 to 31st July, 2023.



SOLWEZI MUNICIPAL COUNCIL

SOLWEZI MUNICIPAL COUNCIL

INTERNAL AUDIT UNIT

Confidential

INTERNAL AUDIT REPORT

INSPECTION OF CDF COMMUNITY PROJECTS.

18TH SEPTEMBER, 2023

No. 03

DISTRIBUTION LIST

Designation	For Information	For Action
Town Clerk		✓
Controller of Internal Audit	✓	
Audit Committee Chairperson		✓

CONTENTS

1.	Introduction.....	228
1.1	Mandate.....	228
1.2	Scope	228
1.3	Objectives.....	228
1.4	Limitations	228
1.5	Approach	228
1.6	Management responsibilities	4
1.7	Disclaimer	229
1.8	Restriction on the distribution of this report	229
1.9	Acknowledgement.....	5
1.10	Conclusion.....	229
1.11	Approval.....	230
2.	Executive Summary	8
2.1	Summary of conclusion on controls.....	231
2.2	Summary of detail findings	232
3.	Detailed findings.....	12

1. INTRODUCTION

Mandate

The function and mandate of the Internal Audit Department was derived from section 16 and 17 of the Public Finance Management Act No.1 of 2018 and provided for the maintenance of a system of internal audit.

In accordance with the Annual Internal Audit Plan for the financial year ending *31ST December, 2023*, as approved by the Town Clerk and accepted by the Audit Committee, Internal Audit conducted an *inspection audit of Constituency Development Funds (Community Projects) for the period 1st January, 2023 to 31st July 2023*.

Scope

The scope of the audit was limited to the following:

- Physical inspection of Community projects to determine status.
- Reviewing of project contracts to ascertain the contract valid and whether the works was being done in line with contractual obligations.

The samples for testing and evaluation of the adequacy and effectiveness of controls were selected from the period *31st January, 2023 to 31st July, 2023*.

Objectives

The main objective was to ascertain whether controls was in place to ensure that the objective of the CDF was realized.

Limitations

The internal audit had no limitation none.

Approach

A summary of our approach followed for the audit was set out below:

- Obtained CDFC minutes for approved CDF Community projects.
- Obtained and reviewed the list of approved Community projects and compared with payments to ascertain whether payments are within approved funds.
- Physical inspection of Community projects to determine the status.

Management responsibilities

Management was responsible for the establishment and maintenance of an effective system of governance to:

- Establish and communicate organisational goals and values;
- Monitor the accomplishment of goals; and
- Ensure accountability and values are preserved.

Management was also responsible for the establishment and maintenance of an effective system of internal control. The objectives of the system of internal control were, inter alia, to provide management with reasonable, but not absolute, assurance that:

- Risks were properly managed;
- Assets were safeguarded;
- Financial and operational information are reliable;
- Operations were effective and efficient; and
- Laws, regulations and contracts were complied with.

Management was responsible to implement the agreed action plans within the agreed timeframe(s). The implementation, adequacy and effectiveness of the actions plans would be followed up, after a suitable time, to ascertain the extent to which they had been implemented according to the agreed action plan.

Disclaimer

The principal safeguard against fraud, misstatement and irregularities was an effective system of internal control. It was recognised that there were inherent limitations in any system of internal control – including management override, human error and circumventions through collusion. The prevention and detection of fraud was therefore management's responsibility.

Management representations made were considered to form part of our audit evidence. Any management representations would be accepted on face value and in good faith. The internal Auditor did not perform detailed procedures to verify the accuracy, validity or completeness of the representations.

Restriction on the distribution of this report

The report had been prepared for the sole and exclusive use of the *Solwezi Municipal Council*. The report was made available to anyone, other than authorised persons within the *Solwezi Municipal Council* and the Auditor-General, or relied upon by any third party.

However, no part of work reproduced or transmitted in any form by any means, electronic or mechanical, including photocopying and recording, or by information storage or retrieval from the system except as permitted, in writing by the Acting Chief Internal Audit, which consent might be given or withheld at the absolute discretion.

Acknowledgement

Council would like to record our appreciation for the time and co-operation management and staff provided during the course of the review.

Conclusion

Due to the fact that internal Auditor only evaluated key activities and controls relating to the *Implementation of CDF Community projects*, the council concluded on the adequacy and effectiveness of each control. The assessment of the conclusions on individual controls was used to conclude on the overall control environment.

Ratings awarded represent the conclusion of Internal Audit based on the results of the audit of a system or audit area. The control environment would be rated using the following criteria:

Rating	Definition
Inadequate / Ineffective [Red]	The majority of Internal Audit findings were of a serious nature and require immediate management intervention to achieve business objectives.
Needs Improvement / Partially Effective [Orange]	The majority of Internal Audit findings were medium risks that require management focus to rectify.
Satisfactory / Partially Effective [Yellow]	Some control deficiencies were identified however, these were mainly administrative in nature and could easily be rectified.
Good / Effective [Green]	Internal controls were operating effectively (subject to the limitations of sample testing).

Based on Internal Audit, audit work performed and subject to Internal Audit findings detailed in Section 3, it was reported that the adequacy and effectiveness of the controls relating to the *Implementation of CDF Community projects* are ***Inadequate***.

note that the conclusions as indicated below, were based on sample testing and only applies to the key controls, Internal Audit evaluated as identified in our scope in section 1.2 above.

Approval

The Acting Chief Internal Auditor takes responsibility for the report, which was prepared on the basis as set out above and which had been discussed and agreed with management. As from the date of this report, the Chief Internal Auditor takes no responsibility for any changes or amendments that were subsequently made.

2. Executive Summary

Summary of conclusion on controls

<i>Control</i>	<i>Conclusion rating</i>	<i>Reference to detail findings</i>
<i>Signed contracts between Solwezi Municipal Council and respective Contractors required that contracts executed within specific duration.</i>	Major [Red]	3.1.1 3.1.3
<i>The Ministry of Local Government and Rural Development letter MLGRD/101/22/115 dated 29th July 2022 for the approval of CDF projects.</i>	Major [Red]	3.1.2
<i>The Public Procurement Regulation 218 (a and b) states that (a) the contract manager, supervising engineer or other designated official to recommend variations to the statement of requirements for goods, works or services, the price or the completion date of the contract; or (b) defined compensation events to justify variations in the price or completion date of the contract.</i>	Major [Red]	3.1.4
<i>The CDF Guidelines part 5.1.1 requires that the CDFC, in conjunction with the Local Authorities shall invite project proposals from the community by end of February of each year for implementation in the following year. This was in order to ensure timely approval and implementation of projects.</i>	Major [Red]	3.1.5

Summary of detail findings A summary of the detail findings we identified during our audit of the *[insert system/process that was audited]* is reflected in the table below.

<i>Management control</i>	<i>Finding</i>	<i>Finding rating</i>	<i>Agreed management comments / action plan(s)</i>	<i>Ref. to detail finding</i>
<i>Signed contracts between Solwezi Municipal Council and respective Contractors required that contracts executed within specific duration.</i>	<i>Failure to complete projects within contract duration.</i>	Major [Red]	Extension and termination of expired contracts by 15 th September 2023	3.1.1
<i>The Ministry of Local Government and Rural Development letter MLGRD/101/22/115 dated 29th July 2022 for the approval of CDF projects.</i>	None Implementation of approved projects	Major [Red]	<i>Termination of Kaweya Primary School Contract by 15th September 2023</i> <i>Signing of Kawama Primary School 1X3 CRB by 15th September 2023</i>	3.1.2
<i>Signed Contract agreements between Solwezi Municipal Council and respective Contractors provided specific materials and a reasonable standard of works for projects. duration.</i>	Poor quality of works	Major [Red]	<i>Project manager to write instruction to contractor to redo the floor screed using right materials and ratios by 15th September 2023</i> <i>Implementation of instruction by Contractors by 15th September 2023</i>	3.1.3

<i>Management control</i>	<i>Finding</i>	<i>Finding rating</i>	<i>Agreed management comments / action plan(s)</i>	<i>Ref. to detail finding</i>
The Public Procurement Regulation 218 (a and b) states that (a) the contract manager, supervising engineer or other designated official to recommend variations to the statement of requirements for goods, works or services, the price or the completion date of the contract; or (b) defined compensation events to justify variations in the price or completion date of the contract.	Failure to terminate poor performing contracts and extend expired contracts	Major [Red]	<i>Extension and Termination of contracts by 15th September 2023</i>	3.1.4
The CDF Guidelines part 5.1.1 requires that the CDFC, in conjunction with the Local Authorities shall invite project proposals from the community by end of February of each year for implementation in the following year. This is in order to ensure timely	None approval of 2023 CDF community projects.	Major [Red]	Management has resubmitted the projects for approval	3.1.5

<i>Management control</i>	<i>Finding</i>	<i>Finding rating</i>	<i>Agreed management comments / action plan(s)</i>	<i>Ref. to detail finding</i>
approval and implementation of projects.				

3. Detailed findings

Finding rating matrix (relates specifically to the rating of the detail findings and PIO's)

The section below sets out the detailed ratings allocated to each finding and represents the results of the audit testing performed and the findings identified.

Rating	Definition
Major [Red]	A fundamental and critical control weakness, which hampers operations, and therefore requires immediate management action.
Significant [Orange]	Control weakness considered to be of a serious nature that should receive management attention in the short term.
Minor [Yellow]	These weaknesses do not represent a risk to the environment and can usually be corrected at minimal cost. The resolution will lead to an improvement of the operations' efficiency, and/or effectiveness. It is not considered a critical issue.

AC/03/09/2023 FAILURE TO COMPLETE PROJECTS WITHIN CONTRACT DURATION.

**Major
[Red]**

The Chief Internal Auditor reported to the committee on the failure to complete projects within contract duration as follows;

Management Control

Signed contracts between Solwezi Municipal Council and respective Contractors required that contracts were executed within specific duration.

Finding

He informed the committee that after a physical inspection of CDF Community Projects, reviewing of Contracts and status reports of respective projects. It was found that out of 19 projects for which contracts were signed, only three (03) had completed and 16 were not completed and were at slab level. Below was the list of completed 2023 cdf community projects

It was observed that nine (09) contractors of those whose works had not completed were not on respective project sites as at 17th July 2023.

Refer to the tables below for details.

List of Completed 2022 CDF Community Projects

1	Completion of the maternity wing at Mushitala Clinic	Alimu Mining and Suppliers Ltd	13.12.2022	07.02.2023	146,343.75	139,026.56
2	Construction of Kandakanda Clinic	Kaka Hydro Construction Ltd	14.12.2022	30.04.23	399,274.95	258,311.63
3	Completion of a Staff house at Mulenga Clinic	Mbindawina Engineering and Supply Ltd	16.12.2022	16.03.2023	318,628.80	302,697.36
				TOTAL	864,247.50	700,035.74

List of uncompleted projects

SN	PROJECT NAME	CONTRACTOR	CONTRACT START DATE	CONTRACT END DATE	CONTRACT SUM	ZMW SPENT	STATUS
1	Construction of a 2x3 double storey CRB at Mushitala Secondary School	Sydmak operations Ltd	17.02.23	17.05.23	1,250,000.00	833,841.72	Slab level
2	Construction of a 2x3 double storey CRB at Kikombe Secondary School	Wooddmead Business Solutions	15.02.23	15.05.23	1,250,000.00	515,179.72	Slab level
3	Construction of a 1 x 3 CRB at St. Francis School	Shapron Construction Ltd	19.12.22	20.02.23	605,023.60	151,255.90	Foundation level
4	Construction of a 1 x 3 CRB at Kimala Secondary School	Proland Contractors Ltd	01.03.23	31.07.23	554,100.75	324,971.24	Ring beam level
5	Construction of a 1 x 3 CRB at Mashimpi Primary School	Nyejack Enterprises Ltd	14.12.22	14.05.23	540,744.75	199,795.39	Slab level
6	Construction of a Maternity Wing at Kakombe Clinic	Baruch Innovations Ltd	26.12.22	27.03.23	497,367.86	195,217.13	Gable level
7	Construction of a 1 x 3 CRB at Shumbaland Secondary School	Shumbaland Surgitech Investments Ltd	22.12.22	22.03.23	640,699.50	271,741.66	Ring beam level
8	Construction of a 1 x 3 CRB at Kandundu Primary School	Pevid Enterprises Ltd	09.12.22	12.06.23	590,599.80	230,079.36	Slab level
9	Construction of a 1 x 3 CRB at Kandemba Secondary School	Sarcos Investments Ltd	16.12.22	16.05.23	637,702.17	298,294.64	Ring beam level
10	Construction of a 1x3 CRB at Kyafukuma Secondary School	Muleh Commercials Ltd	16.02.23	16.06.23	502,239.86	357,975.40	Roof level
11	Construction of a 2in1 flat at Kyafukuma Secondary School	Tomly Hardware and general Dealers	08.02.23	06.07.23	400,000.00	245,187.57	Roof level
12	Construction of a 1x3 CRB at Mayonde Primary School	G & K Investments Ltd	21.02.23	21.05.23	600,000.00	150,000.00	Window level
13	Construction of 1x3 CRB at Rodwell Mwepe Secondary School	Twakasa Investments Ltd	08.02.23	03.05.23	639,710.70	413,895.01	Roof level
14	Construction of 1x3 CRB at Kazhiba Primary School	Baraka Traders and Contractors Ltd	27.02.23	10.07.23	600,000.00	150,000.00	Foundation level
15	Construction of Laboratory at Mitukutuku Secondary School	Manlut Investments	13.02.23	19.05.23	600,000.00	210,348.10	Slab level
16	Construction of a 1x3 CRB at Kansanshi Primary School	Ntangi Investments Ltd	07.02.23	07.05.23	587,073.39	488,222.10	Flooring
				TOTAL	10,495,262.38	5,036,004.94	

Root Cause

The root cause was contractors had failed to manage to work within their planned schedules. Reasons were various which included as follows:-

- Poor management of handling the finances by the contractors that caused them to have difficulties to progress to the next stages after payment of IPC.
- The contractors tend to poorly manage their cash flow on the projects, it leads them into executing poor quality works in most instances. As a result, when they make a claim for payment and Council inspects, a lot of lapses were discovered in the poor-quality works observed leading to non-payment or delayed payments and Council only pays the contractors when the expected quality or standard as specified in the design and BOQ was met.
- Incompetence in some of the contractors also had led to delayed works

-
- Abandonment of site for long periods had also led to delays in works

Potential Risk

Failure to complete the projects within contract duration might result to delayed service delivery to the community.

Recommendation

It was recommended that:-

- management should enhance inspection of projects to ensure timely information was obtained for decision making and timely completion of projects.
- Termination of contracts for those who had significantly failed to implement contractual obligations.

Management Comments

Management had noted auditors' observation however; management was reviewing the contracts so that the extension period was given to those that might complete the projects and terminate those that had significantly failed. Going forward, management would enhance the frequency of inspecting the projects so that understanding of challenges that the contractors were facing in executing the works in order to resolve them quickly.

Management Action Plans

The following action plans represented the agreed management actions to be taken to address the weakness and / or areas for improvement, as identified during the internal audit.

	Agreed management action	Position/designation directly responsible for implementation	Implementation date
	Extension and termination of expired contracts	Acting Director of Engineering services and Acting Director Legal Services	15 th September 2023

Internal Audit Comment

The query still stood pending review of implementation of action plan.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:-

- (i) The Town Clerk should write to Constituency Development Fund Committee on the following concern raised by Audit Committee: -
 - CDF should be taking into consideration technocrats advise on the bill of quantities for projects.
 - Completion of CDF project within the stipulated time.
- (ii) Management should enhance inspection of projects to ensure timely information is obtained for decision making and timely completion of projects.
- (iii) Termination of contracts for those who had significantly failed to implement contractual obligations.

AC/04/09/2023 NONE IMPLEMENTATION OF APPROVED PROJECTS

**Major
[Red]**

The Chief Internal Auditor reported to the committee on the none implementation of approved projects as follows;

Management Control

The Ministry of Local Government and Rural Development letter **MLGRD/101/22/115** dated 29th July 2022 for the approval of CDF projects.

Finding

It was found that a letter under **MLGRD/101/22/115** revealed that, 22 community projects were approved by the Minister. An inspection of projects and review of status report from Engineering Department revealed that two projects which were approved by the Minister the construction had not commenced as at 31st July, 2023.

SN	PROJECT NAME	ALLOCATED AMOUNT
1	Construction of a 1 x 3 CRB at Kaweya Primary School	K600, 000.00
2	Construction of a 1x3 CRB at Kawama Primary School	K600, 000.00

Root Cause

- Construction of 1x3 Class room block at Kaweya School had not commenced because the contractor had not taken possession of the site and reasons to non-possession of site initially were due to inaccessibility of the site due to a bad road and inclement weather in the rain season. Upon the rain season ending, the contractor still did not take possession of the site pointing out that due to time lapse prices had changed and hence the contractor requested for additional funding.
- Change of project site by Constituency Development Fund Committee, hence the contract for Construction of 1x3 Classroom block at Kawama Primary School needed to be re approved by the Attorney General.

Potential Risk

The risk were as follows:-

- i. Delayed service delivery to the Community.
- ii. Loss of funds which maybe resulted from rise in the prices of construction material.

Recommendation

It was recommended that Management should ensure that construction of Classroom blocks commences.

Management Comments

- ii. Construction of 1x3 CRB at Kaweya Primary project was in process of being terminated.
- ii. The Attorney General has approved the contract for Construction of 1x3 CRB at Kawama Primary School and the Contract was due for signing.

Management Action Plans

The following action plans represent the agreed management actions to be taken to address the weakness and / or areas for improvement, as identified during the internal audit.

	Agreed management action	Position/designation directly responsible for implementation	Implementation date
	Termination of Kaweya Primary School Contract.	Acting Director Legal Services	15 th September 2023
	Signing of Kawama Primary School 1X3 CRB	Acting Director of Legal Services and Acting Director of Engineering	15 th September, 2023

Internal Audit Comment

The query still stood pending commencement of construction of respective projects.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:-

- (i) Management should ensure commencement of construction of Classroom blocks.
- (ii) The implementation date for termination of Kaweya Primary School Contract and Signing of Kawama Primary School 1X3 CRB should be by 22nd September, 2023

AC/05/09/2023 POOR QUALITY OF WORKS

**Major
[Red]**

The Chief Internal Auditor reported to the committee on the poor quality of works as follows;

Management Control

Signed Contract agreements between Solwezi Municipal Council and respective Contractors provided specific materials and a reasonable standard of works for projects.

Finding

An inspection of seventeen 2022 CDF Community projects revealed that the works done on four (04) projects were poor in that the materials,

size/thickness of lintel and standard of works were not of those provided in the bill of quantities (B.O.Q). See the table and pictures below for detail.

SN	PROJECT NAME	CONTRACTOR	FINDING
1	Construction of a 1x3 CRB at Kansanshi primary school	NTANGI INVESTMENT LTD	The floor was not done well it has already developed some cracks.
2	Construction of 1x3 CRB at Kimale school	PROLAND CONTRACTORS LTD	The ring beam size is small it is about 150mm2 instead of 200mm2 and the pillar is bent pillar. Ref picture 2
3	Construction of 1x3 CRB at mashipi primary school	NYEJACK ENTERPRISES LTD	The slab was not done well there was no ant guard and the concrete were poorly mixed as a result it easily fell off.
4	Construction of 1x3 CRB at Mayonde primary school	G and k investment	The slab was not done well instead of using quarry dust as per requirement gravel was used.



1. *Kansanshi Primary School: Complete block and Floor with cracks*



1. *CRB at Kimale Secondary School: Thin ream beam and bent pillar*



3. IX3 CRB at Mashipi Primary School: Poorly done slab, poor mixture of concrete and no ant guard



4. IX3 CRB at Mayonde Primary School: Poorly done slab, used gravel for mixture instead of quarry dust.

Root Cause

The root cause were as follows:

- i. For the cracks appearing the floor slab, the reason was the poor quality of the sand and ratios (mix) that the contractor had used.
- ii. For the small size of ring beam, the contractor had misinterpreted the drawings provided. On the quality of the bent pillar, it was a case of poor workmanship on the contractor's part.
- iii. The problem with the Mashimpi school poorly constructed slab was incompetence of the builders engaged by the contractor. The incompetence also led them to failure of understanding the design thus not providing for an ant guard when laying the slab.
- iv. Negligence on the part of the contractor led to them casting the slab using gravel instead of the recommended material for slab construction.

Potential Impact (Risk)

If projects were not frequently monitored, poor works might not be identified or might be identified late and might result to having substandard works.

Recommendation

- i. Ensure that contractors redo the works.
- ii. Enhance monitoring of projects to ensure that quality works were done.
- ii. Termination of contracts for poor performing contractors.

Management Comments

- i. Management had noted the observation made auditors; however, shall be instructed the contractor to redo the floor using the right mixture.
- ii. For the issues noted regarding 1X3 Classroom Blocks at Kimale Primary School, Mashipi Primary School and Mayonde Primary School, management instructed the contractor to redo the works in question.

Management Action Plans

The following action plans represented the agreed management actions to be taken to address the weakness and / or areas for improvement, as identified during the internal audit.

	Agreed management action	Position/designation directly responsible for implementation	Implementation date
	Project manager to write instruction to contractor to redo the floor screed using right materials and ratios	Project Manager	22 nd September 2023
	Monitoring of projects to ensure that the instruction given to contractors was implemented.	Acting Director of Engineering Services	15 th September 2023

Internal Audit Comment

The query still stood pending redoing the works in question.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:-

- (i) Management should ensure that contractors redo the works.
- (ii) Management should enhance monitoring of projects to ensure that quality works were done.
- (ii) Management should terminate the contracts whose performance was poor.

AC/06/09/2023: FAILURE TO TERMINATE POOR PERFORMING CONTRACTS AND RENEW EXPIRED CONTRACTS

**Major
[Red]**

The Chief Internal Auditor reported to the committee on the failure to terminate poor performing contracts and renew of expired contracts as follows;

Management Control

The Public Procurement Regulation 218 (a and b) states that (a) the contract manager, supervising engineer or other designated official to recommend variations to the statement of requirements for goods, works or services, the price or the completion date of the contract; or (b) defined compensation events to justify variations in the price or completion date of the contract.

Finding

It was found that CDF Community Projects, reviewing of Contracts and status reports of respective projects. It was observed that sixteen (16) contracts whose works had not been completed had expired and not renewed/varied as at 31st July, 2023. Refer to the tables below.

List of completed projects from 2022 CDF Community projects

1	Completion of the maternity wing at Mushitala Clinic	Alimu Mining and Suppliers Ltd	13.12.2022	07.02.2023	146,343.75	139,026.56	Completed
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2	Construction of Kandakanda Clinic	Kaka Hydro Construction Ltd	14.12.22	30.04.23	399,274.95	258,311.63	Completed
3	Completion of a Staff house at Mulenga Clinic	Mbindawina Engineering and Supply Ltd	16.12.2023	16.03.2023	318,628.80	302,697.36	Completed
				TOTAL	864,247.50	700,035.74	

List of uncompleted projects from 2022 CDF Community Projects

SN	PROJECT NAME	CONTRACTOR	CONTRACT START DATE	CONTRACT END DATE	CONTRACT SUM	ZMW SPENT	STATUS
1	Construction of a 2x3 double storey CRB at Mushitala Secondary School	Sydmak operations Ltd	17.02.23	17.05.23	1,250,000.00	833,841.72	Slab level
2	Construction of a 2x3 double storey CRB at Kikombe Secondary School	Wooddmead Business Solutions	15.02.23	15.05.23	1,250,000.00	515,179.72	Slab level
3	Construction of a 1 x 3 CRB at St. Francis School	Shapron Construction Ltd	19.12.22	20.02.23	605,023.60	151,255.90	Foundation level
4	Construction of a 1 x 3 CRB at Kimale Secondary School	Proland Contractors Ltd	01.03.23	31.07.23	554,100.75	324,971.24	Ring beam level
5	Construction of a 1 x 3 CRB at Mashimpi Primary School	Nyejack Enterprises Ltd	14.12.22	14.05.23	540,744.75	199,795.39	Slab level
6	Construction of a Maternity Wing at Kakombe Clinic	Baruch Innovations Ltd	26.12.22	27.03.23	497,367.86	195,217.13	Gable level
7	Construction of a 1 x 3 CRB at Kakombe Secondary School	Shumbaland Surgitech Investments Ltd	22.12.22	22.03.23	640,699.50	271,741.66	Ring beam level
8	Construction of a 1 x 3 CRB at Kandundu Primary School	Pavid Enterprises Ltd	09.12.22	12.06.23	590,599.80	230,079.36	Slab level
9	Construction of a 1 x 3 CRB at Kandemba Secondary School	Sarcos Investments Ltd	16.12.22	16.05.23	637,702.17	298,294.64	Ring beam level
10	Construction of a 1x3 CRB at Kyafukuma Secondary School	Muleh Commercials Ltd	16.02.23	16.06.23	502,239.86	357,975.40	Roof level
11	Construction of a 2in1 flat at Kyafukuma Secondary School	Tomly Hardware and general Dealers	08.02.23	06.07.23	400,000.00	245,187.57	Roof level
12	Construction of a 1x3 CRB at Mayonde Primary School	G & K Investments Ltd	21.02.23	21.05.23	600,000.00	150,000.00	Window level
13	Construction of 1x3 CRB at Rodwell Mwepu Secondary School	Twakasa Investments Ltd	08.02.23	03.05.23	639,710.70	413,895.01	Roof level
14	Construction of 1x3 CRB at Kazhiba Primary School	Baraka Traders and Contractors Ltd	27.02.23	10.07.23	600,000.00	150,000.00	Foundation level
15	Construction of Laboratory at Mitukutuku Secondary School	Manlut Investments	13.02.23	19.05.23	600,000.00	210,348.10	Slab level
16	Construction of a 1x3 CRB at Kansanshi Primary School	Ntangi Investments Ltd	07.02.23	07.05.23	587,073.39	488,222.10	Flooring
				TOTAL	10,495,262.38	5,036,004.94	

Root Cause

The root cause was Poor Contract management

Potential Impact (Risk)

None variation of contracts may result to loss of resources in an event were compensation was required such as recovery of advance payments but there was no valid contract.

Recommendation

The recommended were as follows:

- I. Enhancing contract management controls by ensuring that all contracts requirements were adhered to and necessary amendments or variations were timely considered.
- ii. Terminating contracts for the Contractors who had significantly failed to implement contractual obligations.

Management Comments

Management had noted auditors' observation however; management was reviewing the contracts so that the extension period was given to those that might complete the projects and terminate those that had significantly failed. Way forward, management should enhance the frequency of inspecting the projects so that we timely had an understanding of challenges that the contractors were facing in executing the works in order to resolve them quickly.

Management Action Plans

The following action plans represent the agreed management actions to be taken to address the weakness and / or areas for improvement, as identified during the internal audit.

	Agreed management action	Position/designation directly responsible for implementation	Implementation date
	Extension and Termination of contracts	Acting Director Engineering Services Acting Director Legal Services	22 nd September 2023

Internal Audit Comment

The query still stands pending implementation of management action plan.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:-

- (i) Management should enhance contract management controls by ensuring that all contracts requirements were adhered to and necessary amendments or variations were timely considered.
- (ii) Management should ensure that contracts for the contractors who had significantly failed to implement contractual obligations were terminated

Management Control

The CDF Guidelines part 5.1.1 required that the CDFC, in conjunction with the Local Authorities should invite project proposals from the community by end of February of each year for implementation in the following year. This was in order to ensure that timely approval and implementation of projects.

Finding

It was found that the lists of recommended projects by CDF Committee revealed that the CDF Committee submitted a list of projects to the Provincial Local Government Officer for approval. However, it was observed that 2023 CDF community projects had not been approved as at 31st July 2023.

Root Cause

The root cause was none consideration of some of the presidential directives. There was omission of Chief's Palace from the earlier submitted projects which caused other projects to be rejected.

Potential Impact (Risk)

The risks were;

- (i) Delayed service delivery to the community.
- (ii) Failure to timely utilize the allocated funds.

Recommendation

It was recommended that management should consider the following:

Ensuring that necessary Technical guidance was rendered to CDF Committee in order to speed up implementation of the projects.

Management Comments

The proposed projects were resubmitted for approval.

Internal Audit Comment

The query was kept in view of having the projects approved.

After deliberation on the matter,

IT WAS RECOMMENDED THAT:-

Management should ensure necessary technical guidance was rendered to CDF committee in order to speed up implementation of the projects.

There being no further business to transact, the meeting ended at 13:13 with a prayer from Mr. Matanda Patrick

Signed:.....Date.....

COMMITTEE CHAIRPERSON

ACTION SHEET FOR THE ORDINARY COUNCIL MEETING HELD ON 11TH JANUARY, 2023.

MINUTE NUMBER	DECISION	BY WHOM	ACTION TAKEN	WHEN
C/11/03/2023 AMWEO LOANS MEMORANDUM OF UNDERSTANDING	The request for management to be given authority to execute the memorandum of understating (MOU) with Amweo loans BE APPROVED	Acting Director Legal Services	Actioned	
FGP/05/05/2023: AUTHORITY TO EMPLOY	The request to employ 10 drivers and 10 Council Police Officers BE APPROVED.	Director Human Resources and Administration	The letter to request for employment was resubmission to the Ministry of Local Government and Rural Development and responses awaited	
C/12/03/2023 APPLICATION FOR PLOTS BY PJOC MEMBERS	The applications for plots by PJOC members North Western Province in Kazhiba area appearing in table 2 above, on layout plan No LN-1001064 BE APPROVED.	Director Planning	Demand notices Issued to applicants	
HESS/05/04/2023: SKILLS TRAINING TUITION FEES	(i) Skills training tuition fees of K2,500.00 for Carpentry and Joinery and K1,500.00 for Tailoring and Design BE APPROVED. (ii) The Council	Director Housing and Social Services	Awaiting procurement of equipment and materials for carpentry joinery training and design classes to be opened once classes resume	

	should open a separate account for the centre to manage the fees to be paid after accreditation with TEVETA			
HESS/08/04/2023: PROPOSED PROCUREMENT OF SKILLS EQUIPMENTS USING WARD DEVELOPMENT FUND	The use of Ward Development Funds towards procurement of skills training materials and equipments in Community Centres BE APPROVED.	Director Housing and Social Services	The use of Ward Development Funds towards procurement of skills training materials and equipments in Community been withdrew during the consideration and adoption of the meeting held on 1 st June 2023	
HESS/16/04/2023: OCCUPANCY LICENSES APPLICANTS	The application for Occupancy Licences from various applicants appearing in the table above BE APPROVED	Director Housing and Social Services	Actioned	
PWDRE/03/05/2023 : ALLOCATION OF PLOTS IN KAZHIBA AND KYAPATALA AREAS TO PAID-UP APPLICANTS	The Allocation of plots in Kazhiba and Kyapatala areas with layout numbers, LN_96106 and LN_1002431 to paid-up applicants be APPROVED	Director Planning	Actioned	1 st August,2023
PWDRE/04/05/2023	The application for plots in Kazhiba area by the Council employees	Director Planning	Actioned	1 st August,2023

<p>: APPLICATION FOR PLOTS BY COUNCIL EMPLOYEES</p>	<p>appearing in table 3 be APPROVED.</p>			
<p>PWDRE/05/05/2023 : APPLICATION FOR FORMALISATION</p>	<p>The application for formalization of plots from various areas from applicants appearing in table 4 be APPROVED</p>	<p>Director Planning</p>	<p>Demand notice issued</p>	<p>24th August,2023</p>
<p>PWDRE/06/05/2023 : ALLOCATION OF PLOTS TO FARMERS AND SETTLERS IN KAZHIBA AREA</p>	<p>The allocation of plots to farmers and settlers in Kazhiba appearing in appendix 5 be APPROVED</p>	<p>Director Planning</p>	<p>Actioned</p>	<p>1st August,2023</p>
<p>PWDRE/07/05/2023 : APPLICATION FOR SUBDIVISIONS</p>	<p>The application for Subdivisions of land from 4 applicants appearing in table 1 above be APPROVED</p>	<p>Director Planning</p>	<p>Recommended to Ministry of Lands</p>	<p>14th September,2023</p>
<p>PWDRE/08/05/2023 :APPLICATION FOR CANCELLATION AND RE-PLANNING</p>	<p>The application for Cancellation and re-Planning from various applicants appearing in table 2 above be APPROVED</p>	<p>Director Planning</p>	<p>Recommended to Ministry of Lands</p>	<p>14th September,2023</p>
<p>PWDRE/09/05/2023 :</p>	<p>The application for Change of Land use for</p>	<p>Director Planning</p>	<p>Client notified of Council decision</p>	<p>8th August,2023</p>

APPLICATION FOR CHANGE OF LAND USE	Rubis Energy Zambia appearing in table 3 above be APPROVED			
PWDRE/10/05/2023 : APPLICATION FOR BLOCK NUMBERING	The application for block numbering from various applicants appearing in table 4 above be APPROVED	Director Planning	Client notified of Council resolution	7 th August,2023
PWDRE/11/05/2023 : APPLICATIONS FOR ALTERNATIVE PLOTS	The application for alternative plots from various applicants appearing in Appendix 10 above be APPROVED	Director Planning	Client notified of Council resolution	7 th August,2023
PWDRE/12/05/2023 : APPLICATIONS FOR CONVERSION OF LAND FROM CUSTOMARY TO STATE LAND	The application for conversion of land from customary to state land from applicant's No.1 to 6 be APPROVED	Director Planning	Recommended to Ministry of Lands	14 th September,2023
PWDRE/13/05/2023 : CORRECTION OF PLOT NUMBER	The Correction of names for applicants appearing in table 7 above be APPROVED	Director Planning	Client notified of Council resolution	7 th August,2023
PWDRE/15/05/2023 : CORRECTION OF LAYOUT NUMBER	The Correction of layout number Solwe/Ln_96106 appearing in table 8 above be APPROVED	Director Planning	Client notified of Council resolution	7 th August,2023

PWDRE/16/05/2023 : APPLICATION FOR PLANNING PERMISSION TO DEVELOP	The application for planning permission to develop from various applicants appearing in table 9 and 10 above be APPROVED	Director Planning	Notification of approval issued Stamped building plans issued for clients	3 rd August,2023
PWDRE/17/05/2023 : REQUEST FOR LAND FOR THE CONSTRUCTION OF HOME FOR THE AGED IN NORTH WESTERN PROVINCE	The allocation of 4 hectares of land in Mitukutuku to the Ministry of Infrastructure for the construction of home for the aged in north western province be APPROVED	Director Planning	The Ministry Infrastructure has been notified of the Council resolution	
PWDRE/26/05/2023 3: SUBMISSION OF 2023 WARD DEVELOPMENT FUND PROJECTS	The 2023 Ward Development Fund Projects submitted by Ward Councillors through the office of his worship the mayor indicated in table 1 above be APPROVED	Director Engineering	Actioned	31 st August,2023
PWDRE/34/05/2023 : RECOMMENDATION FOR OFFER OF STAND NO. 13743, MITEC AREA, SOLWEZI TO	The recommendation for offer of stand no. 13743, Mitec, Solwezi to Robinah Kafita (Administratrix of the estate of the late Cosmas Shaba) be APPROVED	Director Legal	Files in progress	14 th August,2023

ROBINAH KAFITA (ADMINISTRATRIX OF THE ESTATE OF THE LATE COSMAS SHABA)				
PWDRE/35/05/2023 : APPLICATION FOR RECOMMENDATION OF OFFER TO ANNIE NSWANA MUTEMBU (ADMINISTRATRIX OF THE ESTATE OF THE LATE AUSTIN SONDOYI) FOR CERTIFICATE OF TITLE RELATING TO LOT NO. 40377 KAZHIBA, SOLWEZI	The application for recommendation of offer to commission of land for Annie Nswana Mutembu (Administratrix of the estate of the late Austin Sondoyi) for certificate of title relating to lot no. 40377 Kazhiba, Solwezi be APPROVED	Director Legal	Files in progress	14 TH August 2023
PWDRE/36/05/2023: AUTHORIZATION TO RETAIN JAMES AND DORIS LEGAL PRACTITIONERS IN PHILIP	The previous recommendation made under minute number PWDRE/21/01/23 should still stand	Director Legal	Letter withdrew of retention acknowledged by the firm bill of K136.000.00 to be paid	17 th May 2023

VARVADOUCAS V SOLWEZI MUNICIPAL COUNCIL AND OTHERS 2022/HK/343-:				
PWDRE/37/05/2023 : THOMPSON CHIWVETA AND 16 OTHERS V SMC 2013/SSV/183	The Plaintiffs in the Matter of Thompson Chiwveta and 16 others v SMC 2013/SSV/183 be paid K18, 000 each.	Director Legal	Award consent judgment for payment had been prepared for files	2 nd March,2023
PWDRE/38/05/2023: GAZZATION OF MITEC BUS STATION	The Gazetting of the proposed Bus Station or Bus Stop be APPROVED and planning department be tasked to plan, create and facilitate numbering of the proposed site	Director Legal	Layout number was done solwe/100031297	
PWDRE/38/05/2023: GAZZATION OF MITEC BUS STATION	That management be authorized to extend the contract with EPITOMES Enterprises for an additional period of 30 days only, as management concludes the tender process for award of waste management contract	Director Legal	(i) Contracts were both executed (ii) Extension of contracts was executed and expired.	10.05.2023
FGP/06/05/2023: APPLICATION FOR REMISSION OF RATES	The application for remission of property rates BE APPROVED	Director Finance	Applicants had been written to	24, August,2023

FGP/07/05/2023: APPLICATION FOR WAIVER BRIGHTON PUMBWE	The application for waiver by Brighton Pumbwe to pay formalization fee amounting to K4, 700.00 be APPROVED.	Director Finance	Wavier had been effected	6 th September 2023
FGP/13/05/2023: INCREMENT IN STAFF LOAN AMOUNTS	The increment in staff loan amounts as indicated in the table above be APPROVED	Director Finance	Implemented	4 th September 2023
FGP/14/05/2023: REVISION OF RENTALS FOR BANK OFFICE AND ATM SPACE	The revision of rentals for bank office and ATM Space be APPROVED effective from January 2023 as indicated in the table above	Director Finance	Rentals had been revised	16 th September 2023
SFGP/03/05/2023: AUTHORITY TO ENGAGE THE BAILIFF	The authority to engage the bailiffs in collecting both commercial and residential property rates BE APPROVED	Director Finance	Still in process	

SFGP /04/05/2023: BUDGET RE- ALIGNMENT AND REVIEW	The budget re-alignment and review BE APPROVED with the following changes on the 2023 projects to be implemented;	Director Finance	Implemented	
AC/03/05/2023: EXPENDITURE PROCESS ON UNACCOUNTED GOODS RECEIVED NOTES (GRN) AND ISSUE NOTES (STORES).	Management should ensure that goods and services were paid for on invoice and all orders should be supported by Goods Received Note before a payment was initiated.	Chief Internal Auditor	Goods were being paid on invoice and all payments regarding procured goods were made only after purchase orders GRN and invoice had been attached	June 2023
AC/04/05/2023: UNRETIRED IMPREST-3 TRANSACTIONS	<p>(i) Management should enhance controls on the management of imprest by strictly ensuring that imprest was retired immediately after an activity and that the imprest not retired within time must be recovered via payroll.</p> <p>(ii) Management should update the imprest register as per legislation.</p>	Chief Internal Auditor	<p>(i) Imprest was being retired immediate after activity</p> <p>(ii) Imprest register have been maintained and being updated frequently</p> <p>(iii) Staff have been informed on the consequences of not adhering to legislation</p>	June 2023

	(iii)Management should educate staff members on the importance of adherence with relevant regulations and the law.			
AC/05/05/2023: UNAPPROVED PAYMENT VOUCHERS	Management should ensure that internal controls relating to approvals of the payment vouchers were enhanced	Chief Internal Auditor	Payment are being made only after payment voucher 's had completely been signed	June 2023
AC/06/05/2023: UNRECEIPTED PAYMENTS	Management should ensure that receipts were collected from clients upon making a bank transfer as the evidence of payment made towards the purchase of goods and services	Chief Internal Auditor	Receipts collected and attached.	June 2023
AC/07/05/2023: INADEQUATELY SUPPORTED PAYMENT VOUCHERS	The Council recommended that two copies should be printed out so that one copy should be filed while the other copy be sent to the payee	Chief Internal Auditor	Two copies are being printed for file and payee	June 20123
AC/08/05/2023: PAYMENTS TO CONTRACTORS WITHOUT	(i) anagement should update all ledgers and attach the	Chief Internal Auditor	(i) Ledgers have been updated and copies attached to payment vouchers (ii) Ledgers updated	June 2023

SUPPORTING LEDGERS	(ii) copybefore payments. anagement should ensure to keep another set of payment ledgers for comparison		and mentioned	
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